

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

CURT PRINGLE & ASSOCIATES

[Development and Execution of Multi-Faceted Public and Governmental Affairs Services
for the Riverside Transmission Reliability Project]

THIS PROFESSIONAL CONSULTANT SERVICES AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2018 ("Effective Date"), by and between the CITY OF RIVERSIDE ("City"), a California charter city and municipal corporation and CURT PRINGLE & ASSOCIATES, a California corporation ("Consultant").

1. **Scope of Services.** City agrees to retain and does hereby retain Consultant and Consultant agrees to provide the services more particularly described in Exhibit "A," "Scope of Services" ("Services"), attached hereto and incorporated herein by reference, in conjunction with Development and Execution of Multi-Faceted Public and Governmental Affairs Services for the Riverside Transmission Reliability Project ("Project").

2. **Term.** This Agreement shall be effective on the date first written above and shall remain in effect until June 30, 2019, unless otherwise terminated pursuant to the provisions herein, with the option to extend for one (1) additional one-year term based upon acceptable performance by the Company, acceptable fees and subject to the same terms and conditions of the Agreement.

3. **Compensation/Payment.** Consultant shall perform the Services under this Agreement for the total sum not to exceed One Hundred Ninety-Eight Thousand Dollars (\$198,000.00), payable in accordance with the terms set forth in Exhibit "B." Said payment shall be made in accordance with City's usual accounting procedures upon receipt and approval of an itemized invoice setting forth the services performed. The invoices shall be delivered to City at the address set forth in Section 4 hereof.

4. **Notices.** Any notices required to be given, hereunder shall be in writing and shall be personally served or given by mail. Any notice given by mail shall be deemed given when deposited in the United States Mail, certified and postage prepaid, addressed to the party to be served as follows:

To City

Riverside Public Utilities
City of Riverside
Attn: Teresa Rosales
3900 Main Street
Riverside, CA 92522

To Consultant

Curt Pringle & Associates
Attn: Jennifer Fitzgerald
1801 E. Katella Avenue, Suite 1002
Anaheim, CA 92805

5. **Prevailing Wage.** If applicable, Consultant and all subcontractors are required to pay the general prevailing wage rates of per diem wages and overtime and holiday wages determined by the Director of the Department of Industrial Relations under Section 1720 et seq. of the California Labor Code and implemented by Resolution No. 13346 of the City Council of the City of Riverside. The Director's determination is available on-line at www.dir.ca.gov/dlsr/DPreWageDetermination.htm and is referred to and made a part hereof; the wage rates therein ascertained, determined, and specified are referred to and made a part hereof as though fully set forth herein.

6. **Contract Administration.** A designee of the City will be appointed in writing by the City Manager or Department Director to administer this Agreement on behalf of City and shall be referred to herein as Contract Administrator.

7. **Standard of Performance.** While performing the Services, Consultant shall exercise the reasonable professional care and skill customarily exercised by reputable members of Consultant's profession practicing in the Metropolitan Southern California Area, and shall use reasonable diligence and best judgment while exercising its professional skill and expertise.

8. **Personnel.** Consultant shall furnish all personnel necessary to perform the Services and shall be responsible for their performance and compensation. Consultant recognizes that the qualifications and experience of the personnel to be used are vital to professional and timely completion of the Services. The key personnel listed in Exhibit "C" attached hereto and incorporated herein by this reference and assigned to perform portions of the Services shall remain assigned through completion of the Services, unless otherwise mutually agreed by the parties in writing, or caused by hardship or resignation in which case substitutes shall be subject to City approval.

9. **Assignment and Subcontracting.** Neither party shall assign any right, interest, or obligation in or under this Agreement to any other entity without prior written consent of the other party. In any event, no assignment shall be made unless the assignee expressly assumes the obligations of assignor under this Agreement, in a writing satisfactory to the parties. Consultant acknowledges that any assignment may, at the City's sole discretion, require City Manager and/or City Council approval. Consultant shall not subcontract any portion of the work required by this Agreement without prior written approval by the responsible City Contract Administrator. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including without limitation, the insurance obligations set forth in Section 12. The Consultant acknowledges and agrees that the City is an intended beneficiary of any work performed by any subcontractor for purposes of establishing a duty of care between any subcontractor and the City.

10. **Independent Contractor.** In the performance of this Agreement, Consultant, and Consultant's employees, subcontractors and agents, shall act in an independent capacity as independent contractors, and not as officers or employees of the City of Riverside. Consultant acknowledges and agrees that the City has no obligation to pay or withhold state or federal taxes or to provide workers' compensation or unemployment insurance to Consultant, or to Consultant's employees, subcontractors and agents. Consultant, as an independent contractor, shall be responsible for any and all taxes that apply to Consultant as an employer.

11. Indemnification.

11.1 Design Professional Defined. For purposes of this Agreement, "Design Professional" includes the following:

- A. An individual licensed as an architect pursuant to Chapter 3 (commencing with Section 5500) of Division 3 of the Business and Professions Code, and a business entity offering architectural services in accordance with that chapter.
- B. An individual licensed as a landscape architect pursuant to Chapter 3.5 (commencing with Section 5615) of Division 3 of the Business and Professions Code, and a business entity offering landscape architectural services in accordance with that chapter.
- C. An individual registered as a professional engineer pursuant to Chapter 7 (commencing with Section 6700) of Division 3 of the Business and Professions Code, and a business entity offering professional engineering services in accordance with that chapter.
- D. An individual licensed as a professional land surveyor pursuant to Chapter 15 (commencing with Section 8700) of Division 3 of the Business and Professions Code, and a business entity offering professional land surveying services in accordance with that chapter.

11.2 Defense Obligation For Design Professional Liability. Consultant agrees, at its cost and expense, to promptly defend the City, and the City's employees, officers, managers, agents and council members (collectively the "Parties to be Defended") from and against any and all claims, allegations, lawsuits, arbitration proceedings, administrative proceedings, regulatory proceedings, or other legal proceedings to the extent the same arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of Consultant, or anyone employed by or working under the Consultant or for services rendered to the Consultant in the performance of the Agreement, notwithstanding that the City may have benefited from its work or services and whether or not caused in part by the negligence of an Indemnified Party. Consultant agrees to provide this defense immediately upon written notice from the City, and with well qualified, adequately insured and experienced legal counsel acceptable to City. Consultant will reimburse City for reasonable defense costs for claims arising out of Consultant's professional negligence based on the percentage of Consultant's liability. This obligation to defend as set forth herein is binding on the successors, assigns and heirs of Consultant and shall survive the termination of Consultant's Services under this Agreement.

11.3 Indemnity For Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, Consultant shall indemnify, protect and hold harmless the City and the City's employees, officers, managers, agents, and Council Members ("Indemnified Parties") from and against any and all claim for damage, charge, lawsuit, action, judicial, administrative, regulatory or arbitration proceeding, damage, cost, expense (including counsel and expert fees), judgment, civil fines and

penalties, liabilities or losses of any kind or nature whatsoever to the extent the same arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of Consultant, or anyone employed by or working under the Consultant or for services rendered to the Consultant in the performance of the Agreement, notwithstanding that the City may have benefited from its work or services and whether or not caused in part by the negligence of an Indemnified Party.

11.4 Defense Obligation For Other Than Design Professional Liability.

Consultant agrees, at its cost and expense, to promptly defend the City, and the City's employees, officers, managers, agents and council members (collectively the "Parties to be Defended") from and against any and all claims, allegations, lawsuits, arbitration proceedings, administrative proceedings, regulatory proceedings, or other legal proceedings which arise out of, or relate to, or are in any way connected with: 1) the Services, work, activities, operations, or duties of the Consultant, or of anyone employed by or working under the Consultant, or 2) any breach of the Agreement by the Consultant. This duty to defend shall apply whether or not such claims, allegations, lawsuits or proceedings have merit or are meritless, or which involve claims or allegations that any or all of the Parties to be Defended were actively, passively, or concurrently negligent, or which otherwise assert that the Parties to be Defended are responsible, in whole or in part, for any loss, damage or injury. Consultant agrees to provide this defense immediately upon written notice from the City, and with well qualified, adequately insured and experienced legal counsel acceptable to City. This obligation to defend as set forth herein is binding on the successors, assigns and heirs of Consultant and shall survive the termination of Consultant's Services under this Agreement.

11.5 Indemnity For Other Than Design Professional Liability. Except as to the sole negligence or willful misconduct of the City, Consultant agrees to indemnify, protect and hold harmless the Indemnified Parties from and against any claim for damage, charge, lawsuit, action, judicial, administrative, regulatory or arbitration proceeding, damage, cost, expense (including counsel and expert fees), judgment, civil fine and penalties, liabilities or losses of any kind or nature whatsoever whether actual, threatened or alleged, which arise out of, pertain to, or relate to, or are a consequence of, or are attributable to, or are in any manner connected with the performance of the Services, work, activities, operations or duties of the Consultant, or anyone employed by or working under the Consultant or for services rendered to Consultant in the performance of this Agreement, notwithstanding that the City may have benefited from its work or services. This indemnification provision shall apply to any acts, omissions, negligence, recklessness, or willful misconduct, whether active or passive, on the part of the Consultant or anyone employed or working under the Consultant.

12. Insurance.

12.1 General Provisions. Prior to the City's execution of this Agreement, Consultant shall provide satisfactory evidence of, and shall thereafter maintain during the term of this Agreement, such insurance policies and coverages in the types, limits, forms and ratings required herein. The rating and required insurance policies and coverages may be modified in writing by the City's Risk Manager or City Attorney, or a designee, unless such modification is prohibited by law.

12.1.1 **Limitations.** These minimum amounts of coverage shall not constitute any limitation or cap on Consultant's indemnification obligations under Section 11 hereof.

12.1.2 **Ratings.** Any insurance policy or coverage provided by Consultant or subcontractors as required by this Agreement shall be deemed inadequate and a material breach of this Agreement, unless such policy or coverage is issued by insurance companies authorized to transact insurance business in the State of California with a policy holder's rating of A or higher and a Financial Class of VII or higher.

12.1.3 **Cancellation.** The policies shall not be canceled unless thirty (30) days' prior written notification of intended cancellation has been given to City by certified or registered mail, postage prepaid.

12.1.4 **Adequacy.** The City, its officers, employees and agents make no representation that the types or limits of insurance specified to be carried by Consultant pursuant to this Agreement are adequate to protect Consultant. If Consultant believes that any required insurance coverage is inadequate, Consultant will obtain such additional insurance coverage as Consultant deems adequate, at Consultant's sole expense.

12.2 **Workers' Compensation Insurance.** By executing this Agreement, Consultant certifies that Consultant is aware of and will comply with Section 3700 of the Labor Code of the State of California requiring every employer to be insured against liability for workers' compensation, or to undertake self-insurance before commencing any of the work. Consultant shall carry the insurance or provide for self-insurance required by California law to protect said Consultant from claims under the Workers' Compensation Act. Prior to City's execution of this Agreement, Consultant shall file with City either 1) a certificate of insurance showing that such insurance is in effect, or that Consultant is self-insured for such coverage, or 2) a certified statement that Consultant has no employees, and acknowledging that if Consultant does employ any person, the necessary certificate of insurance will immediately be filed with City. Any certificate filed with City shall provide that City will be given ten (10) days' prior written notice before modification or cancellation thereof.

12.3 **Commercial General Liability and Automobile Insurance.** Prior to City's execution of this Agreement, Consultant shall obtain, and shall thereafter maintain during the term of this Agreement, commercial general liability insurance and automobile liability insurance as required to insure Consultant against damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from or which may concern operations by anyone directly or indirectly employed by, connected with, or acting for or on behalf of Consultant. The City, and its officers, employees and agents, shall be named as additional insureds under the Consultant's insurance policies.

12.3.1 Consultant's commercial general liability insurance policy shall cover both bodily injury (including death) and property damage (including, but not limited to, premises operations liability, products-completed operations liability, independent contractor's liability, personal injury liability, and contractual liability) in an amount not less than \$1,000,000 per occurrence and a general aggregate limit in the amount of not less than \$2,000,000.

12.3.2 Consultant's automobile liability policy shall cover both bodily injury and property damage in an amount not less than \$1,000,000 per occurrence and an aggregate limit of not less than \$1,000,000. All of Consultant's automobile and/or commercial general liability insurance policies shall cover all vehicles used in connection with Consultant's performance of this Agreement, which vehicles shall include, but are not limited to, Consultant owned vehicles, Consultant leased vehicles, Consultant's employee vehicles, non-Consultant owned vehicles and hired vehicles.

12.3.3 Prior to City's execution of this Agreement, copies of insurance policies or original certificates along with additional insured endorsements acceptable to the City evidencing the coverage required by this Agreement, for both commercial general and automobile liability insurance, shall be filed with City and shall include the City and its officers, employees and agents, as additional insureds. Said policies shall be in the usual form of commercial general and automobile liability insurance policies, but shall include the following provisions:

It is agreed that the City of Riverside, and its officers, employees and agents, are added as additional insureds under this policy, solely for work done by and on behalf of the named insured for the City of Riverside.

12.3.4 The insurance policy or policies shall also comply with the following provisions:

- a. The policy shall be endorsed to waive any right of subrogation against the City and its sub-consultants, employees, officers and agents for services performed under this Agreement.
- b. If the policy is written on a claims made basis, the certificate should so specify and the policy must continue in force for one year after completion of the services. The retroactive date of coverage must also be listed.
- c. The policy shall specify that the insurance provided by Consultant will be considered primary and not contributory to any other insurance available to the City and Endorsement No. CG 20010413 shall be provided to the City.

12.4 Errors and Omissions Insurance. Prior to City's execution of this Agreement, Consultant shall obtain, and shall thereafter maintain during the term of this Agreement, errors and omissions professional liability insurance in the minimum amount of \$1,000,000 to protect the City from claims resulting from the Consultant's activities.

12.5 Subcontractors' Insurance. Consultant shall require all of its subcontractors to carry insurance, in an amount sufficient to cover the risk of injury, damage or loss that may be caused by the subcontractors' scope of work and activities provided in furtherance of this Agreement, including, but without limitation, the following coverages: Workers Compensation, Commercial General Liability, Errors and Omissions, and Automobile liability.

Upon City's request, Consultant shall provide City with satisfactory evidence that Subcontractors have obtained insurance policies and coverages required by this section.

13. **Business Tax.** Consultant understands that the Services performed under this Agreement constitutes doing business in the City of Riverside, and Consultant agrees that Consultant will register for and pay a business tax pursuant to Chapter 5.04 of the Riverside Municipal Code and keep such tax certificate current during the term of this Agreement.

14. **Time of Essence.** Time is of the essence for each and every provision of this Agreement.

15. **City's Right to Employ Other Consultants.** City reserves the right to employ other Consultants in connection with the Project. If the City is required to employ another consultant to complete Consultant's work, due to the failure of the Consultant to perform, or due to the breach of any of the provisions of this Agreement, the City reserves the right to seek reimbursement from Consultant.

16. **Accounting Records.** Consultant shall maintain complete and accurate records with respect to costs incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

17. **Confidentiality.** All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant, except as otherwise directed by City's Contract Administrator. Nothing furnished to Consultant which is otherwise known to the Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production, website, or other similar medium without the prior written consent of the City.

18. **Ownership of Documents.** All reports, maps, drawings and other contract deliverables prepared under this Agreement by Consultant shall be and remain the property of City. Consultant shall not release to others information furnished by City without prior express written approval of City.

19. **Copyrights.** Consultant agrees that any work prepared for City which is eligible for copyright protection in the United States or elsewhere shall be a work made for hire. If any such work is deemed for any reason not to be a work made for hire, Consultant assigns all right, title and interest in the copyright in such work, and all extensions and renewals thereof, to City, and agrees to provide all assistance reasonably requested by City in the establishment, preservation and enforcement of its copyright in such work, such assistance to be provided at City's expense

but without any additional compensation to Consultant. Consultant agrees to waive all moral rights relating to the work developed or produced, including without limitation any and all rights of identification of authorship and any and all rights of approval, restriction or limitation on use or subsequent modifications.

20. **Conflict of Interest.** Consultant, for itself and on behalf of the individuals listed in Exhibit "C," represents and warrants that by the execution of this Agreement, they have no interest, present or contemplated, in the Project affected by the above-described Services. Consultant further warrants that neither Consultant, nor the individuals listed in Exhibit "C" have any real property, business interests or income interests that will be affected by this project or, alternatively, that Consultant will file with the City an affidavit disclosing any such interest.

21. **Solicitation.** Consultant warrants that Consultant has not employed or retained any person or agency to solicit or secure this Agreement, nor has it entered into any agreement or understanding for a commission, percentage, brokerage, or contingent fee to be paid to secure this Agreement. For breach of this warranty, City shall have the right to terminate this Agreement without liability and pay Consultant only for the value of work Consultant has actually performed, or, in its sole discretion, to deduct from the Agreement price or otherwise recover from Consultant the full amount of such commission, percentage, brokerage or commission fee. The remedies specified in this section shall be in addition to and not in lieu of those remedies otherwise specified in this Agreement.

22. **General Compliance With Laws.** Consultant shall keep fully informed of federal, state and local laws and ordinances and regulations which in any manner affect those employed by Consultant, or in any way affect the performance of services by Consultant pursuant to this Agreement. Consultant shall at all times observe and comply with all such laws, ordinances and regulations, and shall be solely responsible for any failure to comply with all applicable laws, ordinances and regulations. Consultant represents and warrants that Consultant has obtained all necessary licenses to perform the Scope of Services and that such licenses are in good standing. Consultant further represents and warrants that the services provided herein shall conform to all ordinances, policies and practices of the City of Riverside.

23. **Waiver.** No action or failure to act by the City shall constitute a waiver of any right or duty afforded City under this Agreement, nor shall any such action or failure to act constitute approval of or acquiescence in any breach thereunder, except as may be specifically, provided in this Agreement or as may be otherwise agreed in writing.

24. **Amendments.** This Agreement may be modified or amended only by a written agreement and/or change order executed by the Consultant and City.

25. **Termination.** City, by notifying Consultant in writing, shall have the right to terminate any or all of Consultant's services and work covered by this Agreement at any time. In the event of such termination, Consultant may submit Consultant's final written statement of the amount of Consultant's services as of the date of such termination based upon the ratio that the work completed bears to the total work required to make the report complete, subject to the City's rights under Sections 15 and 26 hereof. In ascertaining the work actually rendered through the

termination date, City shall consider completed work, work in progress and complete and incomplete reports and other documents only after delivered to City.

25.1 Other than as stated below, City shall give Consultant thirty (30) days' prior written notice prior to termination.

25.2 City may terminate this Agreement upon fifteen (15) days' written notice to Consultant, in the event:

25.2.1 Consultant substantially fails to perform or materially breaches the Agreement; or

25.2.2 City decides to abandon or postpone the Project.

26. **Offsets.** Consultant acknowledges and agrees that with respect to any business tax or penalties thereon, utility charges, invoiced fee or other debt which Consultant owes or may owe to the City, City reserves the right to withhold and offset said amounts from payments or refunds or reimbursements owed by City to Consultant. Notice of such withholding and offset, shall promptly be given to Consultant by City in writing. In the event of a dispute as to the amount owed or whether such amount is owed to the City, City will hold such disputed amount until either the appropriate appeal process has been completed or until the dispute has been resolved.

27. **Successors and Assigns.** This Agreement shall be binding upon City and its successors and assigns, and upon Consultant and its permitted successors and assigns, and shall not be assigned by Consultant, either in whole or in part, except as otherwise provided in paragraph 9 of this Agreement.

28. **Venue.** Any action at law or in equity brought by either of the parties hereto for the purpose of enforcing a right or rights provided for by this Agreement shall be tried in the Superior Court, County of Riverside, State of California, and the parties hereby waive all provisions of law providing for a change of venue in such proceedings to any other county. In the event either party hereto shall bring suit to enforce any term of this Agreement or to recover any damages for and on account of the breach of any term or condition of this Agreement, it is mutually agreed that each party will bear their own attorney's fees and costs.

29. **Nondiscrimination.** During Consultant's performance of this Agreement, Consultant shall not discriminate on the grounds of race, religious creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition, including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, marital status, sex, genetic information, gender, gender identity, gender expression, or sexual orientation, military and veteran status, in the selection and retention of employees and subcontractors and the procurement of materials and equipment, except as provided in Section 12940 of the California Government Code. Further, Consultant agrees to conform to the requirements of the Americans with Disabilities Act in the performance of this Agreement.

30. **Severability.** Each provision, term, condition, covenant and/or restriction, in whole and in part, of this Agreement shall be considered severable. In the event any provision, term, condition, covenant and/or restriction, in whole and/or in part, of this Agreement is declared

invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Agreement and shall not affect any other provision, term, condition, covenant and/or restriction of this Agreement, and the remainder of the Agreement shall continue in full force and effect.

31. **Authority.** The individuals executing this Agreement and the instruments referenced herein on behalf of Consultant each represent and warrant that they have the legal power, right and actual authority to bind Consultant to the terms and conditions hereof and thereof.

32. **Entire Agreement.** This Agreement constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement, and supersedes all prior and contemporaneous understandings or agreements of the parties. Neither party has been induced to enter into this Agreement by and neither party is relying on, any representation or warranty outside those expressly set forth in this Agreement.

33. **Interpretation.** City and Consultant acknowledge and agree that this Agreement is the product of mutual arms-length negotiations and accordingly, the rule of construction, which provides that the ambiguities in a document shall be construed against the drafter of that document, shall have no application to the interpretation and enforcement of this Agreement.

33.1 Titles and captions are for convenience of reference only and do not define, describe or limit the scope or the intent of the Agreement or any of its terms. Reference to section numbers, are to sections in the Agreement unless expressly stated otherwise.

33.2 This Agreement shall be governed by and construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement.

33.3 In the event of a conflict between the body of this Agreement and Exhibit "A" - Scope of Services hereto, the terms contained in Exhibit "A" shall be controlling.

34. **Exhibits.** The following exhibits attached hereto are incorporated herein to this Agreement by this reference:

Exhibit "A" - Scope of Services
Exhibit "B" - Compensation
Exhibit "C" - Key Personnel

IN WITNESS WHEREOF, City and Consultant have caused this Agreement to be duly executed the day and year first above written.

CITY OF RIVERSIDE, a California
charter city and municipal corporation
a California corporation

CURT PRINGLE & ASSOCIATES,
a California corporation

By: _____
City Manager

By: Curt Pringle
Curt Pringle

[Printed Name]

Attest: _____
City Clerk

President
[Title]

Certified as to Availability of Funds:

By: [Signature]
Chief Financial Officer

By: Alexis Pringle
Alexis Pringle

[Printed Name]

Approved as to Form:

By: Susan Wilson
Assistant City Attorney

Controller
[Title]

EXHIBIT "A"

SCOPE OF SERVICES

RPU is seeking a consultant/firm/team ("Consultant") for the development and execution of multi-faceted public and governmental affairs services for the Riverside Transmission Reliability Project (RTRP). It is the expectation of this RFP to select a Consultant capable of providing various public and governmental affairs services, media relations and pitching, project communication strategy, and community outreach. The Consultant will be asked to work in close collaboration with City of Riverside's Office of Communications, RPU staff and other relevant stakeholders.

The primary goals for this RFP include but are not limited to:

- a) Act as a strategic partner for public and government affairs efforts
- b) Provide counsel during crisis situations or when media relations are needed
- c) Assist with meetings with stakeholders during the California Public Utilities Commission's administrative review of SCE's application for RTRP

I. Work Plan

The Consultant will be asked to plan and execute any or all of the following:

- a) Public Affairs, Community Outreach and Project Communications
 - Develop strategic project communications for project purpose and community need and opposition mitigation
 - Execute grassroots initiatives with key stakeholders, business and community groups
 - Develop and maintain relationships with key stakeholders and civic leaders
- b) Government Affairs
 - Schedule and conduct meetings and presentations with local and regional legislators
 - Keep abreast of public policies surrounding project
 - Meet RPU legislative goals
- c) Media Relations
 - Conduct specific media relations efforts regarding the project when necessary
- d) Evaluation and Measurement of Impact on Projects, Programs and Initiatives
 - Track overall project and program effectiveness and impact on the community
 - Other public affairs and strategic communications duties as assigned

II. Reporting

- a) Develop a reporting structure within the framework of the RPU brand under the direction of RPU's Public Benefits & Customer Engagement Manager, Marketing Manager and City Management staff.
- b) Final report of results on items and campaigns created, including backup proof (tear sheet), quantitative/qualitative outcomes, including targets met/achieved
- c) Monthly invoices with a detailed report on work completed during the month
- d) In-person meetings on a weekly, bi-weekly, or monthly basis as scheduled
- e) Conference calls on a weekly, bi-weekly, or monthly basis as scheduled
- f) Native images, documents, video files, and other multimedia formats sent to RPU using a naming convention specified by RPU in the appropriate method directed by RPU

III. Timeline

The timeline for the scope of work is from the date of the award of this contract until the CPUC's approval of Southern California Edison's (SCE's) application – currently estimated to be mid to late 2019.

EXHIBIT "B"
COMPENSATION

E) EVIDENCE OF INSURANCE*(Please See Attachment D)***F) LITIGATION****FIRM FINANCIAL CONDITION**

Curt Pringle & Associates is in good financial condition. There has been no bankruptcy, pending litigation, planned office closures, or impending mergers. Nothing of this nature will impede the firm's ability to complete the Project

G) PRICING

Hourly Fee Schedule			
Lead Strategist	Curt Pringle	225.00	Curt Pringle & Associates
Project Manager	Jennifer Fitzgerald	185.00	Curt Pringle & Associates
Project Coordinator	Jesse Ramirez	125.00	Curt Pringle & Associates
Project Lobbyist	Audra Hartman	300.00	Smith, Watts & Hartmann
Project Lobbyist	Pamela Loomis	300.00	Loomis Advocacy Solutions

Services	Budget
Task 1: Governmental Affairs, Public Affairs, Community Outreach, Evaluation Measurement Reporting, Media Relations, and Project Communications <i>This price excludes: digital, print, research, printing costs, and mileage. Those budget estimates are listed below. This Budget accounts for a monthly budget of \$11,500 based upon an estimated year of work.</i>	\$138,000
Task 5: CPUC Lobbyist <i>The team is comprised of Audra Hartmann and Mark Watts of Smith, Watts & Hartmann ("SWH"), and Pamela Loomis of Loomis Advocacy Solutions ("LAS"), a sub consultant to SWH. This Budget accounts for a monthly budget of \$5,000 based upon an estimated year of work.</i>	\$60,000
Total	\$198,000

Other Costs *Printing Variable *Mileage to be billed at Federal rate **Routine, day-to-day administrative costs and expenses are included in our fee; out-of-pocket costs and expenses that we bill separately include large-volume photocopying, collateral materials, printing, postage, messenger service, and special projects and activities, which would be estimated for your approval in advance and billed separately. CP&A will assist in planning and proposing, with client approval, of these specific projects.

EXHIBIT "C"

KEY PERSONNEL



**Curt Pringle
& Associates**

Curt Pringle President



PROFESSIONAL HIGHLIGHTS

President & CEO, Curt Pringle & Associates
Mayor, City of Anaheim
CA State Assemblyman, Speaker

COMMISSIONS & BOARDS

Board of Trustees,
Woodbury University,
Burbank, CA
Board Member,
Orange County Taxpayers
Association (OC Tax)
Former Chair of California
High Speed Rail Authority
Former OCTA Board Member
Former Chair of the
Transportation on 2020
Committee
Former Board Member
Orange County Fair

EDUCATION

Master's Degree,
Public Administration,
California State University,
Long Beach
Bachelor's Degree,
Business Administration,
California State University,
Long Beach

Curt Pringle, a land use, public relations and government affairs expert, with over 30 years of experience, has a passion for navigating the political process on a state and local level. With extensive depth and breadth of policy knowledge, Mr. Pringle provides strategic counsel to a variety of both public and private sector clients. Mr. Pringle provides oversight, advice and direct client management services to the CP&A diverse client base. Having served two terms as the directly elected Mayor of Anaheim from 2002 until 2010 as well as service in the California State Assembly from 1988-1990 and again from 1992-98, Mr. Pringle puts his broad-based local and state civic experience to work for the firm's clients.

REPRESENTATIVE PROJECTS

Orange County Transportation Authority (OCTA) – Oversaw the development and implementation of ride sharing programs that included planning and facilitating educational employee workshops and increasing participation in existing business rideshare-incentive programs among industry stakeholders.

Transportation Corridor Agencies – South Orange County Mobility Effort— Under Mr. Pringle's leadership, CP&A developed a strategic communications plan for a regional public outreach and stakeholder engagement effort. Specifically, Mr. Pringle was instrumental in bringing together a group of "strategic counselors" to bring national perspectives to regional decision makers and providing broad-based strategic leadership to the project.

Anaheim Transportation Network (ATN) - Oversaw the development of an outreach program which included strategic communication with ATN stakeholders, community leaders, international tourism leaders, and members of the media. Conducted focus groups and one-on-one interviews to develop a short and long-term sustainable plan for the organization with measurable outputs.

1801 East Katella Avenue, Suite 1002 Anaheim, CA 92805 | (714) 939-9070 | www.curtpringle.com



**Curt Pringle
& Associates**

Jennifer Fitzgerald Vice President



PROFESSIONAL HIGHLIGHTS

CEO and President of CL7
Communications
Executive Director, California Women's
Leadership Association
Congressional District Chief of Staff
District Director, California State
Assembly

COMMISSIONS & BOARDS

Fullerton City Council
President, Association of California
Cities – Orange County
Board Member, Orange County
Taxpayers Association
Past President, Fullerton Chamber of
Commerce
Former Member, Board of Directors,
Fullerton Historic Theater Foundation
Founder, Give Back (Packs) Fullerton
Former Fullerton Planning
Commissioner
Former Member, Fullerton General Plan
Advisory Committee

EDUCATION

Communication Studies
Biola University

Jennifer Fitzgerald has over 20 years of strategic communications and public affairs experience, across both public and private sectors. She has led major strategic communications efforts and public outreach campaigns for non-profit organizations, private enterprises and public agencies. She specializes in developing and activating strategic partnerships that engage stakeholders to build momentum for consensus-based solutions. She has successfully assisted clients in achieving their goals through tenacious and thoughtful situation assessments and focused and insightful strategic planning.

Mrs. Fitzgerald is also an elected official, currently serving in her second term on the Fullerton City Council. Jennifer's ability to forge partnerships and build consensus has assisted in bringing practical solutions to pressing infrastructure and public safety challenges in her community.

REPRESENTATIVE PROJECTS

Transportation Corridor Agencies – South Orange County Mobility Effort—
Developed strategic communications plan for regional public engagement and stakeholder outreach effort. Strengthened and maintained inter-agency partnerships, engaged stakeholders from both public and private sectors to form consensus-based solutions, facilitated public forums and elected official working group meetings regarding regional traffic congestion relief.

Riverside Public Utility –Riverside Transmission Reliability Project—
Advised agency on public outreach and stakeholder engagement efforts to advance agency priorities. Developed strategic relationships and activated stakeholders to advocate for the agency's positions. Developed outreach plans for various District objectives that included strategies relative to both industry, municipalities and individuals. Facilitated stakeholder briefings and advised agency on stakeholder interaction strategies.

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**Curt Pringle
& Associates**

Jesse Ramirez Account Executive



PROFESSIONAL HIGHLIGHTS

Director of Public Relations, Inland Empire Hispanic Leadership Council.

Director of Government Affairs and Community Relations, Veterans Housing Alliance.

State Senate District Legislative Representative.

Information Officer and Regional Manager, State Board of Equalization- Orange County, San Bernardino County, and Riverside County.

Extensive background in government affairs within federal, state and municipal levels.

Creating and implementing public policy, working with elected/appointed officials.

Managing a district of 9.5 million constituents and 250,000 permitted businesses.

EDUCATION

Masters of Public Administration
National University

Mr. Ramirez brings advocacy and communications skills honed in the state legislature and state agencies, most recently serving as Information Officer for Board of Equalization Fourth District under the leadership of Chairwoman Diane Harkey. His experience includes community outreach and nonprofit development, serving as a director for both the Veterans Housing Alliance, assisting veterans in obtaining affordable homeownership, and Inland Empire Hispanic Leadership Council, which provides underrepresented minorities with resources in education, technology, and financial literacy.

REPRESENTATIVE PROJECTS

Riverside Public Utilities Transmission Reliability Project—Assisted in the Development and strategic communications plan for regional public engagement and stakeholder outreach effort. Strengthened and maintained agency partnerships, engaged stakeholders from both public and private sectors to form consensus-based solutions, while continually building relationships with elected officials.

Howell Properties—Led public outreach and stakeholder engagement. Developed strategic relationships and activated stakeholders to advocate for the clients positions. Developed plans for various project objectives that included strategies relative to both industry and individuals. Facilitated stakeholder meetings and advised client on stakeholder activities.

Westbrook Automotive—Developed strategic relationships and activated public agencies to advocate for the client positions. Worked with government agencies on land use and conditional use permits, while implementing a strategic plan that would benefit all parties involved. Assisted client in contract negotiations and secured all permits required.

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