



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: NOVEMBER 13, 2018**

FROM: FIRE DEPARTMENT **WARDS: ALL**

SUBJECT: MAINTENANCE SERVICES AGREEMENT FOR ONSITE MAINTENANCE, REPAIR AND TECHNICAL SUPPORT FOR THE FIRE STATION ALERTING SYSTEM WITH WESTNET, INC. OF ANAHEIM, CALIFORNIA, IN THE AMOUNT OF \$312,054.40 FOR A FIVE-YEAR TERM ENDING ON AUGUST 31, 2023 IN ACCORDANCE WITH PURCHASING RESOLUTION NO. 23256, SECTIONS 702(c) and 702(q).

ISSUES:

Approve the Maintenance Services Agreement for onsite maintenance, repair and technical support for the fire station alerting system with Westnet, Inc., of Anaheim, California, in the amount of \$312,054 for a five-year term ending August 31, 2023 in accordance with Purchasing Resolution No. 23256, Sections 702(c) and 702(q) and authorize the City Manager, or his designee, to execute the Maintenance Services Agreement.

RECOMMENDATIONS:

That the City Council:

1. Approve the Maintenance Services Agreement for onsite maintenance, repair and technical support for the fire station alerting system with Westnet Inc., of Anaheim, California, in the amount of \$312,054, for a five-year term ending August 31, 2023 in accordance with Purchasing Resolution 23256, Sections 702(c) and 702(q); and
2. Authorize the City Manager, or designee, to execute the Maintenance Services Agreement with Westnet Inc., including making minor and non-substantive changes.

BACKGROUND:

The City of Riverside Fire Department (RFD) currently utilizes the First-In Fire Station Alerting System to receive notifications of fire and Emergency Medical Services (EMS) calls. The alerting system is specifically designed to reduce response times by utilizing advanced technology and allows the Riverside Fire Department (RFD) to quickly respond and provide emergency services to the Riverside community.

On August 14, 2007, Riverside City Council approved the purchase of and authorized the Purchasing Manager to issue a purchase order to Westnet in the amount of \$81,717.31 for the "First-In" station alerting system for the Arlington Fire Station.

DISCUSSION:

All 14 RFD fire stations currently have the First-In Fire Station Alerting System installed from Westnet, Inc. including onsite maintenance, repair and service to be scheduled as needed. The proposed 5-year maintenance service agreement would replace the existing maintenance service with a comprehensive preventative maintenance program. The program would include timely repair service for all 14 fire stations, continuous remote system maintenance and monitoring, and scheduled and as-needed onsite maintenance for each fire station at a stabilized rate.

Currently, RFD budgets approximately \$66,000 a year for basic service and repair on an as-needed basis. The proposed agreement for the enhanced service is expected to cost approximately \$62,410.88 per year for 5-years which results in a saving of approximately \$3,589.20 per year.

Purchasing Resolution No. 23256, Section 702(c) provides that competitive procurement is not required when the procurement can only be obtained from a sole source or timely from a single source and Section 702(q) provides that competitive procurement is not required when the procurement is for the annual maintenance, licenses(s), support, or similar need for current technology systems, including hardware, and the items procured are from the owner/developer of the software/hardware or from a sole source provider, and the Manager is satisfied that the best price, terms and conditions have been negotiated. Westnet is the inventor, manufacturer and sole provider of the First-In Fire Station Alerting System installed in all 14 City of Riverside Fire Stations. They hold numerous patent and registered intellectual property rights for their product and are the only maintenance provider for the system. It is critical for RFD operations that the First-In Fire Station Alerting Systems to be properly maintained and operational.

The Purchasing Manager concurs that the recommended actions comply with Purchasing Resolution No. 23256.

FISCAL IMPACT:

The total fiscal impact associated with the approval of the maintenance services agreement with Westnet, Inc. is a total of \$312,054.40. Sufficient funding for FY 2018-19 and FY 2019-20 in the amount of \$62,410.88 per year is budgeted in the Fire Department Operations Non-Personnel Expense account 3510000-421000. Sufficient funding for subsequent fiscal years will be included in the corresponding budgets.

Prepared by: Michael D. Moore, Fire Chief
Certified as to
availability of funds: Edward Enriquez, Interim Chief Financial Officer/City Treasurer
Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Agreement for First-In Alerting Maintenance and Services
2. Sole Source Justification Form