



City of Arts & Innovation

Community Police Review Commission Memorandum

TO: COMMUNITY POLICE REVIEW COMMISSION DATE: NOVEMBER 14, 2018

FROM: OFFICE OF THE CITY MANAGER WARDS: ALL

**SUBJECT: RATIFY THE COMMUNITY POLICE REVIEW COMMISSION OUTREACH
STANDING COMMITTEE – AMENDMENT TO BY-LAWS ARTICLE X
COMMITTEES**

ISSUE:

Receive a recommendation from the Community Police Review Commission Outreach Standing Committee to formally recognize and ratify the Community Police Review Commission Outreach Standing Committee and determine if an amendment to the By-Laws Article X is needed.

RECOMMENDATION:

That the Community Police Review Commission:

1. Approve the ratification of the Community Police Review Commission Outreach Standing Committee; and
2. Determine if an amendment to Article X of the By-Laws is needed to formalize the Community Police Review Commission Outreach Standing Committee.

BACKGROUND:

In July 2018, the City Manager's Office, in coordination with the City Attorney's Office, assumed a greater role in the administrative management and review of Brown Act regulations pertaining to the City's Community Police Review Board (CPRC).

A component of the review was to determine which of the informal CPRC committees were functioning as Standing Committees and which were more closely related to Ad Hoc Committees.

The Outreach Committee was determined to be Standing Committee classification due to the perpetual nature of the committee.

CPRC By-Laws include information on CPRC Committees.

Article X Committees

- Section 1. The Chair may appoint standing committees, which shall consist of an appointed Chairperson and at least two other Commissioners.

Section 2. The Chair may appoint ad hoc committees as needed. Each shall consist of an appointed Chairperson and at least two other Commissioners. Ad hoc committees serve a limited or single purpose, are not perpetual, and are dissolved once their specific task is completed.

Section 3. The elected Chair shall be an ex-officio member of all committees.

To expedite any potential changes to the By-Laws, the recommendation to make the amendment(s) has been provided with this agenda report as required by the By-Laws, *Article XII – Amendment of By-Laws*:

Section 1. These By-Laws may be amended at any regular meeting of the Commission by majority vote of the Commission, provided that notice of such amendment shall have been given at the previous regular meeting.

DISCUSSION:

On October 11, 2018, staff posted the CPRC Outreach Standing Committee Agenda for the October 30, 2018, meeting.

On October 30, 2018, the CPRC Outreach Standing Committee with Chair Smith and Commission Members Jackson and Evans, voted to forward a recommendation to the CPRC to formally ratify the CPRC Outreach Standing Committee. The recommendation included a meeting schedule of every other month at 4:30 PM.

Approved by: Carlie Myers, Deputy City Manager/CPRC Manager
Approved as to form: Gary G. Geuss, City Attorney