



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: FEBRUARY 12, 2019

FROM: CITY MANAGER'S OFFICE WARDS: ALL

SUBJECT: FOURTH AMENDMENT TO LEASE AGREEMENT WITH LIVEU, INC. FOR RENTAL OF SOFTWARE AND HARDWARE EQUIPMENT FOR LIVE VIDEO TRANSMISSION SYSTEMS TO EXTEND THE TERM THROUGH JUNE 30, 2020 IN THE AMOUNT OF \$46,980, FOR A TOTAL CONTRACT AMOUNT OF \$223,017

ISSUE:

Approve the Fourth Amendment to Lease Agreement with LiveU, Inc. to provide one bonded cellular transmitter and receiver for the use of live television and social media coverage for the City Manager's Office of Communications and RiversideTV coverage through June 30, 2020 in the amount of \$46,980, for a total contract amount of \$223,017.

RECOMMENDATIONS:

That the City Council:

1. Approve the 4th Amendment to Lease Agreement with LiveU, Inc. for the lease of one bonded cellular transmitter and receiver for live video coverage through June 30, 2020 in the amount of \$46,980, for a total contract amount of \$223,017;
2. Authorize the City Manager, or his designee, to execute the Fourth Amendment to Lease Agreement with LiveU Inc., including making minor and non-substantive changes; and

DISCUSSION:

The City of Riverside has had an active contract with LiveU Inc. for a bonded cellular video transmitter and receiver since August 2011. Since that time, the contract has been extended twice. The most recent contract expired at the end of March of 2018. Due to the gap in service, this contract is proposed to be retroactive to April 2018. This agreement will allow for the agreement and purchase order to be co-terminus with the fiscal year.

All terms and conditions established in the original agreement will remain in effect. Formal bidding requirements have been waived per the City Purchasing Resolution Section 702 (c), which states that "Competitive Procurement through Informal Procurement and Formal Procurement process shall not be required...When the Procurement can only be obtained from a sole source or timely from a single source and the Manager is satisfied that the best price, terms and conditions for the Procurement thereof have been negotiated."

The Purchasing Manager concurs that the recommended actions are in compliance with Purchasing Resolution 23256.

FISCAL IMPACT:

The total costs associated with this agreement are \$23,490.00 annually for FYs 2018/19 and 2019/20. Sufficient funding is available in the Communications PEG account #1140000-450055.

Prepared by: Stephanie Harvey, Marketing Officer
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Al Zelinka, City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Presentation