



*City of Arts & Innovation*

# Museum Board Memorandum

**TO: METROPOLITAN MUSEUM BOARD**

**DATE: JULY 11, 2018**

**FROM: MUSEUM DEPARTMENT**

**SUBJECT: DETERMINE WHETHER MUSEUM BOARD MEMBER ABSENCES FOR THE JUNE 13, 2018 MUSEUM BOARD MEETING SHOULD BE RECORDED AS EXCUSED OR UNEXCUSED**

## **ISSUE:**

Determine whether the absences of Board members Dawn Gleason and Mary Hughes on June 13, 2018, should be recorded as excused or unexcused absences.

## **RECOMMENDATION:**

That the Museum Board determine whether the absences of Board members Dawn Gleason and Mary Hughes from the June 13, 2018 Museum Board meeting should be recorded as excused or unexcused.

## **BACKGROUND:**

Board Chair Mary Hughes contacted Museum staff via email prior to the meeting to communicate that she would be unable to attend the June Board meeting due to vacation. Board member Dawn Gleason contacted Museum staff via email prior to the meeting to communicate that she would be unable to attend due to illness.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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