

# RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE  
Finance Department

DATE SUBMITTED: January 15, 2018

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
1817	Managed Print Services	Innovation and Technology
		DATE RFP OPENED
		05/17/18
PROPOSALS RECEIVED (8)		INVITATIONS ISSUED (Online)

PROPOSERS	CITY	EVALUATION RANKING
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## Phase I:

Sharp Electronics	Santee, CA	1
Toshiba Business Solutions, Inc.	Lake Forest, CA	2
Xerox Corporation	Santa Ana, CA	3
Canon Solutions America Inc.	Ontario, CA	4
Staples Contract & Commercial LLC	La Mirada, CA	5
Kyocera Document Solutions West	Irvine, CA	6
Insight Investments, LLP	Costa Mesa, CA	7
Konica Minolta Business Solutions	San Bernardino, CA	N/A*

\*Non Responsive – Did Not Meet Minimum Requirements

## Phase II:

Sharp Electronics	Santee, CA	<u>1</u>
Toshiba Business Solutions, Inc.	Lake Forest, CA	2
Xerox Corporation	Santa Ana, CA	3

RFP DESCRIPTION: The City of Riverside (City) is seeking proposals for Managed Print Services (MPS) to implement a single vendor contract with the ultimate goal to consolidate vendors, services, and technology for approximately 742 owned and leased Multi-Function Devices (MFDs) and desktop printers/mfp at various City locations. The City may optionally select more than one firm to perform the services. The selected Company shall provide the services required in Exhibit A, Statement of Work, attached hereto and incorporated herein.

RFP Recommended For Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract  
☒ 10% Surety not required ☐ Purchase Order

Best Ranking Proposer Amount of Award

Sharp Electronics \$2,167,172.00

## COMMENTS:

The Innovation and Technology Department has evaluated all proposals received and will be submitting a report requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23256.

Submitted by:  Date: 12/11/18 Purchasing Manager