



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JANUARY 22, 2019**
FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT **WARDS: ALL**
SUBJECT: ACCEPTANCE OF DONATIONS AND TRANSFER OF FUNDS IN THE AMOUNT OF \$55,533.75 – SUPPLEMENTAL APPROPRIATION

ISSUE:

Accept \$55,533.75 in donations received by the Parks, Recreation and Community Services Department and approve a funds transfer and supplemental appropriation in the same amount.

RECOMMENDATIONS:

That the City Council:

1. Accept monetary donations of \$55,533.75 received by Parks, Recreation and Community Services Department as outlined in this report;
2. Approve transfer of funds from the Recreation Revolving account 0000720-225070 in the amount of \$20,543.75 to the General Fund expenditure accounts indicated in the Fiscal Impact section of this report;
3. Approve transfer of funds from the Community Services Revolving account 0000720-225071 in the amount of \$34,990.00 to the General Fund expenditure accounts indicated in the Fiscal Impact section of this report; and
4. Authorize a supplemental appropriation in the amount of \$55,533.75 to General Fund expenditure accounts as indicated in the Fiscal Impact section of this report.

BACKGROUND:

Donations come from a variety of sources, including local businesses, community groups, organizations, and individuals. Contributions support various events and programs including Aquatics, Movies in the Park, Riverside Arts Academy and Mariachi Festival, to name a few. Parks, Recreation and Community Services Department (PRCSD) is appreciative of all donors and expresses its gratitude in a variety of ways including sending thank you letters, providing donor recognition on brochures, flyers, and advertisements, as well as announcements at programs and events.

DISCUSSION:

Donations supporting PRCSD programs and events total \$55,533.75 for the time period of October 2017 through November 2018. The following is a list of monetary donations received:

Donating Organization	Amount
Arlington Business Partnership Movies in the Park	\$3,203.00
LA84 Foundation Aquatic Program 2018	\$11,550.75
Riverside Downtown Partnership Movies in the Park	\$3,163.00
Riverside Community Services Foundation Riverside Arts Academy (RAA)	\$32,000.00
Special Transportation Mariachi Festival Advertisement	\$1,000.00
Various donations in amounts less than \$1,000	\$4,617.00
Total	\$55,533.75

Donations in the amount of \$55,533.75 have been deposited in two separate holding accounts in the Special Deposits Fund (Fund 720): 0000720-225070 for the Recreation Division and 0000720-225071 for the Community Services Division. This amount includes the large donations, as well as an accumulation of multiple smaller donations received in the current and the prior fiscal years. PRCSD plans to use these contributions to fund city wide events and department programs.

FISCAL IMPACT:

The total fiscal impact of this action is \$55,533.75 in additional revenue to the General Fund. Funds in the amount of \$20,543.75 are available in the Recreation Revolving Account, 0000720-225070, and funds in the amount of \$34,990.00 are available in the Community Service Revolving Account 0000720-225071. A transfer of \$55,533.75 from the Special Deposits Fund (Fund 720) to the General Fund (Fund 101) is requested to fully offset General Fund supplemental appropriations required to cover costs for various programs and events. The tables below summarize the transfer and supplemental appropriations requested.

Liability Account No.	Transfer Out	Assigned Account
0000720-225070	\$20,543.75	Revolving Account, Recreation
0000720-225071	\$34,990.00	Revolving Account, Community Services
Total Transfer Out	\$55,533.75	

Expenditure Account No.	Supplemental Appropriation	Assigned Program
5205000-426200	\$4,543.75	Clothing/Recreation
5205000-426800	\$10,000.00	Special Department /Recreation
5205000-427100	\$6,000.00	Travel and Meeting /Recreation
5225000-453346	\$32,000.00	Riverside School for the Arts
5225000-421040	\$2,990.00	Recreation Services/Community Services
Total Appropriation	\$55,533.75	

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director
 Certified as to
 availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
 Approved by: Rafael Guzman, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney