



Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: NOVEMBER 29, 2018**
FROM: FINANCE DEPARTMENT **WARDS: ALL**
SUBJECT: DETERMINE WHETHER COMMISSIONER SCARANO, TAVAGLIONE, PLASCENCIA, SEGURA, MACKENROTH, AND LEE'S ABSENCE FROM THE BUDGET ENGAGEMENT COMMISSION MEETING ON MAY 31, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether Commissioner Scarano, Tavaglione, Plascencia, Segura, Mackenroth, and Lee's absence on May 31, 2018, should be recorded as an excused or unexcused absence.

RECOMMENDATIONS:

That the Budget and Engagement Commission (BEC) determine if:

1. Commissioner Scarano's absence from the Budget Engagement Commission meeting on May 31, 2018, be excused or unexcused;
2. Commissioner Tavaglione's absence from the Budget Engagement Commission meeting on May 31, 2018, be excused or unexcused;
3. Commissioner Plascencia's absence from the Budget Engagement Commission meeting on May 31, 2018, be excused or unexcused;
4. Commissioner Segura's absence from the Budget Engagement Commission meeting on May 31, 2018, be excused or unexcused;
5. Commissioner Mackenroth's absence from the Budget Engagement Commission meeting on May 31, 2018, be excused or unexcused; and
6. Commissioner Lee's absence from the Budget Engagement Commission meeting on May 31, 2018, be excused or unexcused.

BACKGROUND:

The attendance policy for the BEC is governed by Riverside City Resolution 23035 Section XIV – Boards, Commissions, and Committees, and by BEC Bylaws Article XI adopted on February 22, 2018. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

DISCUSSION:

1. Commissioner Scarano was not present at the Commission meeting on May 31, 2018. On May 18, 2018, Staff received advanced notification from Commissioner Scarano about his absence.
2. Commissioner Tavaglione was not present at the Commission meeting on May 31, 2018. On May 22, 2018, Staff received advanced notification from Commissioner Tavaglione about his absence.
3. Commissioner Plascencia was not present at the Commission meeting on May 31, 2018. On May 31, 2018, Staff received notification from Commissioner Plascencia about her absence.
4. Commissioner Segura was not present at the Commission meeting on May 31, 2018. Staff did not receive advanced notification from Commissioner Segura about his absence.
5. Commissioner Mackenroth was not present at the Commission meeting on May 31, 2018. Staff did not receive advanced notification from Commissioner Mackenroth about her absence.
6. Commissioner Lee was not present at the Commission meeting on May 31, 2018. Staff did not receive advanced notification from Commissioner Lee about her absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Ruby Leann Castillo, Senior Management Analyst
Approved as to availability of funds:	Edward Enriquez, Acting Chief Financial Officer/City Treasurer
Approved by:	Lea Deesing, Assistant City Manager

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners