



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JULY 10, 2018**

FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**

SUBJECT: DONATION IN THE AMOUNT OF \$32,338 FROM FRIENDS OF THE RIVERSIDE PUBLIC LIBRARY – SUPPLEMENTAL APPROPRIATION

ISSUES:

Accept a donation from Friends of the Riverside Public Library in the amount of \$32,338 into designated account; and appropriate funds for use by the Library for programs, materials and services.

RECOMMENDATIONS:

That the City Council:

1. Accept the donation from the Friends of the Riverside Public Library in the amount of \$32,338 and deposit into Account No. 0000722-225405, and
2. Authorize a supplemental appropriation in the amount of \$32,338 to revenue account 5145000-374222 and Library Expenditure Account 5145000-450201 for Library programs, materials and services.

BACKGROUND:

The City Charter requires all City funds, including private donations, be deposited into the City Treasury. All gift fund expenditures are paid from a General Fund expenditure account after the City Council considers the necessary appropriation. Gift funds are held in a Library Minor Gift Fund account pending appropriation to the General Fund.

DISCUSSION:

The Library department received donations in the amount of \$32,338 from the Friends of the Riverside Public Library. The Friends of the Riverside Public Library are a 501(c)(3) non-profit organization that raise funds for materials in support of literacy programming at the Riverside Public Library. All expenses from appropriated Gift Funds will be paid from the City expenditure account number 5145000-450201.

The Library Department receives this funding on an annual basis and relies on it to help fund materials, programs and services that benefit the public use of the Library.

FISCAL IMPACT:

The fiscal impact associated with this report is acceptance of \$32,338 into Account No. 0000722-225405. This funding will be appropriated into account 5145000-374222 and Library Expenditure Account 5145000-450201 to help fund materials, programs and services that benefit the public use of the Riverside Public Library System.

Prepared by: Erin Christmas, Acting Library Director
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availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer
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