



Community & Economic Development Department

Planning Division

3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | RiversideCA.gov

HISTORIC PRESERVATION FUND COMMITTEE MEETING DATE: JANUARY 8, 2018

AGENDA ITEM NO.: 5

I. CASE NUMBER: P16-0583

II. PROJECT SUMMARY:

- 1) **Proposal:** Request for a one-year time extension to complete project associated with the previously approved \$22,807 Historic Preservation Fund Grant, awarded on October 17, 2016.
- 2) **Location:** 3692 Larchwood Place
- 3) **Ward:** 1
- 4) **Applicant:** Michele Carry
- 5) **Case Planner:** Scott Watson, Assistant Planner
(951) 826-5507
swatson@riversideca.gov

III. RECOMMENDATION:

That the Historic Preservation Fund Committee:

1. **APPROVE** the requested one-year time extension for Planning Case P16-0583.

IV. BACKGROUND/HISTORY:

On October 17, 2016, the Historic Preservation Fund Committee unanimously approved the Grant Cycle IV Funding Plan, which included the approval of Planning Case P16-0583, a request by Michele Carry for \$22,807 towards a \$22,807 project reroof and repaint the trim on the house and garage at a single-family residence at 3692 Larchwood Place, a Contributor to the Wood Streets Historic District, Wood Streets Neighborhood Conservation Area, and City Structure of Merit.

Item #9, Project End Date, of the agreement executed by the city states, "The Project shall be completed within one year of the execution of the grant agreement or by June 30, 2018, whichever comes first, or the date any appeals are final. Should any problems arise, a written request for an extension of the project must be submitted to the Historic

Preservation Fund Committee at least 30 days prior to the expiration date." The grant agreement was executed on February 21, 2017.

On December 13, 2017, Staff received a written request from Ms. Carry requesting a time extension to complete the project (Exhibit 1), which is more than 30 days prior to the expiration of the contract. The request expresses that the project completion has been delayed due to the painting contractor being unresponsive, thus requiring Ms. Carry to hire a new contractor.

V. ENVIRONMENTAL ANALYSIS:

It has been determined this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15331 (Historical Resource Restoration/Rehabilitation).

VI. EXHIBITS:

1. Email from Michelle Carry

Watson, Scott

From: Michele Carry <mcdoe@att.net>
Sent: Wednesday, December 13, 2017 4:46 PM
To: Watson, Scott
Subject: [External] Historic Preservation Fund Extension Request

re: Project P16-0583
3692 Larchwood Pl.
APN: 217-203-008

Dear HPF,

First, I want to thank you for the grant I received to to replace the roof of my home and for the exterior paint of the wood trim on the garage and residence. I am grateful to report that the roof has been replaced and is functionally and aesthetically AWESOME! Thank you so much!

The painting of the wood trim has not been completed, yet. The original contractor who gave me the bid which I submitted, and was approved by you, does not respond to my efforts to contact him. I have left voicemail messages, messages with an employee in the office, and sent email. I do not know why he doesn't return my messages.

In the meantime, I began searching for a different contractor to complete the trim work. It has been challenging to procure a new bid that falls within the amount that has been approved by the grant. I had numerous bids that exceeded the remainder of the grant amount. However, I just found a gentleman who will do the work within the budget I have been given. His schedule is busy, and more than likely he will be available to do my job after the specified completion date in the contract. As a result, **I wish to request an extension.**

Thank you for your time and consideration. I am extremely grateful for the opportunity to maintain and preserve this beautiful home.

Michele Carry