



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: DECEMBER 17, 2018**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: DETERMINE WHETHER COMMISSIONER TODD ROUNDS' ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON NOVEMBER 19, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether Commissioner Todd Round's absence on November 19, 2018, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Park and Recreation Commission determine if Commissioner Round's absence from the Park and Recreation Commission meeting on November 19, 2018 is excused or unexcused.

BACKGROUND:

On May 6, 2014, the City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states that Board/Commission members should provide 24 hours advance notice in the event of an absence and that the Board/Commission may exercise its discretion to excuse absences.

DISCUSSION:

Commissioner Todd Rounds was not present at the Commission meeting on November 19, 2018. On November 13, 2018, Staff received advanced notification from Commissioner Rounds about his absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Mayra Ocampo, Administrative Analyst
Approved by: Adolfo Cruz, Parks, Recreation and Community Services Director
Approved by: Rafael Guzman, Assistant City Manager