



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: FEBRUARY 5, 2019

FROM: FINANCE DEPARTMENT WARD: ALL

**SUBJECT: RESOLUTION APPOINTING ENGINEER OF RECORD AND ORDERING
PREPARATION OF ENGINEER'S REPORT – FISCAL YEAR 2019-2020 STREET
LIGHT ASSESSMENT DISTRICT**

ISSUE:

Adopt a resolution to appoint Webb Municipal Finance, LLC (formerly known as Albert A. Webb Associates) as the Engineer of Record and order the preparation of the Fiscal Year 2019-2020 Engineer's Report to initiate the annual process of levying special assessments for the Street Light Assessment District.

RECOMMENDATION:

That the City Council Adopt a resolution to appoint Webb Municipal Finance, LLC (formerly known as Albert A. Webb Associates) as the Engineer of Record and order the preparation of the Fiscal Year 2019-2020 Engineer's Report to initiate the annual process of levying special assessments for the Street Light Assessment District.

BACKGROUND:

The Engineer's Report apportions the annual expenses of the Street Lighting District to the parcels within the various lighting zones (including residential, rural and non-residential zones) through annual assessments. Passed by the voters in June 1997, Measure EE approved the continuation of the assessments at the same rates as established in 1996/97. It is estimated the street light assessments will recover approximately 76% of the street light expenditures in the district this year.

DISCUSSION:

The annual process for the Street Light Assessment District requires the City Council to adopt a Resolution ordering the preparation of the Annual Engineer's Report. Webb Municipal Finance, LLC, is currently under contract to prepare the report as the Engineer of Record. The Engineer's Report outlines the street lighting expenses and proposed assessments for the coming fiscal year. After the report's preparation, it will be presented to the City Council and, at that time, the required

public hearing will be scheduled prior to final approval.

FISCAL IMPACT:

There is no Fiscal Impact to the General Fund. The Fiscal Year 2019-2020 budget anticipates revenue of approximately \$3,450,000 from the Street Light Assessment District.

Prepared by: Edward Enriquez, Chief Financial Officer/Treasurer
Certified as to
availability of funds: Marie Ricci, Assistant Chief Financial Officer
Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Resolution Ordering Preparation of the Engineer's Report for the Street Light District No. 1