Budget Engagement Commission
Meeting Minutes

May 31, 2018 5:00 pm,
Mayor Ceremonial Room

Commission Chairperson Calls Meeting to Order

Commission Chairperson Mendez called the regular Budget Engagement Commission Meeting to order at 5:15 pm on May 31, 2018 at the Mayor Ceremonial Room located on the seventh floor of Riverside City Hall.

Pledge of Allegiance to the Flag led by Commission Chairperson Mendez

Commission Secretary Calls Roll – Commissioner Scarano, Tavaglione, Plascencia, Segura, Mackenroth, and Vice-Chair Lee were not present during roll call. The Ward 2 and Citywide Business Commissioner positions are vacant. All other commissioners were present.

Public Comment

1. Public Comment

   Chairperson Mendez called for public comments. There were no requests for comment from the public.

Discussion Calendar

2. Consolidated Report on Department Accomplishments, Goals and Operational Performance – Third Quarter of Fiscal Year 2017/2018 (January – March 2018)

   Cheryl Johannes, Internal Audit Manager from the Office of Organizational Performance & Accountability Department presented this item.

   Chairperson Mendez called for public comment but there were no requests for comment from the public. The Commissioners discussed the item and had questions and comments regarding Police vehicles and personnel, tree trimming, and street repairs.

3. Fiscal Year 2017-18 Third Quarter Financial Report and Measure Z Update

   Kristie Thomas, Interim Budget and Revenue Manager presented this item.

DRAFT

Chairperson Mendez called for public comment but there were no requests for comment from the public. Questions and comments were discussed regarding projected department shortfalls, the Measure Z variance, and Measure Z's future spending plan.

4. Homeless Solutions Update

   Emilio Ramirez, Director of Office of Homeless Solutions presented on this item.

   Chairperson Mendez called for public comment but there were no requests for comment from the public. The Commissioners asked questions regarding the unsheltered trend, what other cities are doing, how we get the unsheltered count, who is liable in the event an incident occurs in the housing unit, previous veterans programs, and the Landlord Incentive Program. Emilio Ramirez responded to each question in detail.

Approval of Minutes

5. Commissioner Hart moved that the April 5, 2018 Special Meeting Minutes be approved as submitted, Commissioner Mayes seconded the motion. The motion was approved by 10 commissioners. Commissioners Scarano, Tavaglione, Plascenia, Segura, Mackenroth, and Vice-Chairperson Lee were not present for the vote and the Ward 2 and Citywide Business Commissioner positions are vacant.

Miscellaneous Budget Engagement Commission Items

6. Election of the Chair and Vice-Chair per BEC Commission Meeting Rules was moved to occur as the last item on the agenda following the approval of absences.

   Chairperson Mendez opened the floor for discussion and nomination of Officers.

   Commissioner Mendez was nominated for the position of Chairperson. No other nominations were made. The vote was motioned by Commissioner Hart and seconded by Commissioner Mayes. The vote was approved by 10 commissioners. Commissioners Scarano, Tavaglione, Plascenia, Segura, Mackenroth, and Vice-Chairperson Lee were not present for the vote and the Ward 2 and Citywide Business Commissioner positions are vacant.

DRAFT

Commissioner Fine and Lyell were nominated for the position of Vice-Chairperson. A vote was called for Commissioner Fine as the Vice-Chairperson. This was motioned by Commissioner Mayes and seconded by Commissioner Hart. Mathis, Hart, Delgado, Mayes, Arballo, and Fierro were in favor. The motion passed 6 out of 10.

Commissioner Lyell was nominated for the Position of Vice-Chairperson. A vote was called for Commissioner Lyell as the Vice-Chairperson. This was motioned by Chairperson Mendez and seconded by Commissioner St. Pierre. Fine, Mendez, Lyell, and St. Pierre were in favor.

7. Items for Future Agendas and Updates from City Staff

   Staff informed the Budget Engagement Commission that the Public hearing for the adoption of the next 2-year spending plan would be on June 12, 2018 at 7:00 p.m.

   Commissioner Lyell requested an update on the status of the Riverside Box and Food Lab.

8. Approve absence of Commissioners Fine, and Vice Chairperson Lee from the April 5, 2018 Budget Engagement Commission Meeting.

   Commissioner Arballo moved that the absences be approved, Commissioner St. Pierre seconded the motion. The motion was approved by 10 Commissioners. Commissioners Scarano, Tavaglione, Plascenia, Segura, Mackenroth, and Vice-Chairperson Lee were not present for the vote and the Ward 2 and Citywide Business Commissioner positions are vacant.

Adjournment

Chairperson Mendez adjourned the meeting at 6:53 pm and announced the next meeting date as Thursday, August 30, 2018 at 5:00 pm.

Respectfully Submitted,



Ruby Leann Castillo
Management Analyst – City of Riverside

DRAFT