



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**DATE: July 24, 2018**

**FROM: COMMUNITY & ECONOMIC DEVELOPMENT  
DEPARTMENT**

**WARD: ALL**

**SUBJECT: PUBLIC HEARING – RECOVERY OF FISCAL YEAR 2018-2019 UNPAID  
ADMINISTRATIVE AND ABATEMENT COSTS FOR VARIOUS CODE  
ENFORCEMENT ACTIONS AND NUISANCE ABATEMENTS AFFECTING  
REAL PROPERTY IN THE AMOUNT OF \$131,527.48 – RESOLUTIONS**

## **ISSUES:**

Conduct a public hearing; approve the accounts of costs associated with the various code enforcement actions and nuisance abatements affecting real property; and adopt resolutions to assess the costs and establish liens upon the respective parcels of the real property.

## **RECOMMENDATIONS:**

That the City Council:

1. Conduct a public hearing to hear reports on the abatement of dangerous buildings, garbage, rubbish, refuse, trash/debris or waste matter, and weeds at various locations throughout the City;
2. Approve the accounting of the administrative and abatement costs as set forth in Exhibits A-D in the total amount of \$131,527.48; and
3. Adopt the attached Resolutions assessing the costs and establishing the liens upon the respective parcels of real property.

## **BACKGROUND:**

The Administrative Code Enforcement Program adopted by the City Council on July 13, 1999 enables the Code Enforcement Division to employ appropriate means of cost recovery for abatement services and administrative costs that have been assessed. Actual costs for abatements can be recovered through a secured property tax lien. Fines and penalties are recovered through different collection methods.

## **DISCUSSION**

When all means of notification, order and appeal have been utilized to gain voluntary compliance,

the Code Enforcement Division often proceeds with abatement action by a contractor. The City then invoices the property owner(s) to collect the amounts of the fees and charges that have been incurred.

After utilizing all means of notification, invoicing and collection efforts to recover costs from the property owners without success, the City may attach a lien on the respective properties for the unpaid balances that are thirty (30) days past due. After City Council has adopted the necessary resolutions, the Riverside County Auditor-Controller's Office will attach a lien on the respective property tax bill to recover the unpaid balances. As required by Riverside Municipal Code, the City will post a notice of the Public Hearing on or before July 6, 2018 in the Press Enterprise.

The attached Exhibits A through D identify the outstanding balances for Administrative Costs, Abatement of Dangerous Buildings, Rubbish Abatements, and Weed and Brush Nuisance Abatements. Properties identified in the exhibits are subject to revision, as payments are received up until the time of City Council action on this matter. The unpaid balances for fiscal year 2018-2019 need to be filed by August 10, 2018 with the Riverside County Auditor-Controller's Office, in order to appear on the 2018-2019 property tax bills.

### **FISCAL IMPACT:**

The fiscal impact of this action is the recovery of approximately \$131,527.48 in unpaid balances, thereby reimbursing the General Fund for costs associated with Code Enforcement Division activity. The funds will be allocated as follows:

Exhibit	Account Title	Account Number	Amount
A	Abatement of Dangerous Buildings	0000101-340401	\$32,666.39
B	Rubbish, Refuse, Trash/Debris or Waste Matter Abatements	0000101-362300	\$53,572.20
C	Weed and Brush Nuisance Abatements	0000101-362100	\$27,254.32
D	Administrative Costs	0000224-353700	\$18,034.57
			\$131,527.48

Prepared by: David Welch, Interim Community & Economic Development Director  
 Certified as to  
 availability of funds: Adam Raymond, Chief Finance Officer/City Treasurer  
 Approved by: Rafael Guzman, Assistant City Manager  
 Approved as to form: Gary G. Geuss, City Attorney

### **Attachments:**

1. Resolution - Abatement of Dangerous Buildings
  - a) Exhibit A – Dangerous Building Listing
2. Resolution - Rubbish, Refuse, Trash/Debris or Waste Matter Abatements
  - a) Exhibit B – Debris/Nuisance Listing
3. Resolution - Weed and Brush Nuisance Abatements
  - a) Exhibit C – Weed and Brush Listing
4. R - Administrative Costs
  - a) Administrative Costs Listing
5. Presentation
6. Notice