



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: DECEMBER 18, 2018**

**FROM: PUBLIC WORKS DEPARTMENT      WARDS: 1 AND 2**

**SUBJECT: RFP NO. 1717 – PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR PRELIMINARY ENGINEERING AND ENVIRONMENTAL DOCUMENTS PHASE OF THIRD STREET GRADE SEPARATION THROUGH DECEMBER 31, 2020 IN AN AMOUNT NOT TO EXCEED \$646,649**

## **ISSUE:**

Approve a Professional Consultant Services Agreement with HDR Engineering, Inc., of Omaha, Nebraska, for the Preliminary Engineering and Environmental Documents phase of the Third Street Grade Separation in an amount not to exceed \$646,649.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve a Professional Consultant Services Agreement with HDR Engineering, Inc., of Omaha, Nebraska, for the Preliminary Engineering and Environmental Documents phase of the Third Street Grade Separation through December 31, 2020 in an amount not to exceed \$646,649; and
2. Authorize the City Manager, or his designee, to execute the agreement with HDR Engineering, Inc., including making minor non-substantial changes.

## **BACKGROUND:**

On April 11, 2017, the City Council received a report on the review and prioritization of potential railroad grade separation projects along the Burlington Northern Santa Fe (BNSF) railroad at Jackson Street, Mary Street, Spruce Street, and Third Street. Following this report, the City Council approved the Third Street/ BNSF line as the top priority railroad grade separation, and directed the Public Works Department to issue a Request for Proposals to complete the Project Approval and Environmental Documents phase of the Third Street grade separation.

On July 24, 2018, the City Council (1) approved an agreement with the Western Riverside Council of Governments for \$4 million in Transportation Uniform Mitigation Fee funding for the Third Street Grade Separation project; (2) authorized the City Manager, or his designee, to execute the agreement with the Western Riverside Council of Governments, including making minor non-substantial changes; and (3) authorized a supplemental appropriation in the amount of \$4 million in Transportation Uniform Mitigation Fee funds to the Third Street Grade Separation project

account number 9990119-440315 and increased the estimated revenue by the same amount in the Third Street Grade Separation project account number 9990119-339100.

**DISCUSSION:**

The Third Street Grade Separation project (Project) proposes to construct a railroad underpass at Third Street and the BNSF railroad tracks. Third Street will be lowered from about Vine Street to Park Avenue and a bridge will be constructed to convey rail traffic. The project will require the realignment of Commerce Street, construction of slopes, retaining walls, storm water pump station, and relocation of wet and dry utilities.

On April 12, 2018, the Public Works Department issued RFP No. 1717 (RFP), requesting proposals from qualified consulting firms to complete the Project Approval and Environmental Documents (PA&ED); and to prepare the Plans, Specifications, and Estimate (PS&E) for the Project.

On May 29, 2018, in response to the RFP, the Public Works Department received six proposals. A selection committee comprised of the Deputy Public Works Director/City Engineer, two Public Works staff, a representative of the BNSF railroad, and a representative of the Riverside County Transportation Commission evaluated the written proposals and invited the top three (3) ranked consultants for interviews. The interviews were conducted on July 2, 2018, and HDR Engineering, Inc. was selected as the top ranked firm. HDR has headquarters in Omaha, Nebraska with a local Los Angeles office. Staff has negotiated the attached professional services agreement (Agreement) with HDR Engineering, Inc. Under the terms of the agreement, HDR Engineering, Inc. will complete the preliminary engineering and environmental documents phase of the Project on a time and material basis and for a fee not to exceed \$646,649.

This phase of the Project is anticipated to begin in January 2019 and be complete within 18 to 24 months. After completion of this phase, the Public Works Department anticipates returning to City Council with a new agreement for the final engineering phase.

The Purchasing Manager concurs that the recommended actions are in compliance with the City's Purchasing Resolution 23256.

**FISCAL IMPACT:**

The fiscal impact of this action is \$646,649. There are sufficient funds available in the Third Street Grade Separation project account 9990119-440315 (Third St/BNSF Grade Separation – TUMF funds) to execute the Agreement.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Interim Chief Financial Officer/City Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment:

1. Professional Consultant Services Agreement with HDR Engineering, Inc.
2. RFP Award Recommendation