



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: JULY 24, 2018**

**FROM: LIBRARY DEPARTMENT** **WARDS: ALL**

**SUBJECT: RATIFICATION OF AN AGREEMENT BETWEEN RIVERSIDE PUBLIC LIBRARY AND CALIFA FOR THE PROVISION, INSTALLATION AND MAINTENANCE OF ADVANCED NETWORK (DATA) SERVICES AS PART OF THE CORPORATION FOR EDUCATION NETWORK INITIATIVES IN CALIFORNIA'S (CENIC) PROJECT, FOR A TERM FROM FEBRUARY 1, 2016 THROUGH JUNE 30, 2017 WITH ONE YEAR AUTOMATIC RENEWALS EACH JUNE 30 - IN THE AMOUNT OF \$164,746 – SUPPLEMENTAL APPROPRIATION**

## **ISSUES:**

Ratify the Agreement between Riverside Public Library and Califa for the Provision, Installation and Maintenance of Advanced Network (Data) Services as part of the Corporation for Education Network Initiatives in California's (CENIC) project, for a term from February 1, 2016 through June 30, 2017 with one year automatic renewals each June 30, in the amount of \$164,746.

## **RECOMMENDATIONS:**

That the City Council:

1. Ratify the Agreement between Riverside Public Library and Califa for the Provision, Installation and Maintenance of Advanced Network (Data) Services as part of the Corporation for Education Network Initiatives in California's (CENIC) project, for a term from February 1, 2016 through June 30, 2017 with one year automatic renewals each June 30, in the amount of \$164,746;
2. Appropriate additional revenues in the amount of \$150,000 to account 0000101-374200 (Miscellaneous Revenues) to account for the annual rebate credits through AT&T;
3. Authorize a supplemental appropriation in the amount of \$150,000 from general fund balance 0000101-298000 to account number 5130000-421215, Internet Services; and
4. Authorize the City Manager, or his designee, to execute the Agreement with Califa, including making minor and non-substantive changes and the contract extensions subject to availability of funding,

## **BACKGROUND:**

Public libraries across the state of California are being connected to the CENIC's California Research and Education Network (CalREN), a high-capacity 3,800-mile fiber optic network that is part of the High-Speed Broadband in California Libraries Project. The Califa Group (Califa), a non-profit library consortium, has been appointed by the California State Library to manage the roll-out process with CENIC (Attachment 1 – Initial Project Schedule). Created by the University of California, CENIC's other members include the state university system, California's community colleges and public schools.

A 2014 State Library needs assessment on high-speed broadband, found that 70 percent of California's public libraries have connectivity that is more limited than the typical American home, with speeds of "slow" or "very slow." The City of Riverside has a 1 Gigabit shared internet pipe city wide.. With the addition of CENIC, Riverside Public Library will have a 10 Gigabit connection at Main Library and 1 Gigabit at branch libraries.

In the 2014 and 2015 Legislative Platform, the Riverside City Council supported efforts to modernize the California Library Services Act to be able to accommodate any future arrangement for broadband infrastructure and support of public libraries to a statewide high-bandwidth, high-capacity Internet network sponsored by CENIC.

On December 6, 2016, the City Council accepted \$90,000 in grant funding assistance from the California State Library in the amount of \$30,000 for the California Library broadband project from February 22, 2016 through June 30, 2017 and \$60,000 for September 15, 2016 through June 30, 2017.

## **DISCUSSION:**

The Riverside Public Library has worked closely with project partners to secure, install and test necessary technology equipment to provide the Riverside Libraries with enhanced Internet connectivity through CENIC.

PROJECT PARTNERS	CONTRIBUTION
CENIC	Provides network designs, procures circuits, arranges for state and federal discounts, purchases and installs hardware, and maintains and monitors network connectivity to CalREN, the high-capacity network they operate.
Innovation & Technology Department	Assists with acquiring, installing and maintaining necessary equipment related to the CENIC project.
California State Library	Sets direction for the project and provides oversight.
Califa	Acts as the administrative arm of the California State Library, Califa develops contracts with participating libraries for circuits and use of the CalREN network and coordinates the consolidated hardware purchase to take advantage of consortium pricing for network equipment.
Southern California Library Cooperative	Manages the technology improvement grant program on behalf of the California State Library.

To date, Riverside Public Library and Innovation and Technology staff have acquired and installed all necessary equipment for the network infrastructure. The Library has expended all \$90,000 in grant funds and has contributed an additional \$45,634.65 from Measure I funds for the project.

The Library is increasingly relying on digital services for our residents. At the same time, the City's bandwidth needs to support internal and external communication needs as well as a growing number of cloud services. CENIC will provide dedicated high-speed service to the library patrons approaching 10 Gigabits per second and will reduce the network bandwidth and performance impact on the City's network and security hardware that's currently rated for 1 Gigabit per second supporting more than 7,000 connected systems.

On April 13, 2018, the circuits provided by Califa to connect the City's library branches to AT&T's high-speed Internet, went live. The agreement with Califa, originally entered into in 2016 while the framework for the CENIC project was being completed, needs to be ratified by the City Council, as costs exceed \$50,000. Staff anticipates that annual costs will be approximately \$165,000, which are offset by a 90% credit (\$148,500) applied once a year; the net annual cost to the City will be approximately \$16,500, which is available in the Library FY 2018-2020 Two-Year Budget.

Purchasing Resolution 23256, Section 602(c), provides for an exception to the competitive procurement process when services can only be obtained from a sole source or timely from a single source and the Purchasing Manager is satisfied that the best price, terms and conditions have been negotiated. Additionally, Section 602(e), provides for an exception to the competitive procurement process when cooperative purchasing is available through Federal, State, and/or other public entity pricing contracts or price agreements. Califa, is a public benefit corporation that provides discounted high-speed Internet service to public libraries through AT&T and part of the CENIC program. With discounts up to 90% for high-speed Internet service to the City's library system, the Purchasing Manager agrees the recommendations in the report are in agreement with Purchasing Resolution 23256.

The Interim Chief Innovation Officer concurs with the recommendations in this report.

### **FISCAL IMPACT:**

The Califa Agreement allows the City to take advantage of deeply discounted high-speed Internet services provided by AT&T. Pursuant to the terms of the agreement, the City would pay the market price for services on a monthly basis, with an annual credit provided to the City in an amount equal to approximately 90% of the costs. With the adoption of the recommendation, \$150,000 in funding for the agreement will be available in account number 5130000-421215 Internet Services. The balance of funding, approximately \$16,500, is currently available in account 5130000-421000 and will be transferred to account 5130000-421215 upon approval of this item. Below is a summary of the market price and annual reimbursement credit applied annually.



Prepared by: Erin Christmas, Interim Library Director  
Certified as to  
availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer  
Approved by: Lea Deesing, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment:  
1. Initial Project Schedule  
2. Agreement