



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: JULY 16, 2018**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: DETERMINE WHETHER COMMISSIONER WALTER ELLIOT'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON MAY 21, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether Commissioner Walter Elliot's absence on May 21, 2018, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Park and Recreation Commission determine if Commissioner Elliot's absence from the Park and Recreation Commission meeting on May 21, 2018, be excused or unexcused.

BACKGROUND:

On May 6, 2014, the City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states that Board/Commission members should provide 24 hours advance notice in the event of an absence and that the Board/Commission may exercise its discretion to excuse absences.

DISCUSSION:

Commissioner Elliot was not present at the Commission meeting on May 21, 2018. Neither Staff nor Chair received advanced notification from Commissioner Elliot about his absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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