

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: October 22, 2018

Time of Meeting: 5:00 p.m.

Meeting Location: Main Library
3581 Mission Inn Avenue
Riverside, CA 92501

Present: Michael Yonezawa - President
Tom Evans – Vice President
Teresa Seipel
Dwight Tate
Jose Alcala – Secretary
Linda Manzo
Patricia House

Absent: Donna Goldware
Art Angel

Staff: Erin Christmas, Library Director
Lea Deesing, Assistant City Manager
George Guzman, Administrative Services Manager
Angela Henson, Sr. Management Analyst
Elliot Min, Deputy City Attorney

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Michael Yonezawa proceeding with the pledge of allegiance.

Item 1 Public Comment

There was no public comment.

Item 2 Approve September 24, 2018 Board of Library Trustees meeting minutes

The minutes of the Board of Library Trustees meeting of September 24, 2018, were approved as presented.

Motion: Alcala

Second: Evans

Ayes: Unanimous

CONSENT CALENDAR

Item 3 Approval of Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations of \$15,000 from the Friends of the Riverside Public Library

Item 5 Incident Report

Consent items 3, 4, and 5 were approved as presented.

Motion: Seipel
Second: Evans
Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR

Item 6 Recurring update on the new main library

Director Christmas reported the Main Library project went out for bid on October 9, 2018. The project is a traditional design-bid-build delivery procurement in which the lowest responsive bidder will be awarded the contract. The bids are due on November 13, 2018. A pre-bid meeting is scheduled for October 23, 2018. The timeline for the Cheech project and the Main Library project would not cause a need for the Main Library to relocate temporarily if there are no changes to the main library construction. Relocation funds were not identified for the Main Library Project. A special meeting may be scheduled depending on the timing of the approved contract with the lowest responsive bidder.

No action taken.

Item 7 Recurring update on the Specialist Jesus S. Duran Eastside Library Site Selection

Director Christmas reported a walking tour of Bobby Bonds site included Councilmember Melendrez, General Services Director Carey, and Parks Director Cruz. Director's Christmas and Cruz will provide a presentation to the Parks, Recreation and Community Services Commission and the Board of Library Trustees in January 2019.

No action taken.

BOARD OF DIRECTORS COMMUNICATION

Item 8 Brief reports on conferences, seminars, and meetings attended by Board of Library Trustees members

Trustee Tate attended the Riverside Public Library Foundation fundraising event on October 21, 2018. The event was well attended. In attendance was Cheech Marin and Riverside Art Museum. Trustee Yonezawa attended Tech

Conference and Assistant City Manager Deesing toured 5 of the 8 libraries in the City of Riverside.

Item 10 Items for future Board of Library Trustees consideration as requested by Board members

Adjournment

Meeting Adjourned at 5:21 p.m.
Submitted by: Angela Henson

Board of Library Trustee