



City of Arts & Innovation

# Transportation Committee

**TO: TRANSPORTATION COMMITTEE**

**DATE: JULY 12, 2018**

**FROM: GENERAL SERVICES DEPARTMENT**

**WARD: 3**

**SUBJECT: RIVERSIDE MUNICIPAL AIRPORT UPDATE**

## **ISSUE:**

Receive a semi-annual report on the Riverside Municipal Airport operations and activity for the period of February to July 2018.

## **RECOMMENDATION:**

That the Transportation Committee receive this semi-annual report on the Riverside Municipal Airport operations and activity for the period of February to July 2018.

## **BACKGROUND:**

The Riverside Municipal Airport (Airport) is a transportation and economic development asset serving general and corporate aviation in the Inland Southern California Region. The Airport is built with complete landing and navigation systems for all-weather conditions, provides full conference facilities, and full service pilot and aircraft services.

The following is the General Services Department semi-annual Airport update to the Transportation Committee for the period of February to July 2018.

### **Tenant Communications**

In recognition of the value of Airport tenants, their satisfaction is a priority. Staff continues to provide information to tenants through various means, including monthly News Bulletins, email blasts, direct mailings, and Airport tours.

### **Operations:**

Aircraft Operations (takeoffs and landings)			
Year over Year	Jan – May 2017	Jan – May 2018	Variance
	34,292	37,567	9.5%
Monthly	May 2017	May 2018	
	9,094	10,634	16.9%

Financials:

REPORTING PERIOD: July 1, 2017 – May 31, 2018				
	BUDGET	ACTUAL	VARIANCE (Actual to Budget)	PERCENTAGE (Year to Date)
<b>Expenditures</b>	\$ 1,405,724	\$ 1,229,927	\$ (175,797)	87%
<b>Revenue</b>	\$ 1,343,000	\$ 1,413,403	\$ 70,403	105%

NOTE: Expenditures/Revenue as of June 7, 2018

City Council Actions:

1. On May 15, 2018, City Council approved the Tenth Amendment to Lease Agreement with Van Buren Golf Center, LLC to increase monthly rent by \$100 from \$1,000 to \$1,100, for estimated annual lease revenue of \$13,200 to the Airport fund for a period of twelve (12) months ending May 31, 2019.
2. On May 15, 2018, City Council approved a five (5) year Lease Agreement with two five (5) year options to extend with Martini Adamson Partnership, DBA NextGen Flight Academy, for approximately 7,000 square feet of office and hangar space, and authorized the City Manager, or his designee, to execute the Lease Agreement, including making minor and non-substantive changes. The lease agreement will generate approximately \$163,200 in revenue for the initial five (5) year period.
3. On June 26, 2018, City Council received a report to approve a Federal and State grant request for \$165,000 for design of the Taxiway J Reconstruction project at Riverside Municipal Airport. Normally, a project is designed one year and constructed the following year; however, due to limited federal funding, the construction phase of this project is anticipated to take place in fiscal year 2020.
4. On July 10, 2018, City Council will receive a report to approve a Supplemental Professional Consultant Services Agreement with Mead & Hunt, Inc. for \$165,000 for design of the Taxiway J Reconstruction project at Riverside Municipal Airport.

Other Activities and Events:

1. Staff conducted the annual Airport Tenant Customer Satisfaction Survey. Results of the survey are detailed in the table below and indicate the percentage of customers who provided a positive response for each question:

	2017	2018
1. Compared to other local airports, are Riverside Airport rates (aircraft tie-down rates) higher, lower, or about the same?	77	71
2. How well would you rank the services and facilities?	90	90
3. How well would you rate the following maintenance services (hangar maintenance)?	94	89
4. In terms of customer service, how would you rate the level of service (professional/courteous) you receive?	93	95

5. In terms of Airport safety (gate security), how would you rate your satisfaction?	94	92
6. Overall satisfaction	92	94

2. The Annual Tenant Appreciation Day was held on February 7, 2018. Approximately 30 Airport tenants attended and were informally briefed on the Airport status to include budget and projects completed and anticipated.
3. The 26<sup>th</sup> Annual Air Show took place on March 31, 2018. Attendees enjoyed various performances and static displays, including aerial aerobatics, fly-bys, US. Air Force C-17 display, tours and take-off, U. S. Air Force A-10 Warthogs display, F-22 fighter aircraft performance, and the popular Smoke-N-Thunder Jet Car Demo & Race with Airplane.
4. Black Pilots of America/California Red Tails Open House was held on Saturday June 23, 2018 from 10 a.m. – 2 p.m. The one-day session was designed to highlight African Americans in the aviation community. The event was well attended and all participants enjoyed a fun and informative day at the Airport.
5. Staff is in negotiations with a prospective tenant to occupy the former 10,000 square foot Federal Aviation Administration (FAA) building and associated aircraft parking area located at 6977 Flight Road. The facility is currently leased by Riverside Public Utilities and used for storage.
6. From April 30 – May 3, 2018, the Airport hosted the Wings of Freedom Tour, a collection of unique and historical aircraft from the Collings Foundation. The World War II aircraft travels the United States as a tribute to the flight crews, ground crews and workers who built them, as well as the soldiers, sailors and airmen they protected. Airport visitors had the opportunity to view, tour and ride in the historic aircraft. Approximately 200 visitors attended the 3-day event.
7. The Airport hosted the Latino Pilot Association (LPA) fly-in meet and greet Aviation Day on Saturday May 12, 2018 from 9 a.m. - 1 p.m. Industry professionals were on hand to discuss career opportunities in Aviation. Air traffic controllers, mechanics, pilots and operations/management professionals attended to answer questions and share Aviation career experience.
8. Staff conducted the 2<sup>nd</sup> Annual Career/Tech Expo on Wednesday, May 16, 2018 from 3 – 7 p.m. The event highlighted a wide variety of career opportunities for local high school students and recent graduates to explore career development opportunities. Law enforcement, college/ university and military recruiter's representatives were available as vendors.

### Airport Investment

Staff recognizes the critical need to preserve the Airport as an asset with infrastructure improvements, maintenance and reinvestment. The following summarizes investment activity:

1. Specifications to issue a Request for Bids for the rehabilitation of the aircraft apron parking at the east end (Upper Port-A-Port) of the Airport are underway.

2. Thirteen airfield sign panels were purchased at an approximate cost of \$8,000 to replace faded and damaged taxiway and runway signs. This expenditure will improve the safety on the airport.
3. A Request for Proposals was issued to upgrade the Airport's CCTV hardware and infrastructure. The estimated cost for this project is \$65,000 and is anticipated to be complete by September 2018.

**FISCAL IMPACT:**

There is no fiscal impact associated with receiving this activity report.

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