

**GRANT AGREEMENT  
Fiscal Year 2018-2019**

**PATHS OF LIFE MINISTRIES SOCIAL WORK PROGRAM INTERNS**

**[Homeless Services]**

This GRANT AGREEMENT (“AGREEMENT”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation, hereinafter referred to as “City” or “Grantor” and the PATH OF LIFE MINISTRIES, a California non-profit corporation, hereinafter referred to as "Grantee", with reference to the following facts:

A. Grantee has requested funds from Grantor in order to provide certain services as hereinafter described.

B. Grantor has determined that the granting of such funds is for a public municipal purpose and will advance the general good of the community.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. Grantor hereby grants to Grantee the total sum of Forty-Five Thousand Dollars (\$45,000) for the one-year term from \_\_\_\_\_, 2018 through \_\_\_\_\_, 2019. Any part of the grant which may remain unobligated as of end of the final effective term shall be returned to Grantor. The City Manager shall designate a Contract Administrator.

2. In consideration of the funds hereby granted, Grantee agrees to use those funds for the services and/or programs defined in Exhibit “A,” attached hereto and incorporated herein by this reference, and for no other purpose, and in accordance with any other terms and conditions that the City may impose.

3. Payment to Grantee shall be made on an invoice submitted to Grantor. Grantee shall maintain receipts for all monies paid out or disbursed. Such receipts shall correspond with

and substantiate the itemized request for payment and shall be subject to Grantor review during regular business hours.

4. Grantee shall maintain and keep records of all expenditures and obligations according to generally accepted accounting principles. Such accounting records must be kept current and shall be available to Grantor for inspection or audit at reasonable times. Such accounts, documents and records shall be retained by Grantee for five (5) years following the expiration of this Agreement.

5. Grantee shall submit to Contract Administrator, by no later than October 31, 2019, a financial statement as prepared by Grantee's accountant for Grantee's immediately preceding fiscal year. Failure to comply with these requirements can result in City withholding payment of the grant funds.

6. Grantee shall make its facilities available for on-site inspections by the authorized representatives of Grantor's Contract Administrator. Such inspections shall be made only during Grantee's normal business or operating hours.

7. Grantee assures and certifies that no person shall on the grounds of race, religious creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition, including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, marital status, sex, genetic information, gender, gender identity, gender expression, or sexual orientation, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity for which Grantee has received funds hereunder and will immediately take measures to effectuate this agreement.

8. Pursuant to the Americans with Disabilities Act and specifically 42 USC 12132, Grantee acknowledges and agrees that in the performance of the Agreement, no qualified individual shall, by reason of a disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City or Grantee or be subjected to discrimination by City or Grantee.

9. Grantee agrees that no program funded pursuant to this Agreement shall involve political activities and that no grant funds will be used for the construction, operation, or maintenance of that part of any facility which is used for religious instruction or worship.

10. Except as to the sole negligence, or willful misconduct of Grantor, Grantee shall defend, indemnify, and hold Grantor, its officers, employees and agents harmless from any and all loss, damage, claim, liability, expense or cost, including attorney's fees, caused by or in any way resulting from any accident or occurrence causing injury to any person or property, arising out of or contributed to by the activities or programs of Grantee or any of Grantee's employees or agents, funded in whole or part by this grant, notwithstanding that Grantee may have benefited from Grantee's services. This indemnification provision shall apply to acts or omissions, willful or negligent conduct, whether active or passive, on the part of Grantee or Grantee's employees or agents. The provisions of this paragraph shall survive the expiration or early termination of this agreement.

11. Grantee shall not be considered and is not an agent, employee or contractor of Grantor.

12. In the event Grantee is dissolved, either voluntarily or involuntarily, or otherwise ceases to carry out the activities for which the grant was made, all supplies and equipment

purchased with the grant funds shall be transferred to Grantor and shall become the property of Grantor.

13. This Agreement may be terminated by Grantor upon the failure of Grantee to comply in any substantial or material respect with the terms or conditions of this agreement following the failure of Grantee upon reasonable notice from Grantor to cure such default. Should Grantor determine that the termination of this Agreement is required, Grantor shall forward a written notice of such determination to Grantee at least thirty (30) days prior to the effective date of such termination.

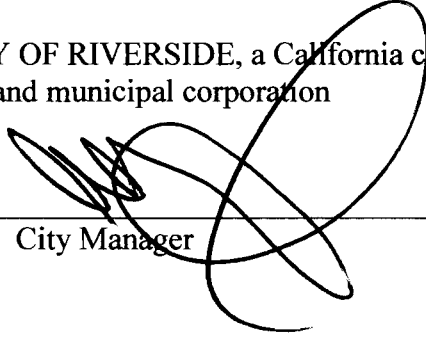
14. The individuals executing this Agreement and the instruments referenced herein on behalf of PATH OF LIFE MINISTRIES each represent and warrant that they have the legal power, right and actual authority to bind PATH OF LIFE MINISTRIES to the terms and conditions hereof and thereof.

**[SIGNATURES ON FOLLOWING PAGE]**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the day and year first above written.

**GRANTOR**

CITY OF RIVERSIDE, a California charter city and municipal corporation

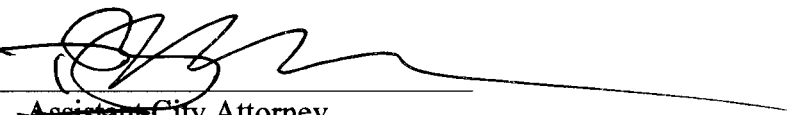
By:  \_\_\_\_\_  
City Manager

Attest: \_\_\_\_\_  
City Clerk

CERTIFIED AS TO FUND AVAILABILITY:

By:  \_\_\_\_\_  
~~Chief Financial Officer~~  
assistant CFO

APPROVED AS TO FORM:

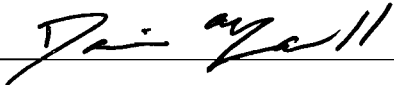
By:  \_\_\_\_\_  
~~Assistant City Attorney~~


Deputy

A. BEAUMON

**GRANTEE**

PATH OF LIFE MINISTRIES, a California nonprofit corporation

By:  \_\_\_\_\_  
Printed Name           Damien O'Farrell            
Title           President and CEO          

By:  \_\_\_\_\_  
Printed Name           MELINA BOSWELL            
Title           SECRETARY

## **EXHIBIT "A"**

### **SCOPE OF SERVICES**

#### **PATH OF LIFE SOCIAL WORK INTERN PROGRAM**

##### **Program Summary**

Through supportive services, including counseling, Path of Life assists individuals experiencing poverty and mental health issues. Path of Life's mission is to help people become productive in life by addressing the barriers of dysfunction through the process of rescuing, restoring, and rebuilding lives.

The City of Riverside has a Housing First plan, which includes both housing and supportive services for the homeless. Path of Life has developed a Social Work Internship Program ("Program"), and will provide support services, in the form of counseling services and social service referrals to individuals within the City, thereby stabilizing those in the community either homeless or at risk of becoming homeless.

Field Instructor: Path of Life shall dedicate one of its full-time staff members to the Program to act as the Field Instructor. Path of Life shall be responsible for overseeing the Field Instructor's performance and ensuring that the Field Instructor meets the performance goals agreed upon in writing by the City and Path of Life.

Social Services: Path of Life, through its Field Instructor, shall be responsible for overseeing the Interns' performance and ensuring that Interns meet the performance goals set by City with regard to Social Services, along with all applicable federal and state laws, and best practices and requirements set forth by the Council on Social Work Education.

Interns: Students selected by Path of Life to provide Social Services to participants at Practicum Sites under the direction and supervision of the Field Supervisor.

Basic Expectations for All Field Practicum Experiences: Students are to have field experiences to enhance their learning through the following:

1. Be exposed to micro-, mezzo-, and macro-spectrum activities and client experiences, including psychosocial assessments, goal setting, and consultation. Additional responsibilities include development of treatment strategies, networking, case management, and opportunities for varied treatment modalities, such as crisis intervention, time-limited and long-term treatment, and group treatment.

2. Opportunities to utilize consultation with agency professionals, to take initiative regarding problem solving dilemmas, and to provide the opportunity for the student to participate in multi-disciplinary interactions.
3. Develop awareness of community resources and the opportunity to gain first-hand knowledge of specific resources used by the agency including collaboration with community agencies.
4. To experience a diversity of client populations including gender, age, race, socioeconomic class, and disabilities.
5. To have a minimum of one hour of supervision per week, in individual and group meetings.
6. In the first year of field practicum, students are expected to complete 16 hours per week for a duration of 10 weeks across 3 academic quarters totaling 480 hours for the academic year. In the second year, are expected to complete 20 hours per week for a duration of 10 weeks across 3 academic quarters totaling 600 hours for the academic year.
7. Preliminary orientation by the agency field instructor is expected to be completed by the second week of placement. This will include a safety orientation checklist.