

CITY OF RIVERSIDE
BOARD OF PUBLIC UTILITIES

DRAFT

Minutes of: Meeting of the Board of Public Utilities

Date of Meeting: July 9, 2018

Time of Meeting: 6:30 p.m.

Place of Meeting: Art Pick Council Chambers
3900 Main Street (at Main and Tenth Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Jo Lynne Russo-Pereyra (Chair) Dave Austin (Vice Chair)
 David Crohn Jeanette Hernandez
 Gil Ocegüera Jennifer O'Farrell
 Elizabeth Sanchez-Monville (arrived late) Andrew Walcker

Absent: Kevin Foust (absence due to vacation)

PRESENTATIONS

1 EMPLOYEE RECOGNITION AWARD TO PETER MOSSEL, ERIC SHOOK, AND RENE VALDEZ OF ENERGY DELIVERY

The Board of Public Utilities recognized the following individuals for their hard work and dedication to Riverside Public Utilities and the City of Riverside:

- Peter Mossel, Engineering Aide
- Eric Shook, Senior Engineering Aide
- Rene Valdez, Utilities Electrical Engineer

Board Member Elizabeth Sanchez-Monville arrived at the meeting.

CITIZENS PARTICIPATION

2 None.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar.

Motion – Walcker. Second – Austin.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Ocegüera, O'Farrell, Sanchez-Monville, and Walcker.

Absent: Kevin Foust (absence due to vacation)

Minutes

- 3 The minutes from the Board of Public Utilities regular meeting held on June 25, 2018 was approved as submitted.

Board Attendance

- 4 EXCUSE ABSENCE OF BOARD MEMBER JENNIFER O'FARRELL FROM THE REGULAR MEETING OF THE BOARD OF PUBLIC UTILITIES FOR JUNE 11, 2018

The Board of Public Utilities excused the absence of Board Member Jennifer O'Farrell from the Board of Public Utilities regular meeting of June 11, 2018, due to illness.

Electric Items

- 5 PLAZA SUBSTATION 4kV TO 12kV CONVERSION OF CIRCUIT 448 – APPROVE WORK ORDER NO. 1808449 FOR \$973,000

The Board of Public Utilities approved Work Order No. 1808449 for the Plaza Substation 4kV to 12kV conversion of circuit 448 in the amount of \$973,000.

- 6 APPROVE THE AMENDED AND RESTATED MASTER AGREEMENT WITH SPIDAWEB LLC, OF GAHANNA, OHIO, FOR ADDITIONAL POLE LOADING SOFTWARE LICENSES AND SERVICES FOR A TERM OF FIVE YEARS, IN THE AMOUNT OF \$60,765.50 – APPROVE WORK ORDER NO. 1823431 FOR \$62,000

The Board of Public Utilities:

1. Approved the Amended and Restated Master Agreement with SPIDAWeb LLC, of Gahanna, Ohio, for a term of five years, increasing the original amount of \$24,255.50 by an additional \$36,510 for a total of \$60,765.50, for additional pole loading software licenses and services;
2. Authorized the City Manager or his designee, to execute an amendment to the agreement for future ongoing annual maintenance and support extensions, subject to the availability of budgeted funds and acceptable performance; and
3. Approved Work Order No. 1823431 in the amount of \$62,000.

DISCUSSION CALENDAR

- 7 SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INDUSTRIAL EVOLUTION FOR CONSULTANT SERVICES FOR THE OPERATIONAL DATA MANAGEMENT SYSTEM PROJECT EXTENDING THE TERM OF THE AGREEMENT TO JULY 18, 2019, WITH NO CHANGE IN COMPENSATION

Interim General Manager Todd Jorgenson reported that professional service support is critical to the operational data management system project and answered questions from the Board.

Following discussion, the Board of Public Utilities approved the Second Amendment to the Professional Services Agreement with Industrial Evolution, Inc. for consultant services for the Operational Data Management System Project to extend the term July 18, 2019, with no change in compensation.

Motion – Austin. Second – Ocegüera.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Ocegüera, O'Farrell, Sanchez-Monville, and Walcker.

Absent: Kevin Foust (absence due to vacation)

- 8 REQUEST FOR PROPOSAL NO. 1829 FOR PUBLIC RELATIONS AND STRATEGIC COMMUNICATION SERVICES FOR THE RIVERSIDE TRANSMISSION RELIABILITY PROJECT TO CURT PRINGLE & ASSOCIATES OF ANAHEIM, CALIFORNIA, IN THE AMOUNT OF \$198,000

Assistant General Manager George Hanson gave a presentation on the background of acquiring a consultant, what Curt Pringle & Associates has already done for this project as a consultant in 2017, and the next steps for Curt Pringle & Associates to perform for this project:

- Public Affairs, Community Outreach and Project Communications
- Government Affairs/CPUC
- Media Relations
- Evaluation and Measurement

In attendance to assist in answering questions from the Board were Phil Pitchford, the City's communication manager, Mark Cloud, SCE representative, and the Curt Pringle & Associates team (Curt Pringle, Jennifer Fitzgerald, Jesse Ramirez, and Audra Hartman).

Following discussion, the Board of Public Utilities:

1. Awarded Request for Proposal No. 1829 for public relations and strategic communication services for the Riverside Transmission Reliability Project to Curt Pringle & Associates, of Anaheim, California, in the amount of \$198,000; and
2. Authorized the City Manager, or his designee, to execute the Professional Services Agreement with Curt Pringle & Associates.

Motion – Walcker. Second – Crohn.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Ocegüera, O'Farrell, Sanchez-Monville, and Walcker.

Absent: Kevin Foust (absence due to vacation)

- 9 AWARD BID NO. RPU-7569 TO WEKA, INC., OF HIGHLAND, CALIFORNIA, FOR THE CONSTRUCTION OF THE MAGNOLIA AVENUE TECHITE PIPE AND PRESSURE REDUCING STATION REPLACEMENT PROJECT – 8,720 FEET OF NEW POTABLE WATER PIPELINE –IN THE AMOUNT OF \$5,939,308 INCLUDING A 10% OR \$593,930 CHANGE ORDER AUTHORITY; APPROVE A PROFESSIONAL CONSULTANT SERVICES AGREEMENT FROM RFP 1826 FOR GEOTECHNICAL AND MATERIALS TESTING SERVICES WITH SCST, INC., OF RIVERSIDE, CALIFORNIA, IN A NOT-TO-EXCEED AMOUNT OF \$101,628 THROUGH JUNE 30, 2019; APPROVE THE INCREASED EXPENDITURE FOR WORK ORDER NO. 1612632 FOR THE PIPELINE REPLACEMENTS IN THE AMOUNT OF \$6,851,000 FOR A REVISED WORK ORDER TOTAL OF \$7,335,000 AND THE EXPENDITURE FOR WORK ORDER NO. 1727999 FOR THE PRESSURE REDUCING STATION REPLACEMENT IN THE AMOUNT OF \$599,000 – TOTAL PROJECT COST OF \$7,934,000

Interim Assistant General Manager Michael Plinski gave a presentation on the background, project description, bid and RFP results, and the project breakdown of the Magnolia Avenue Techite Pipe and Pressure Reducing Station Replacement Project and answered questions from the Board.

Mr. Plinski reported since Public Works Department is scheduled to construct a street improvement project along Magnolia Avenue it would be best prior to their street improvement project to install the pipeline. The Board was pleased by the monies to be saved by staff coordinating with Public Works Street Improvement Project along Magnolia Avenue and Public Utilities Energy Delivery on this project.

Following discussion, the Board of Public Utilities:

1. Awarded Bid No. RPU-7569 to Weka, Inc., of Highland, California, in the amount of \$5,939,308;
2. Authorized additional change order authority for the Weka, Inc. Construction Contract in the amount of 10% or \$593,930 for Bid No. RPU-7569;
3. Approved a Professional Consultant Services Agreement from RFP 1826 with SCST, Inc. of Riverside, California, for Geotechnical and Materials Testing Services for the Magnolia Avenue Techite Pipe and Pressure Reducing Station Replacement Project, term through June 30, 2019, in a not-to-exceed amount of \$101,628;
4. Authorized the City Manager, or his designee, to execute the Professional Consultant Services Agreement with SCST, Inc., including making minor and non-substantive changes;
5. Approved the increased capital expenditure for Work Order No. 1612632 for the Pipeline Replacements in the amount of \$6,851,000 for a revised work order total of \$7,335,000 which includes all design, utility potholing, construction, paving, contract administration, inspection and construction change order authority costs for the Magnolia Avenue Techite Pipe and Pressure Reducing Station Replacement Project;
6. Approved the capital expenditure for Work Order No. 1727999 for the Pressure Reducing Station Replacement in the amount of \$599,000 which includes all design, utility potholing, property acquisition, construction, paving, contract administration, inspection and construction change order authority costs for the Magnolia Avenue Techite Pipe and Pressure Reducing Station Replacement Project; and

7. Authorized the City Manager, or his designee, to increase or decrease the above-noted work order amounts, in collective amounts not-to-exceed the total project cost of \$7,934,000.

Motion – O’Farrell. Second – Crohn.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Ocegüera, O’Farrell, Sanchez-Monville, and Walcker.

Absent: Kevin Foust (absence due to vacation)

10 REVIEW OF CITY OF RIVERSIDE CODE OF ETHICS

Assistant City Attorney Susan Wilson gave a presentation of the Code of Ethics aspirational values, prohibited conduct and penalties for violation and answered questions from the Board pertaining to such.

The Board had no revisions or recommendations for the City’s Code of Ethics and Conduct but stressed the importance to inform the Board of Ethics on August 2, 2018 and the Governmental Affairs Committee on September 5, 2018 that they appreciate that past revisions to the Code of Ethics proposed by the Board of Public Utilities were adopted.

Following discussion at this Board meeting on July 9, 2018, the Board of Public Utilities:

1. Reviewed, discussed, and had no recommendations for revisions to the City’s Code of Ethics and Conduct to be submitted to the City Council’s Board of Ethics and the City’s Governmental Affairs Committee for consideration; and
2. Expressed appreciation to the Board of Ethics and Governmental Affairs Committee for considering and adopting past revisions to the Code of Ethics proposed by the Board of Public Utilities.

Motion – Crohn. Second – Austin.

Ayes: Russo-Pereyra, Austin, Crohn, Hernandez, Ocegüera, O’Farrell, Sanchez-Monville, and Walcker.

Absent: Kevin Foust (absence due to vacation)

BOARD MEMBER/STAFF COMMUNICATIONS

- 11 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

None.

- 12 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- RTRP updates be on all Board agendas from this date on

- 13 LEGISLATIVE UPDATE / RTRP / SONGS UPDATE

Staff requested that the Board pull this item from the agenda.

14 AG WATER TASK FORCE UPDATE

Board Member Andrew Walcker reported the highlights of the last three AG Water Task Force Committee meetings (April 26, May 24, and June 28) and stated that there is still a vacancy in Ward 6 on the Task Force and that a quarterly update would be made to the Utility Services/Land Use/Energy Development Committee on August 13, 2018.

The next AG Water Task Force Committee meeting is scheduled on Thursday, July 26, 2018 at 5:30 pm.

GENERAL MANAGER'S REPORT

- 15 Water Highlights – May 2018
- 16 Monthly Power Supply Report – May 2018
- 17 RPU Water Drought and Conservation Efforts Update as of May 2018
- 18 City Council / Committee Agendas – June 26, 2018
- 19 Upcoming Meetings
- 20 Electric / Water Utility Acronyms
- 21 Minutes of the Customer Relations/Finance Committee Special meeting on June 8, 2018

UPCOMING MEETING

Chair Russo-Pereyra adjourned the meeting at approximately 7:56 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, July 23, 2018 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: _____
Todd L. Jorgenson, Interim Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated _____