

Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS DATE: FEBRUARY 28, 2019

FROM: FINANCE DEPARTMENT WARDS: ALL

SUBJECT: ABSENCES FROM THE BUDGET ENGAGEMENT COMMISSION MEETING ON

NOVEMBER 29, 2018 OF COMMISSIONERS HART, LEE, LYELL, MAYES,

TAVALIONE, AND SCARANO

ISSUE:

Consider the absences of Commissioners Hart, Lee, Lyell, Mayes, Tavaglione and Scarano from the Budget Engagement Commission Meeting on November 29, 2018 and determine if the absences should be recorded as excused or unexcused absences.

RECOMMENDATIONS:

That the Budget and Engagement Commission consider:

- 1. Commissioner Hart's absence from the Budget Engagement Commission meeting on November 29. 2018 and determine if it shall be recorded as excused or unexcused;
- 2. Commissioner Lee's absence from the Budget Engagement Commission meeting on November 29. 2018 and determine if it shall be recorded as excused or unexcused;
- 3. Commissioner Lyell's absence from the Budget Engagement Commission meeting on November 29, 2018 and determine if it shall be recorded as excused or unexcused:
- 4. Commissioner Mayes's absence from the Budget Engagement Commission meeting on November 29. 2018 and determine if it shall be recorded as excused or unexcused:
- 5. Commissioner Tavaglione's absence from the Budget Engagement Commission meeting on November 29. 2018 and determine if it shall be recorded as excused or unexcused; and
- 6. Commissioner Scarano's absence from the Budget Engagement Commission meeting on November 29. 2018 and determine if it shall be recorded as excused or unexcused.

BACKGROUND:

Attendance policy for the Budget Engagement Commission (BEC) is governed by Riverside City Resolution XIV – Boards, Commissions, and Committees, and by BEC Bylaws Article XI adopted on February 22, 2018. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

DISCUSSION:

- Commissioner Hart was not present at the Commission meeting on November 29, 2018.
 On November 16, 2018, Staff received advanced notification from Commissioner Hart regarding her absence.
- Commissioner Lee was not present at the Commission meeting on November 29, 2018.
 Staff did not receive advanced notification from Commissioner Lee regarding her absence.
- Commissioner Lyell was not present at the Commission meeting on November 29, 2018.
 On November 14, 2018, Staff received advanced notification from Commissioner Lyell regarding his absence.
- Commissioner Mayes was not present at the Commission meeting on November 29, 2018. On November 16, 2018, Staff received advanced notification from Commissioner Mayes regarding her absence.
- 5. Commissioner Tavaglione was not present at the Commission meeting on November 29, 2018. On November 28, 2018, Staff received advanced notification from Commissioner Tavaglione regarding his absence.
- 6. Commissioner Scarano was not present at the Commission meeting on November 29, 2018. On November 19, 2018, Staff received advanced notification from Commissioner Scarano regarding his absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Ruby Leann Castillo, Senior Management Analyst

Approved as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved by: Lea Deesing, Assistant City Manager

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners