



City of Arts & Innovation

**MINUTES
PARK AND RECREATION COMMISSION**

Monday, September 17, 2018, 6:30 p.m.
Art Pick Council Chambers – City Hall
3900 Main Street, Riverside, CA 92522

Commissioners Present: Cardullo, Feola, Johnson, Whatley, Humphreys and Elliot

Commissioner Absent: Negron and Rounds

Staff Present: Adolfo Cruz, Director
Robin Metz, Deputy Director
Andrew Emery, Park Superintendent
Fabiola Contreras, Sr. Administrative Assistant
Jennifer Velasco, Sr. Administrative Assistant

CALL TO ORDER

Chair Cardullo called meeting to order at 6:30 p.m.

CITIZENS PARTICIPATION

1. PUBLIC COMMENT PERIOD

There were no public comments during the meeting.

Commissioner Whatley entered the meeting at this time (6:32 p.m.)

2. APPROVAL OF MINUTES

The Commission approved the minutes for the August 20, 2018, meeting as presented.

Motion: Johnson
Second: Elliot
Ayes: All

PRESENTATION

3. 2018 DEPARTMENT SUMMER HIGHLIGHTS

Director Cruz presented the 2018 Summer Highlights video of various events and programs. After discussion, a motion was made to accept the report for file.

Motion: Whatley
Second: Johnson
Ayes: All

DISCUSSION

4. DETERMINE WHETHER COMMISSIONER JENNIFER HUMPREY'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON AUGUST 20, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Jennifer Humphrey's absence.

Motion: Elliot
Second: Rounds
Ayes: All

5. UPDATES ON THE YOUTH INNOVATION CENTER AT ARLINGTON PARK

Director Cruz invited Deputy Director Metz to present on the Youth Innovation Center.

Deputy Director Metz provided an update on the Youth Innovation Center, and mentioned Community Services Supervisor Noemi Lopez and her team will be coming up with a plan for art projects, research, grants/funds, volunteers, paid instructors and the Hope Wall. Focus group meetings for the Youth Innovation Center will begin in October 2018.

Chair Cardullo asked if Staff has a schedule or an amount of interested sponsorships.

Director Cruz confirmed they are in the process of developing a marketing packet that will include amount, terms and what each sponsor will get in return for their individual sponsorship.

Commissioner Humphreys requested a time frame for the marketing packet in order for them to spread the word.

Director Cruz mentioned the draft marketing packet will be ready soon and will be presented at future commission meeting.

After discussion, a motion was made to accept the report for file.

Motion: Feola
Second: Humphreys
Ayes: All

6. UPDATE ON THE PARKS MASTER PLAN PROJECT

Director Cruz presented the item and confirmed that RJM, Inc. is almost complete with the draft.

Motion: Feola

Second: Johnson
Ayes: All

7. ANNOUNCEMENTS, MEETING DATES, AND COMMISSION REQUESTS

Director Cruz informed the Commissioners that Chair Cardullo will be presenting to City Council on October 23. This item will be on next month's agenda to discuss topic.

Commissioner Whatley informed she will not be able to attend upcoming Commission meeting, October 15, 2018.

Commissioner Humphrey gave feedback that was given to her from one of her clients from the East Coast about the maintenance of our parks. Compliments to Fairmont Golf Course, trees, and landscape.

8. ADJOURNMENT

Chair Cardullo adjourned the meeting at 6:59 p.m. The next meeting will be held on Monday, October 15, 2018, at 6:30 p.m., at Art Pick Council Chambers, 3900 Main Street.