

## 2019-2020 CHARTER REVIEW PROCESS

DATE	ACTIVITY	WHO
July/August 2018	General information shared with community re Charter review process and opportunity to serve on Charter Review Committee	Mayor; Councilmembers; City Clerk
August 1, 2018 (GAC dark in July)	City Clerk and City Attorney report to Governmental Affairs Committee on Charter Review Committee appointment process options	Governmental Affairs Committee; City Clerk; City Attorney
August 28, 2018	GAC recommendations presented to City Council re Charter Review Committee appointment process	Governmental Affairs Committee Chair; City Clerk; City Attorney
September 1, 2018	Formal recruitment to serve on Charter Review Committee opens	Mayor; Councilmembers; City Clerk
October 31, 2018	Charter Review Committee recruitment closes	City Clerk
November 2018	If City Council chooses interview process, Mayor's Nominating and Screening Committee reviews applications	Mayor's Nominating and Screening Committee; City Clerk
November 2018	If City Council chooses interview process, Mayor and City Council interview candidates, make appointments, select chair	Mayor; Councilmembers; City Clerk
December 2018	Charter Review Committee convenes	City Clerk; City Attorney
April, August, and December of 2019	Charter Review Committee updates Mayor and City Council	Charter Review Committee Chair; City Clerk; City Attorney
May 1, 2020	Charter Review Committee concludes their work	Charter Review Committee
May 26, 2020	Charter Review Committee recommendations presented to City Council	Charter Review Committee Chair

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On or before August 4, 2020	City Council adopts resolution calling November 3, 2020, election to present proposed Charter amendments to voters	City Council; City Clerk; City Attorney
On or before August 4, 2020	City Council may designate ballot argument and rebuttal authors	City Council
<b><i>November 3, 2020</i></b>	<b><i>Election Day</i></b>	<b><i>City Clerk</i></b>
December 2020	File Certificates of Adoption of approved measures to Secretary of State and County Recorder	City Clerk
December 2020 or January 2021	Secretary of State acknowledges "filing" and new Charter becomes effective	Secretary of State; City Clerk