



City of Arts & Innovation

Museum Board Memorandum

TO: METROPOLITAN MUSEUM BOARD **DATE: DECEMBER 12, 2018**

FROM: MUSEUM DEPARTMENT

SUBJECT: DETERMINE WHETHER MUSEUM BOARD MEMBER ABSENCES FOR THE AUGUST 8, 2018 MUSEUM BOARD MEETING SHOULD BE RECORDED AS EXCUSED OR UNEXCUSED

ISSUE:

Determine whether the absences of Board members Dawn Gleason and Todd Carpenter on August 8, 2018, should be recorded as excused or unexcused absences.

RECOMMENDATION:

That the Museum Board determine whether the absences of Board members Dawn Gleason and Todd Carpenter from the August 8, 2018 Museum Board meeting should be recorded as excused or unexcused.

BACKGROUND:

Todd Carpenter contacted Museum staff via email prior to the meeting to communicate that he would be unable to attend the August Board meeting due to work. Board member Dawn Gleason contacted Museum staff via email prior to the meeting to communicate that she may be unable to attend due to returning from vacation.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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Submitted by: Robyn G. Peterson, Ph.D., Museum Director
Approved by: Lea Deesing, Assistant City Manager