

METROPOLITAN MUSEUM BOARD MINUTES

August 8, 2018

Riverside Metropolitan Museum

3580 Mission Inn Avenue, Riverside, CA 92501

DRAFT until approved at 12/12/18 RMM Board Meeting

Board Members Present

Mary Hughes, Chair
Peggy Barnhart
Bergis Jules
Rose Monge
Lovelyn Razzouk
Deb Whitney
Chuck Wilson

City Staff Present

Robyn G. Peterson, Museum Director
Ann Lovell, Manager of Operations
Brenda Focht, Museum Curator
Toni Kinsman, Senior Office Specialist

Absent

Todd Carpenter, Vice-Chair
Dawn Gleason

CALL TO ORDER

The meeting was called to order at 4:05 p.m.

1. PUBLIC COMMENT – no public comment.

PRESENTATIONS

2. Board Chair Report

Board Chair Hughes welcomed the newest Board member representing Ward 4, Deb Whitney. The Museum received a letter granting reaccreditation from the American Alliance of Museums (AAM).

3. Riverside Museum Associates (RMA)

RMA President Robin Whittington reported that the RMA will be on a year-long journey to re-define the organization and follow the Museum's mission. The RMA Multicultural Council received an \$800 grant from the City of Riverside for their Annual Day of Inclusion, which will focus on the immigration and migration in the Inland Empire. The RMA is planning on hosting a yard sale in October with surplus Museum items, pending they receive City Council approval. The Chinese Moon Festival will be held Sunday, September 23rd from 6-8pm.

4. Harada House Foundation (HHF)

HHF Vice President Elio Palacios reported that the HHF is celebrating one year with tax exempt status. The HHF is close to finalizing the MOU with the Museum department, the document is currently under City Manager review.

5. Director's update regarding administration and budget, staffing, collections,

facilities, main museum renovation, exhibitions and programs, and community engagement

In addition to the written report, Director Peterson reported that the Museum will submit an interim report in 3 years to the AAM reaccreditation team. The Curator of Historic Structures will begin on September 24th. The Curator of Natural History position has been posted online. Termite fumigation at the Heritage House will take place August 14th-16th. The Tlatilco exhibit closes at the Riverside Art Museum on December 30th. 2 of 3 advisory group meetings have been held. The Harada Centenary Day event is scheduled for Monday, September 17th.

DISCUSSION AND ACTION CALENDAR

6. Approval of minutes for the meeting held on July 11, 2018

The minutes were approved as written.

Motion: B. Jules
Second: C. Wilson
Ayes: All

7. Collections Activity for the FY2017-2018

The report was received and filed.

8. Accession of the 10 Early Twentieth-Century Yearbooks and 1 Abstract of Title

A motion for approval was made.

Motion: P. Barnhart
Second: C. Wilson
Ayes: All

COMMITTEE REPORTS (*written reports are requested for each Committee update*)

9. Harada House Project Committee – the last meeting was August 3, 2018.

10. Budget/ Development Committee – Board member Jules was added to the committee.

BOARD MEMBER COMMUNICATIONS

11. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members – no updates

12. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members. Any items for discussion should be submitted to Director Peterson 28 days before the requested meeting date.

13. Adjournment

The meeting was adjourned at 4:34 p.m.

The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, October 10, 2018 at 4:00 p.m. in the Museum conference room