



# Transportation Committee

City of Arts & Innovation

**TO: TRANSPORTATION COMMITTEE** **DATE: FEBRUARY 14, 2019**  
**FROM: GENERAL SERVICES DEPARTMENT** **WARD: 3**  
**SUBJECT: RIVERSIDE MUNICIPAL AIRPORT UPDATE**

## **ISSUE:**

Receive a semi-annual report on the Riverside Municipal Airport operations and activity for the period of August 2018 to January 2019.

## **RECOMMENDATION:**

That the Transportation Committee receive this semi-annual report on the Riverside Municipal Airport operations and activity for the period of August 2018 to January 2019.

## **BACKGROUND:**

The Riverside Municipal Airport (Airport) is a transportation and economic development asset serving general and corporate aviation in the Inland Southern California Region. The Airport is built with complete landing and navigation systems for all-weather conditions, provides full conference facilities, and full service pilot and aircraft services.

The following is the General Services Department's semi-annual Airport update to the Transportation Committee for the period of August 2018 to January 2019.

### **Tenant Communications**

In recognition of the value of Airport tenants, their satisfaction is a priority. Staff continues to provide information to tenants through various means, including monthly News Bulletins, email blasts, direct mailings, and Airport tours.

### **Operations:**

Aircraft Operations (takeoffs and landings)			
Year over Year	Jan - Dec 2017	Jan - Dec 2018	Variance
	102,492	108,635	5.9%

Financials:

REPORTING PERIOD: July 1, 2018 – December 31, 2018					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
<b>Expenditures</b>	\$1,405,724	\$ 598,502.56	42.5%	\$702,862	50%
	BUDGET	RECEIVED	YEAR TO DATE		
<b>Revenue</b>	\$1,343,000	\$ 795,932.67	59.2%	\$671,500	50%

NOTE: Expenditures/Revenue as of January 9, 2019

City Council Actions:

1. On August 28, 2018, City Council approved an agreement with NextGen Flight Academy, Inc. to develop approximately 18 acres of land at the Riverside Municipal Airport.
2. On January 8, 2019, City Council approved the Assignment and Assumption of the lease agreement for D&D Café. The terms and conditions remain unchanged, with approximately three (3) years remaining on the first five (5) years option, with an additional five (5) years option available for the new owner.
3. On January 8, 2019, City Council approved the Airport's request to update lease rates for land and buildings through a Master Lease Program. The Airport requested an increase of rental rates by approximately 10% for new tenants.
4. On January 15, 2019, City Council approved the Assignment and Assumption Agreement between California Aviation Services, Inc. (CAS) and L & R Consulting, LLC. CAS is an established flight school at Riverside Municipal Airport. The terms and conditions of the lease agreement will remain unchanged.
5. The City Council will consider two (2) construction agreements in February 2019, one for the reconstruction of the terminal patio deck in the amount of \$115,890 and one for the upgrade of the Airport's closed circuit television system in the amount of \$110,800. If approved by the City Council, both projects will be completed in Spring 2019.

Other Activities and Events:

1. The Airport served as a key activity station for the City's "Bring Your Child to Work Day" event on Thursday, August 2, 2018. The Airport site facilitated exhibits from multiple departments and organizations including on-site flight school aircraft displays, Police Department SWAT and Forensic team interactive booths, and Fire Department drone demonstration.
2. The Airport hosted the 2018 Mini Makers Faire on Saturday, September 22, 2018. The public event brought more than 350 children to Riverside Municipal Airport to participate in Science, Technology, Engineering and Math (STEM) based programming. Local Universities, Girl Scout and Boy Scout troops and education based organizations hosted

free, hands-on STEM based activities allowing youth to explore aviation, cryogenics, coding, chemistry and robotics.

3. The Airport participated in two audits in August 2018. An external audit of the General Services Department found that Airport operations are consistent with City policy. An audit of the Federal Aviation Administration grant associated with the Rehabilitation of Runway 9/27 found that the Airport met and followed all federal grant requirements associated with the project.

### Airport Investment

Staff recognizes the critical need to preserve the Airport as an asset with infrastructure improvements, maintenance and reinvestment. In alignment with infrastructure goals, the Airport is pursuing a request to the Federal Aviation Administration to re-designate approximately two (2) acres of land on the northeast side of the Airport for non-aviation use. The re-designation process is anticipated to take 2-3 months to complete.

### **FISCAL IMPACT:**

There is no fiscal impact associated with receiving this activity report.

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Approved as to form:	Gary G. Geuss, City Attorney