



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: JANUARY 14, 2019

GENERAL MANAGER'S REPORT

ITEM NO:

**Riverside Public Utilities
Electric Consultants' Panel Update
As of
December 1, 2018**

To streamline the bidding process for routine work, the Board of Public Utilities and the City Council voted to allow an Electric Division Consultants' Panel to be established. The use of the Panel is beneficial in meeting deadlines related to design construction work and urgent repair or replacement of facilities. The Consultants' Panel is a list of companies that are pre-qualified to perform design work on an as-needed basis through a Master Agreement. This saves time and money by simplifying the bidding process for specific types of routine work.

When RPU determines a need to use the Consultants' Panel for new design work, the Purchasing Manager sends a bid solicitation with a set of specifications to the appropriate Panel consultants. Because members of the Consultants' Panel have already executed a three year Master Agreement that includes the general and legal requirements of the contract, Consultants only have to address the technical aspects of the bid. The Consultants' Panel mechanism is typically used for projects that meet the following two criteria: 1) RPU Engineering does not have the ability or the resources needed to design the project within the period required; 2) and the cumulative value of supplemental agreements per consultant does not exceed \$2 million as per the term of the Master Agreement. Projects that deviate from these criteria proceed through the formal bidding process. The following tables report activity for the 2016 – 2019 Consultant Panel Update.

Electric Division 2016-2019 Contractors' Panel

**List of Active Contractors
Approved by Board February 13, 2017**

As of DECEMBER 1, 2018

CONTRACTOR

HDR

Koury Engineering

Leidos

Mastek

NV5

Power Engineers

Power Tech

Sega **

Tetra Tech

TRC Solutions

**Sega aquired by Power Engineers

Electric Division 2016-2019 Consultants' Panel

Electric Division 2016-2019 Consultants' Panel PO Summary is to track Purchase Orders (PO) per consultant for the 3 year term.

PO SUMMARY- SINCE FY 16

CONSULTANT	TOTAL PO's	TOTAL PAID	BALANCE
HDR	\$0.00	\$0.00	\$0.00
Koury Engineering	\$0.00	\$0.00	\$0.00
Leidos	\$277,234.00	\$0.00	\$277,234.00
Mastek	\$0.00	\$0.00	\$0.00
NV5	\$210,760.22	\$14,400.50	\$196,359.72
Power Engineers	\$49,608.00	\$43,418.73	\$6,189.27
Power Tech	\$49,950.00	\$45,385.00	\$4,565.00
Sega	\$0.00	\$0.00	\$0.00
Tetra Tech	\$0.00	\$0.00	\$0.00
TRC Solutions	\$0.00	\$0.00	\$0.00
Totals	\$587,552.22	\$103,204.23	\$484,347.99

CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY 16

FISCAL YEAR	TOTAL POs	TOTAL PAID	BALANCE
FY17	\$0.00	\$0.00	\$0.00
FY18	\$587,552.22	\$103,204.23	\$484,347.99
FY19	\$0.00	\$0.00	
TOTAL	\$587,552.22	\$103,204.23	\$484,347.99

On February 13, 2017, Riverside Public Utilities Board approved the Consultant Panel for a three year term, ending June 30, 2019.

Electric Division 2016-2019 Consultant Panel Monthly Report - DECEMBER 1, 2018

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payment	Balance	Status
1	Spill Prevention Control and Countermeasure (SPCC) Plan Update	Power Engineers	n/a	\$49,608.00	\$7,363.31	\$43,418.73	\$6,189.27	95%
	Bid No. 2017-01							
	W.O. 1810171							
	Proposal sent to all Consultants on Panel Only one submitted							
	1 Power Engineers \$49,608							
	Staff Member: Fady Megala							
2	Harvey Lynn Substation Block Wall	Power-Tech Engineers	n/a	\$49,950.00	\$45,385.00	\$45,385.00	\$4,565.00	95%
	Bid No. 2017-02							
	W.O. 1822052							
	Power-Tech Engineers, Inc. \$49,950							
	Power Engineers \$196,651							
	NV5 \$183,640							
	Staff Member: Fady Megala							
3	Engineering design and technical support for Substation Capacitor Upgrade Project	Leidos Engineering	8/27/2018	\$277,234.00	\$0.00	\$0.00	\$277,234.00	10%
	Bid No. 1798							
	W.O. 1814007							
	Leidos Engineering \$277,234							
	HDR \$504,820							
	Tetra Tech \$386,500							
	TRC \$316,330							
	NV5 \$202,120							
	PowerTech \$118,490							
	Staff Member: Fady Megala							
4	Freeman T4 and Mt View T4 Foundation	NV5	8/27/2018	\$210,760.22	\$14,500.50	\$14,500.50	\$196,359.72	10%
	Bid No. 1786							
	W.O. 1816638							
	NV5 \$210,760							
	Tetra Tech \$244,500							
	Power Engineers \$232,804							
	TRC \$117,900							
	Staff Member: Fady Megala							
TOTAL AMOUNT				\$587,552.22	\$67,248.81	\$103,304.23	\$484,347.99	