

METROPOLITAN MUSEUM BOARD MINUTES

June 13, 2018

Riverside Metropolitan Museum

3580 Mission Inn Avenue, Riverside, CA 92501

Board Members Present

Todd Carpenter, Vice-Chair
Chuck Wilson
Peggy Barnhart
Bergis Jules
Rose Monge
Lovelyn Razzouk

City Staff Present

Robyn G. Peterson, Museum Director
Ann Lovell, Manager of Operations
Brenda Focht, Museum Curator
Toni Kinsman, Senior Office Specialist
Lea Deesing, Assistant City Manager

Absent

Dawn Gleason
Mary Hughes, Chair

CALL TO ORDER

The meeting was called to order at 4:00 p.m.

1. PUBLIC COMMENT

Lauren Bricker - spoke regarding the Harada House agenda item 8.

PRESENTATIONS

2. Board Chair Report - no report

3. Director's update regarding administration and budget, staffing, collections, facilities, Main Museum renovation, exhibitions and programs, and community engagement

In addition to the written report, Director Peterson reported that the Board will periodically receive copies of a new document, Riverside Metropolitan Museum Renovation and Expansion Working Timeline. Community meetings for the third quarter will begin soon.

4. Riverside Museum Associates (RMA)

Peggy Barnhart reported that Robin Whittington (President), Jennifer Merchant (Vice-President), Wendy Birchard (Treasurer), and Laura McMorris (Secretary) were elected as the incoming RMA officers effective July 1, 2018. The Annual Heritage House Ice Cream Social event on May 20, 2018 was attended by over 1,350 visitors. The Multicultural Council hosted a craft area for the children.

5. Harada House Foundation

Chuck Wilson, other members of the Harada House Foundation Board, and the Museum Director met informally with a preservation architect. Elio Palacios will represent the Harada House Foundation during Metropolitan Museum Board meetings.

DISCUSSION AND ACTION CALENDAR

6. Approval of minutes for the meeting held on May 9, 2018

The minutes were approved as written.

Motion: P. Barnhart
Second: B. Jules
Ayes: All

7. Determine whether Museum Board member absences for the May 9, 2018 Museum Board meeting should be recorded as excused or unexcused

The absences of Chuck Wilson and Dawn Gleason were approved as excused.

Motion: P. Barnhart
Second: R. Monge
Ayes: All

8. Structural Focus's structural engineering assessment report on Harada House

Russel Kehl from Structural Focus presented the findings contained in the Structural Engineering Assessment Report for Harada House, issued April 30, 2018. The next step is to retain an Architect of Record. Funds need to be raised for this expense. Mr. Kehl stressed the complexity of repairing the foundation by lifting the house up and setting it back down. Among other concerns is the interior plaster.

A motion was made to receive and file the attached Structural Engineering Assessment Report on the Harada House.

Motion: C. Wilson
Second: B. Jules
Ayes: All

9. Approval of the deaccession of American Indian collection items from six tribal or cultural organizations, in compliance with the federal Native American Graves Protection and Repatriation Act

A motion was made to approve the deaccession of American Indian collection items originating from six tribal or cultural organizations, in compliance with the federal Native American Graves Protection and Repatriation Act; and to forward this item to the City Council for final approval.

Motion: C. Wilson
Second: P. Barnhart
Ayes: All

10. Discussion regarding establishing the Nominating Committee as a permanent standing committee with year-round duties

A motion was made to approve the establishment of a Nominating Committee as a permanent standing committee of the Metropolitan Museum Board with year-round duties. Three (3) Metropolitan Museum Board members will be appointed to serve on this committee.

Motion: C. Wilson
Second: B. Jules
Ayes: All

COMMITTEE REPORTS (*written reports are requested for each Committee update*)

11. Harada House Project Committee – Minutes from the April 20, 2018 meeting were attached. A motion was made to receive the formal recommendations (page three in minutes) from the Harada House Project Committee to the Metropolitan Museum Board.

Motion: C. Wilson
Second: P. Barnhart
Ayes: All

12. Budget / Development Committee – no report. A report will be submitted for the July agenda.

BOARD MEMBER COMMUNICATIONS

13. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members – no updates

14. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.

Peggy Barnhart requested a report to discuss reorganization and assignments for Metropolitan Museum Board standing and ad-hoc committees.

15. Adjournment

The meeting was adjourned at 4:52 p.m.

The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, July 11, 2018 at 4:00 p.m. in the Museum conference room