



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: October 2, 2018**

FROM: FIRE DEPARTMENT **WARDS: ALL**

SUBJECT: REQUEST FOR PROPOSALS 1816 - CRITICAL INFRASTRUCTURE ASSESSMENTS AND DATA INPUT PROJECT FOR THE RIVERSIDE URBAN AREA SECURITY INITIATIVE REGION - PROFESSIONAL CONSULTANT SERVICES AGREEMENT - TRIAD CONSULTING & SYSTEM DESIGN GROUP, LLC IN THE AMOUNT OF \$229,987

ISSUE:

The issue for City Council consideration is the approval of a Professional Consultant Services Agreement with Triad Consulting & System Design Group, LLC, of Corona, California, for the Riverside Urban Area Security Initiative (UASI) Critical Infrastructure Assessment and Data Input Project, in the amount of \$229,987.

RECOMMENDATIONS:

That the City Council:

1. Approve the Professional Services Agreement with Triad Consulting & System Design Group, LLC, for the UASI Critical Infrastructure Assessment and Data Input Project, in the amount of \$229,987;
2. Authorize the City Manager, or his designee, to execute all documents pursuant to the Professional Consultant Services Agreement with Triad Consulting & System Design Group, LLC including making minor and non-substantive changes.

BACKGROUND:

Riverside UASI implemented a project conducting on-site threat-risk-vulnerability assessments for Critical Infrastructure locations within the Riverside UASI region in both FY'14 and FY'15 grant years. To date, over 170 sites have completed assessments through the UASI program.

Assessment sites are selected by members of the UASI Critical Infrastructure Working Group and through the utilization of the Critical Infrastructure Database. Sites may come from any of the 16 Critical Infrastructure Sectors. Site owner/operators are provided with an assessment summary report and information is input into the Critical Infrastructure Database, which can be utilized by first responders during incidents.

DISCUSSION:

On July 20, 2018, the City of Riverside Fire Department/Riverside UASI issued Request for Proposals (RFP) No. 1816 for the UASI FY'2016/2017 Critical Infrastructure Assessments and Data Input Project to conduct one hundred and five assessments and complete the data input for the FY'16 and FY'17 grant years.

The Riverside UASI held a non-mandatory pre-bid conference on July 25, 2018 to review the project with potential consultants and answer any preliminary questions they might have. Furthermore, consultants had the opportunity to submit additional questions, interpretations, or clarifications on the RFP to the Project Manager via e-mail. All answers to the questions were in written format and conveyed to all potential consultants.

On August 6, 2018, the City's Purchasing Division received 4 qualified responses to RFP No. 1816 for the UASI FY'2016/2017 Critical Infrastructure Assessments and Data Input Project. Upon evaluation of the responses, Triad Consulting & System Design Group, LLC was unanimously determined to be the most qualified and in the best interest of the City based on the qualifications outlined in RFP No. 1816, which included proposed pricing and costs, approach and methodology, experience and relevancy of past work, company profile/staff credentials/certifications/licenses and value added services.

Thirty (30) of the one hundred and five (105) assessments will be completed by March 30, 2019.

The remaining seventy-five (75) assessments and the data input associated with them will be completed by March 30, 2020.

The City's Purchasing Manager concurs with the recommendations in this report.

FISCAL IMPACT:

The cost of the project has previously been approved under the FY'2016 and FY'2017 UASI grant cycle. Sufficient UASI funds are available in accounts 9158110861-440453 (UASI FY 16) and 9161410861-440453 (UASI FY17).

Prepared by:	Michael D. Moore, Fire Chief
Certified as to	
availability of funds:	Edward Enriquez, Acting Chief Financial Officer/City Treasurer
Approved by:	Lea Deesing, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment:	Professional Consultant Services Agreement
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