



# City Council Memorandum

City of Arts & Innovation

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: JANUARY 15, 2019**

**FROM: PUBLIC WORKS DEPARTMENT                                      WARD: 2**

**SUBJECT: LICENSE AGREEMENT WITH RIVERSIDE COUNTY TRANSPORTATION COMMISSION FOR THE INSTALLATION, OPERATION AND MAINTENANCE OF BICYCLE FACILITIES BY THE CITY AT THE DOWNTOWN RIVERSIDE METROLINK STATION**

**ISSUES:**

Approve a License Agreement with Riverside County Transportation Commission, Riverside, California, for the installation, operation, and maintenance of a bicycle share station and a bicycle shelter on the Licensed Property at the Downtown Riverside Metrolink Station.

**RECOMMENDATIONS:**

That the City Council:

1. Approve a no-cost License Agreement with Riverside County Transportation Commission, Riverside, California, for the installation, operation, and maintenance of bike facilities at the Downtown Riverside Metrolink Station; and
2. Authorize the City Manager, or his designee, to execute the License Agreement with Riverside County Transportation Commission, including making minor and non-substantive changes.

**BACKGROUND:**

On January 23, 2018, the City Council accepted the receipt of California Transportation Department Active Transportation Program (ATP) grant funding to the Public Works Department and awarded a Construction Contract to Horizons Construction Company for the Downtown Pedestrian and Bicycle Improvements Project. The Project consists of several elements including the construction of a bicycle station, referred to as a Bike Hut, at the Downtown Metrolink Station. The Bike Hut will serve as a secure, indoor, bike parking facility offering a repair station and other amenities.

On April 3, 2018, City Council unanimously approved a Services Agreement with Bewegen Technologies Inc. to plan and implement the station-based Citywide Bike Share Program. The

initial phase of the program deployed a seven (7) station system, with the Downtown Metrolink Station identified as one key service point. The station has been placed on-street with a battery operated system while staff works to obtain access to Riverside County Transportation Commission (RCTC) right of way.

**DISCUSSION:**

The Public Works Department has successfully secured funding for various improvements that encourage biking in the City as part of an effort to create a sustainable, active community. These improvements can be combined with other modes of transportation to provide a first-mile/last-mile connection to public transit. Providing secure bike parking and bike rental facilities at the Downtown Metrolink station will offer commuters and visitors the opportunity to access high quality transit provided by both RCTC and Riverside Transit Authority more easily by bike.

The proposed License Agreement with RCTC would permit the City to install, operate, and maintain a Bike Hut and a Bike Riverside Bike Share Station within RCTC's right of way.

Although RCTC is not charging the City a fee for the License Agreement, RCTC does require the City to provide insurance and indemnify RCTC from all damage and liability arising out of the installation and maintenance of the Bike Share Station and Bike Hut within RCTC's right of way. The City would be required to cover any damages or liability arising out of the Bike Share Station or Bike Hut, including damages caused by third parties' or RCTC's negligence, except where the damages are caused solely by RCTC's negligence.

**FISCAL IMPACT:**

There is no fiscal impact associated with the requested actions.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. License Agreement
2. Site Map