



*City of Arts & Innovation*

REVISED

MNSC: 2-19-19

Item no.: 2

# Mayor's Nominating and Screening Committee Memorandum

TO: MAYOR'S NOMINATING AND SCREENING COMMITTEE DATE: FEBRUARY 19, 2019

FROM: CITY CLERK WARDS: ALL

SUBJECT: SELECTION OF APPLICANTS FOR INTERVIEW FOR BOARD OF PUBLIC UTILITIES WARD 2 AND PLANNING COMMISSION WARD 6 VACANCIES

## ISSUE:

Review applications for the Board of Public Utilities Ward 2 and Planning Commission Ward 6 seats and select applicants for interview.

## RECOMMENDATIONS:

That the Mayor's Nominating and Screening Committee:

1. Review Board of Public Utilities applications for Ward 2 and select those for interview to fill vacancy through March 1, 2020;
2. Review the Planning Commission application received for Ward 6 and select for interview to fill vacancy through March 1, 2019, and subsequent full first term through March 1, 2023; and
3. Direct the City Clerk to schedule interviews with the Mayor and Councilmembers to add additional names for interview, if desired.

## BACKGROUND:

On January 15, 2019, the City Clerk received the resignation of Kevin Foust from the Ward 2 seat on the Board of Public Utilities effective immediately. Mr. Foust's term will expire on March 1, 2020. There are 15 applications on file for the Ward 2 seat.

The Planning Commission Ward 6 vacancy was created by the resignation of Judy Teunissen who moved out of Ward 6 in February 2018. On February 7, 2019, the City Clerk's Office received an application for the Ward 6 seat on the Planning Commission.

Pursuant to the City Council Meeting Rules, the Mayor's Nominating and Screening Committee reviews the applications and selects those for interview with the Mayor and City Council as individuals to add additional names for interview, if desired.

**FISCAL IMPACT:**

Costs for recruitment and selection of board and commission members are budgeted annually in the City Clerk's Department budget.

Prepared by: Colleen J. Nicol, City Clerk  
Approved as to form: Gary G. Geuss, City Attorney

Attachments: Board of Public Utilities and Planning Commission Rosters  
Applications