

**Application Form****Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Cultural Heritage Board: Submitted  
Commission on Disabilities: Submitted  
Board of Ethics: Submitted  
Human Relations Commission: Submitted  
Planning Commission: Submitted

Ms.

Ms./Mr.

Erin

First Name

E.

Middle Initial

Edwards

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Non Profit Consultant

Employer

Communications Strategist

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

**Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

**Do you have adequate time to serve?**

---

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

☐ Yes ☒ No

**If “Yes”, please state position:**

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Edwards\\_Erin.pdf](#)

Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

## Demographics

The following information will be detached from your application and used for research and statistical purposes only.

**BOARDS OR COMMISSIONS APPLIED FOR:**

[REDACTED]

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?



# BOARDS AND COMMISSIONS

WARD: 1 Voter Registration: Yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

## RECEIVED

JAN 23 2018

City of Riverside  
 City Clerk's Office  
 Date Received, For Official Use Only

### BOARD(S) OR COMMISSION(S) APPLYING FOR:

Ethics, Human Relations, Planning, Disabilities, Heritage - Any area where I am most needed

<input type="checkbox"/> Mr.	<u>Edwards</u>	<u>Erin</u>	<u>E.</u>
<input checked="" type="checkbox"/> Ms.	LAST NAME	FIRST NAME	M.I.
<div style="background-color: black; height: 20px; width: 100%;"></div>			
HOME ADDRESS		ZIP	PHONE
<u>Non Profit Consultant</u>		<u>Communications Strategist</u>	<div style="background-color: black; height: 20px; width: 100%;"></div>
EMPLOYER		JOB TITLE	E-MAIL ADDRESS
<div style="background-color: black; height: 20px; width: 100%;"></div>		<div style="background-color: black; height: 20px; width: 100%;"></div>	<div style="background-color: black; height: 20px; width: 100%;"></div>
BUSINESS ADDRESS		ZIP	BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>2 YEARS 8 MONTHS</u>	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--	---

\*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: I strongly believe in the power and responsibility of local government. I am new to Riverside, and I look forward to offering my skills, talents, and time on a Riverside Board or Commission

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: My career in the non-profit sector has allowed me to become a subject expert in many areas: public education, college access, immigrant + refugee rights, women's rights, LGBT rights, housing/homelessness, food security, and community health. My niche is in communications as a strong writer, speaker, and advocate.

EDUCATIONAL BACKGROUND: I hold a master's degree in International Development and Bachelor's degrees in French and English literature.

OCCUPATIONAL EXPERIENCE: I have worked in the non profit sector for my entire career. Within the sector, I have held roles in direct service, fundraising, communications, philanthropy (grant making), and leadership. Currently, I am a consultant in non-profit administration.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

Emerging Practitioner in Philanthropy (Steering Committee)

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

DANA, Pick Group, RDP Board, Board of Globally Connected (a Riverside-based, refugee-serving non-profit)

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - COMMISSION ON AGING                | - HUMAN RESOURCES BOARD           |
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - BUDGET ENGAGEMENT COMMISSION       | - METROPOLITAN MUSEUM BOARD       |
| - COMMUNITY POLICE REVIEW COMMISSION | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD*           | - PLANNING COMMISSION*            |
| - COMMISSION ON DISABILITIES         | - BOARD OF PUBLIC UTILITIES*      |
| - BOARD OF ETHICS                    | - TRANSPORTATION BOARD*           |
| - HUMAN RELATIONS COMMISSION         |                                   |

- \* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No  
CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**CULTURAL HERITAGE BOARD / COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: Health + welfare

## COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes ☒ No

Are you a paid representative of an elder service?

☐ Yes ☒ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.  
RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

Eric E. Edwards

DATE: \_\_\_\_\_

Jan 15, 2018

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies? ☒ Referred by Councilman Mike Gardner

☐ Newspaper ☐ Utility Bill Insert ☐ Web Site ☐ Social Media ☐ Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☒ Yes ☐ No

The following information will be detached from your application and used for research and statistical purposes only.

-----

# Erin E. Edwards

---

## Key Qualifications:

- Talented writer, speaker, and communications professional
- Strategic and creative team leader
- Nonprofit leader with over 10 years experience

## Relevant Professional Experience:

### Senior Communications Strategist

Feb. 2015-Present

#### *Nonprofit Consultant*

- Led Communications and Fundraising teams, directly supervising staff members
- Managed a multi-phase national brand campaign, coordinating PR, design, and media buying partners
- Led digital and print marketing strategy
- Wrote and launched strategic plan
- Wrote regular blogs, op-eds, direct mail, funding proposals, and appeals
- Piloted new monitoring and evaluation tools to improve impact monitoring
- Conducted site visits of global grantees, establishing a precedent for future visits

### Community Investment Manager: Individual and Family Health Portfolio

Aug. 2013-Jan. 2015

#### *United Way of Winnipeg: Winnipeg, Canada*

- Managed a portfolio of 36 Francophone and Anglophone agencies totaling \$7 million
- Led special grantmaking initiatives such as allocations for Indigenous-led and immigrant-serving agencies
- Evaluated agencies' indicators and benchmarks within United Way's 13 common outcomes
- Led annual site visits and prepared investment recommendations for a board-led committee
- Oversaw and evaluated United Way's small grant program

### Corporate and Foundation Grant Manager

Nov. 2011-Aug. 2013

#### *UCAN: Chicago, IL*

- Managed a portfolio of nearly 40 private funders within a \$38 million annual budget
- Liaised with finance, program, and administrative staff across eight sites to write grants and reports
- Analyzed and reported upon project budgets
- Created and maintained an internal database for cultivating current and prospective donors
- Led a 20-person Auxiliary Board and recruited five new members within the first year

### Network Director and Local Hunger Fellow

Oct. 2009-Oct. 2011

#### *Northside Anti-Hunger Network: Chicago, IL*

- Developed strategic partnerships to engage a collaboration of 21 anti-hunger organizations
- Managed a two-year strategic plan and grew network membership by 38% in 12 months
- Created, led, and evaluated network events and curricula
- Designed and maintained the network's web content, communication, and marketing strategy

### Research Assistant and Grant Writer

June-Aug. 2009

#### *Sant Pw Ayiti: Port-au-Prince, Haiti*

- Conducted and analyzed surveys, interviews, and research in French and Haitian Creole
- Provided data and context for organizational programming and a five-year report
- Wrote grants for cultural and international development projects
- Traveled throughout Haiti for site visits, outreach events, and trainings

## Recent Leadership and Volunteer Experience:

### Glocally Connected

*Board member for a local refugee-serving organization*

March 2017-Present

### Emerging Practitioners in Philanthropy

*Los Angeles Steering Committee Member and Giving Circle Coordinator*

October 2016-Present

### Manitoba Council for International Cooperation

*Overseas Projects and Fair Trade Committee Member*

June 2014-Feb. 2015

### Chicago Foundation for Education

*Proposal evaluator for teaching fellowships*

July 2013

### Chicago Women in Philanthropy

*Women's Leadership and Mentoring Program*

Oct. 2012-Sept. 2013

## Education:

### University of Wisconsin: Madison, WI

Professional French Master's Degree

Concentration in International Development

Dec. 2009

### Augustana College: Rock Island, IL

Bachelor of Arts in French and English

May 2006

## Recent Trainings and Certifications:

- Spring Forward October 2016  
*"Financial Resilience for Nonprofits – Three-Day Intensive"*
- Informed Opinions: Amplifying Women's Voices May 2015  
*"Writing Compelling Commentary"*
- Grantmakers for Effective Organizations May-June 2014  
*"Learning for Improvement," "Rethinking how Grantmakers Support Scale," "Collaborating for Greater Impact," "Strengthening Relationships with Grantees," "Supporting Nonprofit Resilience"*
- Tamarack Institute March 2014  
*"Collective Impact: Collaboration Across Sectors and Systems"*

## Presentations and Publications:

- *Supporting Women's Rights in Troubled Times*. Stanford Social Innovation Review, Winter 2018.
- *Working to Make Women's Rights the New Normal in Nepal*. Huffington Post Canada: What's Working, April 2016 (And all other articles under the name "Jess Tomlin.")
- *Bridging the Gap between Foundations and Corporations*. Presenter and Panelist for the Women's Funding Network Conference, San Francisco, October 2015
- *Disruptive Philanthropy*. Presentation to the Sister-to-Sister activists through the Nobel Women's Initiative: August 2015

## Memberships:

- Riverside Downtown Partnership – Board Member: December 2017-Present
- Pick Group – Member: October 2017-Present
- Downtown Area Neighborhood Alliance (DANA) – Member: September 2017-Present
- Emerging Practitioners in Philanthropy – Steering Committee Member: April 2016-Present

## Languages and Skills:

- Fluent in French, Conversational in Haitian Creole; trained in basic Arabic
- Proficient in Excel, Microsoft Word, PowerPoint, Raiser's Edge, SharePoint, MailChimp, and Salesforce



# CULTURAL HERITAGE BOARD

## SUPPLEMENTAL APPLICATION

JAN 23 2018

### Professional experience in one or more of the following fields or disciplines

City of Riverside  
City Clerk's Office

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Historic Rehabilitation _____ years | <input type="checkbox"/> Architectural History _____ years | <input type="checkbox"/> Planning _____ years       |
| <input type="checkbox"/> American Studies _____ years        | <input type="checkbox"/> American Civilization _____ years | <input type="checkbox"/> Architecture _____ years   |
| <input type="checkbox"/> Archaeology _____ years             | <input type="checkbox"/> Cultural Geography _____ years    | <input type="checkbox"/> Urban Planning _____ years |
| <input type="checkbox"/> Cultural Anthropology _____ years   | <input type="checkbox"/> Other: _____ years                |   |

PLACE OF EMPLOYMENT: Non profit Consultant

### WORK EXPERIENCE

On the surface, I have no experience in historic rehabilitation, architecture or anthropology. However, I recently purchased a home in Heritage Square. Built in 1923, this home has needed some work to make it livable. I have enjoyed learning more about the history of my home and of Riverside in general. I am eager to deepen this knowledge by serving on the Heritage Board.

### Preservation-Related Knowledge And Education

HIGH SCHOOL DIPLOMA OR EQUIVALENT: \_\_\_\_\_

### BACHELOR'S DEGREE

College or University: Augustana College - Illinois

Major Field of Study: English

Minor Field of Study: French

### GRADUATE WORK

Master's Degree: French + Int'l Development

Doctoral: \_\_\_\_\_

University: UW Madison

Field of Study: \_\_\_\_\_

Other: Please describe \_\_\_\_\_

**Thank you for your interest in serving on the Cultural Heritage Board**

City Clerk's Office - City Hall 3900 Main Street, 7th floor Riverside, CA - [RiversideCA.gov/City\\_Clerk](http://RiversideCA.gov/City_Clerk)



Date Received,  
For Official Use Only

Frin

Jan 23, 2018

DATE \_\_\_\_\_

*[The page contains faint horizontal lines, suggesting it was part of a lined notebook or document.]*



# COMMISSION ON DISABILITIES

## SUPPLEMENTAL APPLICATION

Date Received  
For Official Use Only

Edwards

Erin

Jan 23, 2018

LAST NAME

FIRST NAME

DATE

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs, the following criteria applies:

RECEIVED

JAN 23 2018

Members should consist of both persons with and without disabilities.

City of Riverside  
City Clerk's Office

Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

HOW WOULD YOUR EXPERIENCE OR QUALIFICATIONS HELP THE COMMISSION ON DISABILITIES MEET ITS MEMBERSHIP GOALS?

I, myself, am a person without disabilities but I have both personal and professional experience with this marginalized population. My father has lived with Parkinson's Disease for the last 20 years. I have watched a vibrant, healthy math teacher turn into a person who cannot drive, cannot live alone, and cannot move around without a walker/wheelchair. Even facilities that claim to be accessible are not entirely. My father's world has shrunk, just like his body. It is heart breaking. In addition to this personal experience, I have supported disability rights organizations in my former role at United Way (in Canada). I believe both perspectives would serve me well on this Commission.

### The powers, duties and functions of the Commission on Disabilities are:

- Advise the City Council on all matters affecting persons with disabilities in the community.
- Review community policies, programs, and actions which affect persons with access and functional needs and make appropriate recommendations to the City Council.
- Render advice and assistance as requested to other City boards and commissions, to City departments, and to private agencies on matters affecting persons with disabilities.
- Identify the needs of persons with access and functional needs and create a public awareness of these needs in areas such as employment, housing, transportation, media, physical, and communication accessibility and other needed areas.
- Promote greater awareness of the changing life patterns, opportunities, and responsibilities of persons with access and functional needs.
- Promote the total integration of persons with disabilities into all aspects of community life.
- To participate in various public outreach activities and functions that require a commitment of time on evenings and weekends.
- Perform other functions and duties as may be directed by the City Council.

Thank you for your interest in serving on the Commission on Disabilities

City Clerk's Office - City Hall 3900 Main Street, 7th floor Riverside, CA - [RiversideCA.gov/City\\_Clerk](http://RiversideCA.gov/City_Clerk)

## Application Form

### Profile

#### Office Use Only:

☒ Ward 1

#### Which Boards would you like to apply for?

Board of Ethics: Submitted

Ms.

Ms./Mr.

Melissa

First Name

Middle Initial

Elwood

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Riverside Community College  
District

Employer

Budget Analyst

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

#### Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

#### Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

#### Do you have adequate time to serve?

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

**EDUCATIONAL BACKGROUND:**

**OCCUPATIONAL EXPERIENCE:**

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

☐ Yes ☒ No

**If “Yes”, please state position:**

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Elwood\\_Melissa.pdf](#)

Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

## Demographics

The following information will be detached from your application and used for research and statistical purposes only.

**BOARDS OR COMMISSIONS APPLIED FOR:**

[REDACTED]

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?



City of Arts & Innovation

**BOAR**

WARD: 1 Voter Registration: YES  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

**SSIONS**

**RECEIVED**

APR 29 2016

City of Riverside  
 City Clerk's Office

**BOARD(S) OR COMMISSION(S) APPLYING FOR:**

Board of Ethics

☐ Mr.

☒ Ms. Elwood, Melissa

LAST NAME

FIRST NAME

M.I.

HOME ADDRESS

ZIP

PHONE

Riverside Community College District Budget Analyst

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE  
 IN CITY OF RIVERSIDE

13 YEARS 8 MONTHS

\*ARE YOU A REGISTERED VOTER OF  
 THE CITY OF RIVERSIDE?

☒ YES ☐ NO

\*HAVE YOU EVER BEEN CONVICTED  
 OF A CRIME OF MORAL TURPITUDE?

☐ YES ☒ NO

DO YOU HAVE ADEQUATE  
 TIME TO SERVE?

☒ YES ☐ NO

\*Eligibility requirements per City Charter Article VIII Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: I've lived in Riverside County nearly all my life and in the city of Riverside for the past 13 years. I've reaped the rewards of living in the city of arts and innovation and would like to give back to the community by serving on a committee that seems like the exact right fit for me. I appreciate the time commitment required to serve and am ready, willing, and able.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: \_\_\_\_\_

I've served on numerous committees at RCCD, including those assessing current and prospective Board of Trustees policies, evaluating internal controls, and crafting implementation strategies for new policies and procedures. In addition, I served on the executive board of the classified union at RCCD. In all aspects of the public sector, ethics plays a major role; as such, I am dedicated to promoting the public interest with strong fiscal and ethical integrity.

EDUCATIONAL BACKGROUND: \_\_\_\_\_

Masters in Business Administration, Western Governors University, UT

Bachelors of Science in Accounting, Western Governors University, UT

Graduated from the Leadership Academy at Riverside Community College District

OCCUPATIONAL EXPERIENCE: I've worked at Riverside Community College District since 2000, first in the accounting office, then the purchasing office, and now in the finance office. Working at RCCD has provided me an in-depth understanding of ethics and how they apply to the public sector, including implementation, training, and monitoring the application of the code of ethics.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:  
Southern California Community College Purchasing Association

---

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:  
I have not yet had the opportunity to serve; however, I am very grateful and excited at the prospect of serving on the Board of Ethics.

---

- |                                      |                                    |
|--------------------------------------|------------------------------------|
| - AIRPORT COMMISSION *               | - MAYOR'S COMMISSION ON AGING      |
| - COMMUNITY POLICE REVIEW COMMISSION | - METROPOLITAN MUSEUM BOARD        |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION * |
| - CULTURAL HERITAGE BOARD *          | - PLANNING COMMISSION *            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES *      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD *           |
| - BOARD OF LIBRARY TRUSTEES *        |                                    |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

## COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

## COMMISSION ON DISABILITIES:

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission On Disabilities meet its membership goals?

---

---

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

## CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

## HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: \_\_\_\_\_

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commission may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Please call the City Clerk's Office at 826-5557 or visit [RiversideCa.gov/city\\_clerk](http://RiversideCa.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE

DATE: 4/27/16

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☐ Web Site ☒ Other email

Are you interested in being contacted by the

Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

This information will be detached from your application and used for research and statistical purposes only.

April 28, 2016

City of Riverside  
City Clerk's Office, City Hall  
3900 Main St. 7<sup>th</sup> Floor  
Riverside, CA 92522

Re: Letter of Endorsement - Melissa Elwood


I have known Melissa Elwood for over several years, throughout my role as Riverside Community College District (RCCD) Purchasing Manager and now Director of Business Services. I have had the pleasure of working closely with Melissa; I've witnessed first-hand, her intelligence, ambition, drive and loyalty. She is a talented and integral member of the Business and Financial Services Department.

Melissa has provided consistent, outstanding leadership in every aspect of the roles she has assumed. Her insightful knowledge, as it pertains to Accounts Payable and Budget, has provided invaluable solutions to the Purchasing Department and to the Business and Financial Services, as a whole. I have found Melissa to be extremely knowledgeable in all aspects of business and finance, her analysis to be insightful and her ability to build positive working relationships to be exemplary.

What is most impressive about Melissa is her willingness to take on new approaches and additional responsibilities. She is a creative thinker and is always able to come up with innovative solutions. I appreciate Melissa's high sense of responsibility as an employee of a public entity.

Melissa truly upholds the values and integrity of Riverside Community College District. I am confident that Melissa will succeed in any endeavor she wishes to pursue. For that reason, I recommend Melissa for your consideration as a member of the Board of Ethics for the City of Riverside. Without hesitation, Melissa Elwood is a highly qualified candidate for this position.

Sincerely,

  
Majd S. Askar, Director of Business Services  
Business & Financial Services  
Riverside Community College District

## Application Form

### Profile

#### Office Use Only:

☒ Ward 1

#### Which Boards would you like to apply for?

Board of Ethics: Submitted

Mr.

Ms./Mr.

Anthony

First Name

C.

Middle Initial

Jones

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Riverside Co Public Defender

Employer

Deputy Public Defender

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

#### Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

#### Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

#### Do you have adequate time to serve?

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

☐ Yes ☒ No

**If “Yes”, please state position:**

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Jones\\_Anthony.pdf](#)

Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

## Demographics

The following information will be detached from your application and used for research and statistical purposes only.

**BOARDS OR COMMISSIONS APPLIED FOR:**

[REDACTED]

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?



City of Arts & Innovation  
BOARD(S) OR COMMISSION(S) APPLYING FOR:

WARD: 1 Voter Registration: \_\_\_\_\_  
Interviewed: \_\_\_\_\_  
Term Dates: \_\_\_\_\_  
Reactivated: \_\_\_\_\_

COMMISSIONS  
RECEIVED

APR 25 2016

City of Riverside  
City Clerk's Office

(210 Characters Max)

BOARD OF ETHICS

☒ Mr.

☐ Ms.

JONES

ANTHONY

C.

LAST NAME

FIRST NAME

M.I.

HOME ADDRESS

ZIP

PHONE

RIV. CO. PUBLIC DEFENDER

DEPUTY PUBLIC DEFENDER

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
7 YEARS 4 MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a résumé and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

AS A RESIDENT OF RIVERSIDE, I AM ESPECIALLY CONCERNED AND INVESTED IN ITS SUCCESS AS A CITY AND THE GROWTH OF ITS CITIZENRY IN THE INLAND EMPIRE. I BELIEVE THAT ONE MUST ACTUALLY PARTICIPATE IN HIS OR HER OWN GOVERNMENT.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

AS A PRACTICING ATTORNEY I HAVE EXPERIENCE AND KNOWLEDGE RELATING TO THE AREAS OF ETHICS, AS WELL AS DRAFTING AND REVIEWING LEGISLATION.

EDUCATIONAL BACKGROUND:

(474 Characters Max)

BACHELOR'S DEGREE IN PUBLIC ADMINISTRATION - CALIFORNIA STATE UNIV. DOMINGUEZ HILLS - - - 1983

JURIS DOCTORATE - CALIFORNIA SOUTHERN LAW SCHOOL (RIVERSIDE, CA) ----- 2000

OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

24 YEARS AS A PEACE OFFICER. 12 YEARS AS AN ATTORNEY. 8 YEARS AS AN ADJUNCT PROFESSOR OF CRIMINAL JUSTICE AND LAW.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

(190 Characters Max)

AMERICAN BAR ASSOCIATION - NATIONAL BAR ASSOCIATION - CALIFORNIA STATE BAR - RIVERSIDE COUNTY BAR ASSOCIATION.

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

RIVERSIDE COUNTY BAR ASSOCIATION - R.T. FIELDS BAR ASSOCIATION - NAACP- RIVERSIDE ALUMNI CHAPTER OF KAPPA ALPHA PSI FRATERNITY, INC.

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION*                | - MAYOR'S COMMISSION ON AGING     |
| - COMMUNITY POLICE REVIEW COMMISSION | - METROPOLITAN MUSEUM BOARD       |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD*           | - PLANNING COMMISSION*            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES*      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD*           |
| - BOARD OF LIBRARY TRUSTEES*         |                                   |

\*A statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**COMMISSION ON DISABILITIES:**

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

## CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

## HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☒ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☒ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commission may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position:

Please call the City Clerk's Office at 826-5557 or visit [RiversideCa.gov/city\\_clerk](http://RiversideCa.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE



DATE:

4/22/16

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☒ Web site

☐ Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

**Application Form****Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Board of Ethics: Submitted

Ms.

Ms./Mr.

Shera

First Name

D.

Middle Initial

McDonald

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Employer

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

**Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No**Do you have adequate time to serve?**☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

☐ Yes ☒ No

**If “Yes”, please state position:**

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - McDonald\\_Shera\\_D..pdf](#)

Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

## Demographics

The following information will be detached from your application and used for research and statistical purposes only.

**BOARDS OR COMMISSIONS APPLIED FOR:**

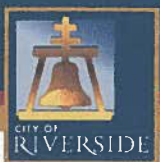
[REDACTED]

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?



City of Arts & Innovation

BOARD(S) OR COMMISSION(S) APPLYING FOR:

COMMISSIONS  
RECEIVED

APR 29 2016

(210 Characters Max)

BOARD OF ETHICS

City of Riverside  
City Clerk's Office

☐ Mr.

☒ Ms.

MC DONALD LAST NAME SHERA FIRST NAME D M.I.

HOME ADDRESS ZIP PHONE

RETIRED EMPLOYER STATE PARK RANGER JOB TITLE E-MAIL ADDRESS

BUSINESS ADDRESS ZIP BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input checked="" type="checkbox"/> 30 YEARS <input type="checkbox"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

I have always been concerned about my community and I see the "BOARD OF ETHICS" as an opportunity to give back in a unique way.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

RETIRED PEACE OFFICER  
Outstanding people skills, impeccable work ethics. College graduate  
DIRECTOR OF COMMUNITY SERVICES at my church [Kansas Ave SDA Church]  
FOR 10 YEARS

EDUCATIONAL BACKGROUND:

(474 Characters Max)

GRADUATE of SADDLEBACK College: AA Gen Ed  
P.D.S.T. CERTIFICATION FROM Monterey Peninsula College  
RECEIVED SOME CREDITS FROM R.C.C. in: Admin Justice, Human Services  
AND FAMILY RELATIONS

OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

CA STATE PARK RANGER FOR 20 YEARS - EEO INVESTIGATOR, EVENT COORDINATOR  
DIRECTOR OF COMMUNITY SERVICE FOR 10 YEARS  
SUPERVISOR of Toddler Division at San Onofre Child Care Center - Camp Pendleton CA.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

(190 Characters Max)

MEMBER OF RIVERSIDE COALITION FOR POLICE ACCOUNTABILITY  
REGULAR PARTICIPANT OF THE POLICE & CLERGY PARTNERSHIP

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

DIRECTOR OF COMMUNITY SERVICES @ KANSAS AVE SEVENTH DAY ADVENTIST CHURCH  
POLICE & CLERGY PARTNERSHIP, STATE PARK RANGER (STATE PARKS & RECREATION)  
RIVERSIDE COALITION FOR POLICE ACCOUNTABILITY

- AIRPORT COMMISSION\*
- COMMUNITY POLICE REVIEW COMMISSION
- COMMISSION ON DISABILITIES
- CULTURAL HERITAGE BOARD\*
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES\*
- MAYOR'S COMMISSION ON AGING
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION\*
- PLANNING COMMISSION\*
- BOARD OF PUBLIC UTILITIES\*
- TRANSPORTATION BOARD\*

\*A statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

COMMISSION ON DISABILITIES:

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

## CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

## HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commission may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position:

Please call the City Clerk's Office at 826-5557 or visit [RiversideCa.gov/city\\_clerk](http://RiversideCa.gov/city_clerk) for more information.  
RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: April 28, 2016

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☐ Web site

☐ Other ASSOCIATE SENT ME AN EMAIL

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes

☒ No

## Application Form

---

### Profile

#### Office Use Only:

☒ Ward 1

#### Which Boards would you like to apply for?

Board of Ethics: Submitted

Ms.

Ms./Mr.

Charlene

First Name

E.

Middle Initial

Mckinley-Powell

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

San Bernardino County Public  
Defenders Office

Employer

Deputy Public Defender

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

#### Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

#### Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

#### Do you have adequate time to serve?

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

☐ Yes ☒ No

**If “Yes”, please state position:**

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - McKinley-Powell Charlene E..pdf](#)

Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

## Demographics

The following information will be detached from your application and used for research and statistical purposes only.

**BOARDS OR COMMISSIONS APPLIED FOR:**

[REDACTED]

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?



# BOARDS AND

WARD: 1 Voter Registration: YES  
Interviewed: \_\_\_\_\_  
Term Dates: \_\_\_\_\_  
Reactivated: \_\_\_\_\_

## RECEIVED

APR 29 2016

City of Riverside  
City Clerk's Office

Date Received, For Official Use On

BOARD(S) OR COMMISSION(S) APPLYING FOR: Board of Ethics

☐ Mr.

☒ Ms.

McKinley-Powell

Charlene

E

LAST NAME

FIRST NAME

M.I.

HOME ADDRESS

ZIP

PHONE

San Bernardino County  
Public Defender Office

Deputy Public Defender

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

900 East Gilbert St  
Building 7, San Bernardino

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE  
IN CITY OF RIVERSIDE

2 YEARS 6 MONTHS

\*ARE YOU A REGISTERED VOTER OF  
THE CITY OF RIVERSIDE?

☒ YES ☐ NO

\*HAVE YOU EVER BEEN CONVICTED  
OF A CRIME OF MORAL TURPITUDE?

☐ YES ☒ NO

DO YOU HAVE ADEQUATE  
TIME TO SERVE?

☒ YES ☐ NO

\*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: \_\_\_\_\_

Please see attached document

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: \_\_\_\_\_

Please see attached document

EDUCATIONAL BACKGROUND: \_\_\_\_\_

Please see attached document

OCCUPATIONAL EXPERIENCE: \_\_\_\_\_

Please see attached document

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

Please see attached document

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Please see attached document

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING     |
| - CULTURAL HERITAGE BOARD*           | - METROPOLITAN MUSEUM BOARD       |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS                    | - PLANNING COMMISSION*            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES*      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD*           |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**CULTURAL HERITAGE BOARD:**

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

**COMMISSION ON DISABILITIES:**

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: \_\_\_\_\_

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 04/28/16

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☐ Web Site ☒ Other Some told me about it

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

This information will be detached from your application and used for research and statistical purposes only.

**Why you want to serve on a city board or commission:**

**I would like to serve on the Board of Ethics because I feel like it is my civic duty to serve the community I live in and I would enjoy the position. I strive to be a very ethical person and give careful thought to situations where the ethical choice is not readily apparent. I would use that same thoroughness and deliberation to make decisions as a member of the Board of Ethics.**

**Experience or special knowledge pertaining to area(s) of interest:**

**Took a professional responsibility and ethics course in law school**

**Passed the professional responsibility and ethics section of the California Bar Exam**

**Regularly attends courses in professional and legal ethics put on by providers approved by the California Bar Association to teach mandatory continuing legal education classes**

**Educational background:**

**B.A., International Affairs and Religion, George Washington University, 2004**

**J.D., Santa Clara University School of Law, 2007**

**Occupational experience:**

**Deputy Public Defender, San Bernardino County Office of the Public Defender, December 2007 to present**

**Professional or technical organization memberships:**

**California Bar Association, December 2007 through present**

**San Bernardino County Public Attorneys' Association, December 2007 through present**

**Civic or community experience, memberships, or previous public service appointments:**

**President, Jewish Law Student Association of Santa Clara University School of Law, August 2005 through May 2007**

**Event organizer, Inland Empire Atheists and Agnostics, a 501(c)3 non-profit educational organization, 2009 to present**

**Secretary, Democrats of Greater Riverside, March 2014 through December 2015**

**Application Form****Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Commission on Aging: Submitted  
Airport Commission: Submitted  
Budget Engagement Commission: Submitted  
Community Police Review Commission: Submitted  
Cultural Heritage Board: Submitted  
Commission on Disabilities: Submitted  
Board of Ethics: Submitted  
Human Relations Commission: Submitted  
Human Resources Board: Submitted  
Board of Library Trustees: Submitted  
Metropolitan Museum Board: Submitted  
Park and Recreation Commission: Submitted  
Planning Commission: Submitted  
Board of Public Utilities: Submitted  
Transportation Board: Submitted

Ms.

Ms./Mr.

Michelle

First Name

M.

Middle Initial

Rios

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Concilio Child Development  
Centers

Employer

Operations Director

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

**Are you a registered voter of the City of Riverside?**

☒ Yes ☐ No

**Have you ever been convicted of a crime of moral turpitude?**

☐ Yes ☒ No

**Do you have adequate time to serve?**

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

**EDUCATIONAL BACKGROUND:**

**OCCUPATIONAL EXPERIENCE:**

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

#### BUDGET ENGAGEMENT COMMISSION:

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

Question applies to Community Police Review Commission

#### COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

☐ Yes ☒ No

Question applies to Community Police Review Commission

**Do you have basic computer skills?**

---

☒ Yes ☐ No

CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

**Are you age 55 or older?**

---

☒ Yes ☐ No

Question applies to Commission on Aging

**Are you a paid representative of an elder service?**

---

☐ Yes ☒ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

☐ Yes ☒ No

**If "Yes", please state position:**

---

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Rios Michelle M..pdf](#)

Upload a Resume

---

Additional document(s)



# BOARDS AND

WARD: 1 Voter Registration: YES  
Interviewed: \_\_\_\_\_  
Term Dates: \_\_\_\_\_  
Reactivated: \_\_\_\_\_

## RECEIVED

NOV 14 2017

City of Riverside  
City Clerk's Office

Date Received, For Official Use Only

### BOARD(S) OR COMMISSION(S) APPLYING FOR:

Any commission in Ward 1 or Citywide

<input type="checkbox"/> Mr.	Rios	Michelle	M
<input checked="" type="checkbox"/> Ms.	LAST NAME	FIRST NAME	MI
HOME ADDRESS		ZIP	PHONE
Concilio Child Development Ctrs		Operations Director	
EMPLOYER	JOB TITLE	E-MAIL ADDRESS	
BUSINESS ADDRESS	ZIP	BUSINESS PHONE	

LENGTH OF RESIDENCE  
IN CITY OF RIVERSIDE

4 YEARS 2 MONTHS

\*ARE YOU A REGISTERED VOTER OF  
THE CITY OF RIVERSIDE?

☒ YES ☐ NO

\*HAVE YOU EVER BEEN CONVICTED  
OF A CRIME OF MORAL TURPITUDE?

☐ YES ☒ NO

DO YOU HAVE ADEQUATE  
TIME TO SERVE?

☒ YES ☐ NO

\*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

### WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: (LIMIT 800 CHARACTERS)

I am interested in becoming more involved in my ward and community. I feel my background in finance, real estate and education would bring a valuable perspective to the City Council. My participation and perspective would assist them with future decision making affecting the people residing and business located in Riverside.

### EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: (LIMIT 800 CHARACTERS)

I have a passion for community service and I feel it is important to be a part of a process to improve the lives of others. I believe that my strengths are communication, strategic planning, budgeting and relationship building.

### EDUCATIONAL BACKGROUND: (LIMIT 800 CHARACTERS)

Mesa Community College, Mesa Az  
Arizona Department of Real Estate

### OCCUPATIONAL EXPERIENCE: (LIMIT 400 CHARACTERS)

I have over 12 years of commercial banking experience, residential lending experience, small business owner for 10 years as residential real estate appraiser, 6 years working in higher education (University of Az- College of Medicine) and 4 years working for a non-profit organization in Riverside that provides low income family quality preschool funding by the California Department of Ed and RCOE.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

N/A

---

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Past Boards- Amature Athleatics Union Sec, PTO President and Ex. Board Member. Current member-Latino Network

---

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - COMMISSION ON AGING                | - HUMAN RESOURCES BOARD           |
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - BUDGET ENGAGEMENT COMMISSION       | - METROPOLITAN MUSEUM BOARD       |
| - COMMUNITY POLICE REVIEW COMMISSION | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD*           | - PLANNING COMMISSION*            |
| - COMMISSION ON DISABILITIES         | - BOARD OF PUBLIC UTILITIES*      |
| - BOARD OF ETHICS                    | - TRANSPORTATION BOARD*           |
| - HUMAN RELATIONS COMMISSION         |                                   |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

### **BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

### **COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

### **CULTURAL HERITAGE BOARD / COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

### **HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: \_\_\_\_\_

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older? ☐ Yes ☐ No

Are you a paid representative of an elder service? ☐ Yes ☐ No

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 11/8/17

**THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.**

How did you learn about the Board and Commission vacancies? ☐ Referred by \_\_\_\_\_

☐ Newspaper ☐ Utility Bill Insert ☒ Web Site ☐ Social Media ☐ Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

The following information will be detached from your application and used for research and statistical purposes only.



Concilio  
Child Development  
Centers

Michelle Rios  
Operations Director

Nati Fuentes Centro de Niños

## Application Form

---

### Profile

#### Office Use Only:

☒ Ward 1

#### Which Boards would you like to apply for?

Commission on Disabilities: Submitted

Board of Ethics: Submitted

Transportation Board: Submitted

Mr.

Ms./Mr.

Albert

First Name

R.

Middle Initial

Roberson

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

UCLA

Employer

Project Manager

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

#### Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

#### Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

**Do you have adequate time to serve?**

---

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

☐ Yes ☒ No

**If “Yes”, please state position:**

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Roberson Albert R..pdf](#)

Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

## Demographics

The following information will be detached from your application and used for research and statistical purposes only.

**BOARDS OR COMMISSIONS APPLIED FOR:**

[REDACTED]

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?



# BOARDS AND

WARD: 1 Voter Registration: Yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

## RECEIVED

JUN 22 2017

City of Riverside  
 City Clerk's Office

Date Received, For Official Use Only

BOARD(S) OR COMMISSION(S) APPLYING FOR: Board of Ethics, Vacant Seat Ward 1 - Transportation Board, Commission on Disabilities

☒ Mr. Roberson Albert Roger  
☐ Ms. \_\_\_\_\_  
 LAST NAME FIRST NAME M.I.  
 HOME ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_  
 EMPLOYER UCLA Project Manager \_\_\_\_\_  
 BUSINESS ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_ BUSINESS PHONE \_\_\_\_\_

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>0</u> YEARS <u>11</u> MONTHS	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--	---

\*Eligibility requirement per City Charter Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: I would like to serve on a City Board or Commission to give back to my beautiful city. I feel that public service is of greater importance in one's life and a justification for doing so would be to positively enrich and become part of our history.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: My experience and special knowledge revolves specifically around the Rule of Law; My research degree and LLB both allow me to properly contribute towards any appointment with vast understanding and analysis.

EDUCATIONAL BACKGROUND: Bachelor of Arts in Political Science University of Massachusetts Dartmouth, Law degree LLB Kingston University School of Law, LL.M. Masters of Law Washington University School of Law St. Louis.

OCCUPATIONAL EXPERIENCE: I have worked for various organizations as legal clerk, legal support staff and researcher. My occupational experience revolves around the law and politics.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

WASHU Alumni Organization, KU Alumni organization, Lexis Nexis professional expert

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Boys & Girls Clubs of Southeast Florida, Kingston upon Thames Client Support Clinic

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING     |
| - CULTURAL HERITAGE BOARD*           | - METROPOLITAN MUSEUM BOARD       |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS                    | - PLANNING COMMISSION*            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES*      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD*           |

- \* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

## COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

## CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

## COMMISSION ON DISABILITIES:

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

## HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☒ No

Are you a paid representative of an elder service?

☐ Yes

☒ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 6/14/2017

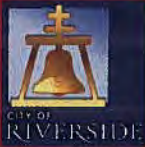
## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☐ Web Site ☒ Other Woodstreets Neighborhood fest.

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

**This information will be detached from your application and used for research and statistical purposes only.**



# COMMISSION ON DISABILITIES

## SUPPLEMENTAL APPLICATION

Date Received,  
For Official Use Only  
**RECEIVED**  
JUN 22 2017

City Clerk's Office

6/14/2017  
DATE

Roberson

LAST NAME

Albert

FIRST NAME

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs, the following criteria applies:

Members should consist of both persons with and without disabilities.

Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

HOW WOULD YOUR EXPERIENCE OR QUALIFICATIONS HELP THE COMMISSION ON DISABILITIES MEET ITS MEMBERSHIP GOALS?

(1650 Characters Max)

My contribution toward this commission would revolve around the law and providing a thorough understanding of <sup>the</sup> legislation that relate to any commission issues. I have disabled relation and an understanding of what they face on a day-to-day basis. Currently I hold a Bachelors in political science, LLB in international law, and a Master in U.S. laws. These degrees allow me to analyze and methodically review issues with a greater perspective. Overall the goal is to provide access, ease of use, and a non battles approach to securing citizens with disabilities in greater riverside. My goal is to assist.

### The powers, duties and functions of the Commission on Disabilities are:

- Advise the City Council on all matters affecting persons with disabilities in the community.
- Review community policies, programs, and actions which affect persons with access and functional needs and make appropriate recommendations to the City Council.
- Render advice and assistance as requested to other City boards and commissions, to City departments, and to private agencies on matters affecting persons with disabilities.
- Identify the needs of persons with access and functional needs and create a public awareness of these needs in areas such as employment, housing, transportation, media, physical, and communication accessibility and other needed areas.
- Promote greater awareness of the changing life patterns, opportunities, and responsibilities of persons with access and functional needs.
- Promote the total integration of persons with disabilities into all aspects of community life.
- To participate in various public outreach activities and functions that require a commitment of time on evenings and weekends.
- Perform other functions and duties as may be directed by the City Council.

**Thank you for your interest in serving on the Commission on Disabilities**

City Clerk's Office - City Hall 3900 Main Street, 7th floor Riverside, CA - [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk)

## Application Form

### Profile

#### Office Use Only:

☒ Ward 1

#### Which Boards would you like to apply for?

Community Police Review Commission: Submitted

Board of Ethics: Submitted

Human Relations Commission: Submitted

Park and Recreation Commission: Submitted

Planning Commission: Submitted

Board of Public Utilities: Submitted

Transportation Board: Submitted

Mr.

Ms./Mr.

Keith

First Name

P.

Middle Initial

Sklarsky

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Employer

Job Title

Business Address

Business Phone

Since 2017

Length of residence in City of Riverside

#### Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

**Have you ever been convicted of a crime of moral turpitude?**

☐ Yes ☒ No

**Do you have adequate time to serve?**

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

**EDUCATIONAL BACKGROUND:**

**OCCUPATIONAL EXPERIENCE:**

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

#### BUDGET ENGAGEMENT COMMISSION:

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

Question applies to Community Police Review Commission

#### COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

☐ Yes ☒ No

Question applies to Community Police Review Commission

**Do you have basic computer skills?**

---

☒ Yes ☐ No

**CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

☐ Yes ☒ No

**If “Yes”, please state position:**

---

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Sklarsky Keith P..pdf](#)

Upload a Resume

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

☒ Referred by

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

☐ Yes ☐ No



# BOARDS AND

WARD: 1 Voter Registration: Yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

## RECEIVED

JUL 03 2018

City of Riverside  
City Clerk's Office

Date Received, For Official Use Only

### BOARD(S) OR COMMISSION(S) APPLYING FOR:

Community Police Review, Board of Ethics, Human Relations, Parks and Rec, Planning, Transportation Board of Public Utilities

☒ Mr. SKLARSKY KEITH P  
☐ Ms. \_\_\_\_\_  
 LAST NAME FIRST NAME MI

HOME ADDRESS ZIP PHONE  
UPS Senior Account Manager \_\_\_\_\_  
 EMPLOYER JOB TITLE E-MAIL ADDRESS

1000 N Main St NA \_\_\_\_\_  
 BUSINESS ADDRESS ZIP BUSINESS PHONE

LENGTH OF RESIDENCE  
IN CITY OF RIVERSIDE

\_\_\_\_ YEARS 6 MONTHS

\*ARE YOU A REGISTERED VOTER OF  
THE CITY OF RIVERSIDE?

☒ YES ☐ NO

\*HAVE YOU EVER BEEN CONVICTED  
OF A CRIME OF MORAL TURPITUDE?

☐ YES ☒ NO

DO YOU HAVE ADEQUATE  
TIME TO SERVE?

☒ YES ☐ NO

\*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: I want to have the opportunity to have a positive impact on my community. I want to make sure the future of the city is a stable and a better place.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: I have a degree in Political Science and serve on the Congressional Awareness Committee at my job. I have experience in leading a team, budgets and negotiations

EDUCATIONAL BACKGROUND: I graduated from California Baptist University and attended Riverside's Notre Dame High School.

OCCUPATIONAL EXPERIENCE: As a Senior Account Manager I handle sales in a customer base in Los Angeles.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

---

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

---

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - COMMISSION ON AGING                | - HUMAN RESOURCES BOARD           |
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - BUDGET ENGAGEMENT COMMISSION       | - METROPOLITAN MUSEUM BOARD       |
| - COMMUNITY POLICE REVIEW COMMISSION | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD*           | - PLANNING COMMISSION*            |
| - COMMISSION ON DISABILITIES         | - BOARD OF PUBLIC UTILITIES*      |
| - BOARD OF ETHICS                    | - TRANSPORTATION BOARD*           |
| - HUMAN RELATIONS COMMISSION         |                                   |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**CULTURAL HERITAGE BOARD / COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: Business, ~~Real Estate~~

## COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☒ No

Are you a paid representative of an elder service?

☐ Yes

☒ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 7-1-18

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies? ☒ Referred by Mike Gardner

☐ Newspaper ☐ Utility Bill Insert ☐ Web Site ☐ Social Media ☐ Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☐ No

The following information will be detached from your application and used for research and statistical purposes only.

## Application Form

### Profile

#### Office Use Only:

☒ Ward 1

#### Which Boards would you like to apply for?

Board of Ethics: Submitted

Human Relations Commission: Submitted

Mr.

Ms./Mr.

Peter

First Name

A.

Middle Initial

Surowski

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

University of Redlands

Employer

Web Editor

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

#### Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

#### Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

#### Do you have adequate time to serve?

☒ Yes ☐ No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
METROPOLITAN MUSEUM BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**CULTURAL HERITAGE BOARD/COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

☐ Yes ☒ No

**If “Yes”, please state position:**

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Surowski\\_Peter\\_A..pdf](#)

Upload a Resume

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

☐ Yes ☒ No

## Demographics

The following information will be detached from your application and used for research and statistical purposes only.

**BOARDS OR COMMISSIONS APPLIED FOR:**

[REDACTED]

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?

CITY OF  
RIVERSIDE

## BOARDS AND

WARD: 1 Voter Registration: yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

RECEIVED

OCT 31 2016

City of Riverside  
City Clerk's Office

Date Received, For Official Use Only

BOARD(S) OR COMMISSION(S) APPLYING FOR: Human Relations  
district 1

Board of Ethics

☐ Mr. Surowski Peter A  
☐ Ms. \_\_\_\_\_  
 LAST NAME FIRST NAME M.I.  
 \_\_\_\_\_  
 HOME ADDRESS ZIP PHONE  
University of Redlands Web Editor \_\_\_\_\_  
 EMPLOYER JOB TITLE E-MAIL ADDRESS  
 \_\_\_\_\_  
 BUSINESS ADDRESS ZIP BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>3</u> YEARS <u>0</u> MONTHS	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	---	--	---

\*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

## WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I would like to serve on the Human Relations Commission for two central reasons. First, I love the City of Riverside and want to work to make it an even better place to live and work for others. Second, the mission of the Human Relations Commission is dear to me. I value diversity and want Riverside to communicate to visitors and residents that all are welcome and appreciated here.

## EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I believe my education and experience in the communications field will be a big help to the commission. I have a master's degree in communications and have worked for 10 years in the field. I also have special insight into the way messages can affect minorities. I am a religious minority and my wife is a racial minority, so I am sensitive to those issues. I am also a member of Central Middle School's Site Council, so public service is no stranger.

## EDUCATIONAL BACKGROUND:

I have a bachelor's degree in history and a master's degree in communications, both from Cal State Fullerton.

## OCCUPATIONAL EXPERIENCE:

I have worked for more than 10 years in the communications field. Much of that was spent as a journalist, including a 4-year stint at the Press-Enterprise. I'm now the web editor for University of Redlands and an adjunct professor teaching web design. I've also done volunteer work for numerous organizations, including for Central Middle School, Boys & Girls

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

I am a member of the Phi Alpha Theta History Honors Society & the Society of Professional Journalists.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

I am the chairman of the School Site Council at Central Middle School & have been a member for two years. I am an active member of several local clubs, including the Riverside Road Runners, Riverside Bicycle Club & Capoeira CDo Riverside.

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING     |
| - CULTURAL HERITAGE BOARD*           | - METROPOLITAN MUSEUM BOARD       |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS                    | - PLANNING COMMISSION*            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES*      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD*           |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

## COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

## CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

## COMMISSION ON DISABILITIES:

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

## HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: education + business

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☒ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: NA

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 9/20/16

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☒ Web Site ☐ Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☐ No

**This information will be detached from your application and used for research and statistical purposes only.**