



# Professional Consultant Services Master Agreements For On-Call Services – RFQ 1710

Riverside Public Utilities

Board of Public Utilities  
July 23, 2018

RiversidePublicUtilities.com



1

## BACKGROUND

1. Past Professional Consultant Panels
  - A. Used by RPU since 2005
  - B. 3 Environmental Consultant Panels (2005 to 2015)
  - C. 1 Geotechnical Services Panel (2009 to 2016)
2. Proposed Consultant Panel
  - 43 consultants

RiversidePublicUtilities.com



2

## BACKGROUND

2. 15 service area categories
3. Three Year Term: July 1, 2018 – May 1, 2021; with optional one 1-year extension
4. Maximum single project cost of \$500,000 (\$750,000 cumulative total) per consultant

## BACKGROUND

### Service Area Categories

- |                                   |   |
|-----------------------------------|---|
| 1. Groundwater Resources          | 9. Geotechnical and Material Testing        |
| 2. Surface Water Planning         | 10. Construction Management                 |
| 3. Recycled Water Planning        | 11. SCADA                                   |
| 4. Water Supply Planning          | 12. Landscape Architectural Design Services |
| 5. Facilities and Master Planning | 13. Regulatory & Grant Writing Support      |
| 6. Environmental Planning         | 14. Water Conservation and Audit            |
| 7. Engineering Design             | 15. Staff Augmentation                      |
| 8. Electrical and Instrumentation |   |

## BACKGROUND

What the proposed consultant panel will do:

1. Streamline consultant procurement process
2. Preserves existing checks and balances
3. Utilized for projects considered standard/routine under \$500,000
4. Change in process; not a change in authority

## BACKGROUND

How the panel will be used:

1. Scope of work will be sent to pre-qualified consultants
2. Proposals received and evaluated
3. Consultant selected under Purchasing approval
4. Supplemental agreement prepared by CAO

## BACKGROUND

How the panel will be used (cont'd):

5. Over \$50,000 – Board Approval prior to Purchasing issuing P.O.
6. Under \$50,000 – P.O. Issued by Purchasing

## DISCUSSION

1. Request for Qualifications issued on July 1, 2017
2. 13 RPU staff members reviewed 57 Statement of Qualifications
3. 43 firms selected for the panel; reviewed by City Purchasing
4. Annual reporting of executed Supplemental Agreements back to Board



## DISCUSSION

### Proposed Consultant Panel

- |                               |   |
|-------------------------------|---|
| 1. AESCO, Inc.                | 11. Dahl, Taylor & Associates, Inc.       |
| 2. AKD Consulting             | 12. Daniel B. Stephens & Associates, Inc. |
| 3. Albert A. Webb Associates  | 13. Dudek                                 |
| 4. Architerra, Inc            | 14. ECORP Consulting, Inc.                |
| 5. Black & Veatch Corporation | 15. GeoTek, Inc.                          |
| 6. BMLA Inc.                  | 16. GeoMat Testing Laboratories, Inc.     |
| 7. Carollo Engineers, Inc.    | 17. GEOSCIENCE Support Services, Inc.     |
| 8. CDM Smith Inc.             |   |
| 9. Converse Consultants       |   |
| 10. CWE                       |   |

RiversidePublicUtilities.com



9

## DISCUSSION

### Proposed Consultant Panel (cont'd)

- |   |                                       |
|---|---------------------------------------|
| 18. HELIX Environmental Planning, Inc.        | 26. Rincon Consultants, Inc.          |
| 19. Hilltop Geotechnical, Inc.                | 27. SA Associates                     |
| 20. HR Green Pacific, Inc.                    | 28. Scheevel Engineering              |
| 21. Infrastructure Engineering Corporation    | 29. Stantec Consulting Services, Inc. |
| 22. Kennedy/Jenks Consultants                 | 30. Tesco Controls, Inc.              |
| 23. Moore Iacofano Goltsman, Inc.             | 31. Tetra Tech, Inc.                  |
| 24. NUVIS                                     | 32. Thomas Harder & Co., Inc.         |
| 25. Prime Systems Industrial Automation, Inc. | 33. tieBridge, Inc.                   |
|   | 34. TKE Engineering, Inc.             |

RiversidePublicUtilities.com



10

## DISCUSSION

### Proposed Consultant Panel (cont'd)

35. Twining, Inc.
36. Water Systems Consulting, Inc.
37. Water Works Engineers, LLC
38. WaterWise Consulting
39. West & Associates Engineering, Inc.
40. West Yost & Associates, Inc.
41. Westin Engineering, Inc.
42. Wood Rodgers, Inc.
43. WSP USA, Inc.

## RECOMMENDATIONS

That the Board of Public Utilities:

1. Approve the Professional Consultant Services Master Agreements with the listed consultants for the establishment of a Consultant Panel for the term July 1, 2018 to May 1, 2021, with an optional one year extension, not-to-exceed a maximum single project cost of \$500,000 and limited to a cumulative total fee of \$750,000 per consultant; and

## RECOMMENDATIONS

2. Authorize the City Manager, or his designee, to execute the Professional Consultant Services Master Agreements for the Consultant Panel including making minor and non-substantive changes and the one year contract extensions.