

Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

INSTRUCTIONS: This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

City of Riverside

Report Prepared by: *Scott Watson, Assistant Planner*

Date of commission/board review: *February 20, 2019*

MINIMUM REQUIREMENTS FOR CERTIFICATION

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

Cultural Heritage Board Staff is continuing to review Title 20 and considering possible amendments to simplify Title 20 to work with the Citywide "Streamline Riverside" initiative, which seeks to simplify procedures and make project reviews more straightforward.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.
https://library.municode.com/ca/riverside/codes/code_of_ordinances?nodeId=PTIICOOR_TIT20CURE

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B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2017 – September 30, 2018, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
Riverside Public Library – Downtown Branch, 3581 Mission Inn Ave	04/03/2018	N/A	04/06/2018
Gore Manor 2530 Prince Albert Dr.	08/28/2018	N/A	08/31/2018

REMINDER: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
None		

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? ☐ No
☒ Yes, in a separate historic preservation element. ☐ Yes, it is included in another element.
Provide an electronic link to the historic preservation section(s) of the General Plan. [Type here.](#)
2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan? ☐ Yes ☒ No If you have, provide an electronic link. [Type here.](#)
3. When will your next General Plan update occur? [The update to the General Plan is anticipated to begin in 2019.](#)

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D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

☐ All projects subject to design review go the commission.

☒ Some projects are reviewed at the Staff level without commission review. What is the threshold between Staff-only review and full-commission review? **Design review (Certificate of Appropriateness) is the responsibility of the Cultural Heritage Board (CHB) for major projects and Staff for minor projects. The review is identified in the City's Historic Preservation Ordinance (Section 20.25.030). Minor COAs include: in-kind replacement of materials, re-roofing, painting, walls and fences, small additions with limited or no public visibility, restoration of integrity for prior inappropriate alterations, paving, landscaping, and signs. Staff decisions are appealable to the CHB and Staff may refer minor COA to the CHB if deemed necessary. All other COA's are reviewed by the CHB. Appeals of CHB decisions are considered by the City's Land Use Committee and then the City Council.**

2. California Environmental Quality Act

- What is the role of the Staff and commission in *providing input* to CEQA documents prepared for or by the local government? **A Development Review Committee (DRC) reviews development applications including any pre-applications. Historic Preservation Staff is part of the DRC and provides input for any historic preservation and archaeological related items. Projects subject to CEQA review are handled as follows: (1) If potential impacts to cultural resources are only one of many impacts, the Initial Study (IS), proposed mitigation and cultural resources technical study are reviewed/prepared/accepted by CHB Staff. These are then reviewed by the CHB for comment as part of a public hearing. The CHB's recommendations are forwarded to the Planning Commission/City Council as appropriate. (2) In cases where the only potential impact is to a cultural resource, the CHB is the approving body, unless an EIR has been prepared. Under the City's Cultural Resources Ordinance, the CHB has the authority to deny a project which may impact cultural resources. All decisions can be appealed ultimately to the City Council as noted above. 3) If an EIR is prepared, the City Council will make the final decision.**

What is the role of the Staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? **See above. In addition, a cultural resource (CR) study may be required and this is identified as part of the DRC process. Staff will review the CR report to determine if it is sufficient.**

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Approved CR studies are used as the basis for any CEQA exemptions, as appendices to MNDs or EIRs, and/or to inform conditions of approval.

3. Section 106 of the National Historic Preservation Act

- What is the role of the Staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? **Historic Preservation Staff provides input on all planning projects that may potentially affect historic or prehistoric properties in accordance with Section 106 review processes and the City's Cultural Resources Ordinance. Section 106 reviews for HUD-funded projects that are completed in-house in accordance with the City's Programmatic Agreement, which has been in effect since July 2002. For all other Section 106 projects, which are funded through the City, documents are prepared in-house or by qualified consultants to forward to SHPO for concurrence.**
- What is the role of the Staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? **See above. In addition, CHB Staff reviews Section 106 documents that have been prepared by or for other agencies. In the event that Section 106 documents indicate potential adverse impacts to National Register or National Register-eligible properties within the City or its sphere of influence, Staff may refer the information to the CHB with recommendations for appropriate action.**

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Genevieve Preston-Chavez (At-large)	Art History, Curation, Archivist	Apr. 5, 2011	Mar. 1, 2019	Gbennybean@aol.com
Michelle Gilleece (At-large)	Law	Apr. 19, 2011	Nov. 15, 2017	mhgilleece@gmail.com
Philip Falcone (At-large)	Law	Apr. 19, 2011	Nov. 15, 2017	mhgilleece@gmail.com
Steve Lech (Ward 1)	Local Historian, Author, Retired Riverside County Planner	Feb. 12, 2015	Mar. 1, 2018	rivcokid@gmail.com
Monty Van Wart (Ward 2)	Public Administration, Education	Mar. 6, 2012	Mar. 16, 2017	mvanwart@csusb.edu

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Charles A. Tobin (Ward 2)	Development Director	Jul. 7, 2017	Mar. 1, 2020	ctobin@burrtec.com
Vacant in 2017/18 (Ward 3)				
James J. Cuevas (Ward 4)	General Contractor, Architect	Mar. 13, 2015	Mar. 1, 2018	jamescuevas@jjcpmg.com
Nancy E. Parrish (Ward 5)	Occupational Therapist & Old Riverside Foundation Board member	Feb. 9, 2016	Mar. 1, 2021	factsgirl@aol.com
Natasha S. Ferguson (Ward 6)	Marketing and Communication Director	Dec. 13, 2016	Mar. 1, 2021	ntouchpr@yahoo.com
Mary E. Carter (Ward 7)	Substitute Teacher	Aug. 11, 2016	Mar. 1, 2021	wait4heaven@aol.com

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. **The City of Riverside meets this requirement. Board Member Preston-Chavez is an Archivist for the County of San Bernardino and has a degree in Art History. Although retired, Board Member Lech was a Planner for the County of Riverside and is a published local historian. Although not meeting the professional qualifications, Board Member Parish is a local historian and active member of the Old Riverside Foundation.**
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **The seat for Ward 3 was vacated during the previous reporting period due to the ending of the Board Member's term. The seat remains vacant. On November 15, 2017, at-large Board Member Michelle Gilleece resigned from the appointment and Board Member Falcone was appointed to this position on February 6, 2018.**

B. Staff to the Commission/CLG Staff

1. Is the Staff to your commission the same as your CLG coordinator? ☒ Yes ☐ No If not, who serves as Staff?
2. If the position(s) is not currently filled, why is there a vacancy? **The City's Associate Planner has been leading the CHB efforts with the assistance of the City Planner. The HPO position is currently vacant.**

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Attach resumes and Statement of Qualifications forms for Staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Scott Watson – Associate Planner /Staff to CHB	Historic Architecture/ Architectural History/ Architecture/ Historic Preservation	Planning Division in Community and Economic Development Department 02/2016 to present	swatson@riversideca.gov

C. Attendance Record

Please complete attendance chart for each commissioner and Staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May 16	May 30	Jun	Jul	Aug	Sep
Genevieve Preston-Chavez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>
Michelle Gilleece	<input checked="" type="checkbox"/>	0	*	0	0	0	0	0	0	0	0	*	0
Philip Falcone	0	0	0	0	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0	<input checked="" type="checkbox"/>
Steve Lech	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>
Charles A. Tobin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>
James J. Cuevas	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input type="checkbox"/>
Nancy E. Parrish	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>
Natasha S. Ferguson	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>
Mary E. Carter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input type="checkbox"/>
Erin Gettis	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	^	^	^	^	^	^	^	^
Scott Watson	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	*

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* Meeting canceled due to no cases on the agenda for that month

0 Not on the board during this month

^ Not employed at the City during this month

D. Training Received

Indicate what training each commissioner and Staff member has received. Remember it is a CLG requirement is that all commissioners and Staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Genevieve Preston-Chavez	CEQA Basics	1 hour	Stephanie Standerfer, Vice President of Albert A. Webb Associates.	02/21/2018
Philip Falcone	CEQA Basics	1 hour	Stephanie Standerfer, Vice President of Albert A. Webb Associates.	02/21/2018
Nancy E. Parrish	CEQA Basics	1 hour	Stephanie Standerfer, Vice President of Albert A. Webb Associates.	02/21/2018
	OHP Local Government Workshop, Long Beach	1 day	OHP	03/23/2018
Natasha S. Ferguson	CEQA Basics	1 hour	Stephanie Standerfer, Vice President of Albert A. Webb Associates.	02/21/2018
James J. Cuevas	None			

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Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Steve Lech	CEQA Basics	1 hour	Stephanie Standerfer, Vice President of Albert A. Webb Associates.	02/21/2018
	Riverside County History Symposium	1 day	Riverside County Historical Society	03/03/2018
Charles Tobin	CEQA Basics	1 hour	Stephanie Standerfer, Vice President of Albert A. Webb Associates.	02/21/2018
Mary E. Carter	CEQA Basics	1 hour	Stephanie Standerfer, Vice President of Albert A. Webb Associates.	02/21/2018
Scott Watson	CEQA Essentials	1 day	California Association of Environmental Planners	01/01/2017
	Board-formed Concrete Preservation Symposium	2 hours	California Preservation Foundation	02/08/2018
	CEQA Basics	1 hour	Stephanie Standerfer, Vice President of Albert A. Webb Associates.	02/21/2018
	OHP Local Government Workshop, Long Beach	1 day	OHP	03/23/2018
	GOV 2.0: Technology & Public Engagement	1 day	Western Riverside Council of Governments	03/20/2018

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Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
	Webinar - Playing Well Together: Coordinating Specific Plans, Zoning Codes and Preservation Guidelines	1.5 hours	California Preservation Foundation	04/10/2018
	CPF Conference, Palo Alto	3 day	California Preservation Foundation	05/17/2018 – 05/19/2018

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

NOTE: California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

Context Name	Description	How it is Being Used	Date Submitted to OHP
African American Civil Rights	The proposed project includes the next step in building upon previous studies in the Eastside neighborhood (2001 and 2012). Although these surveys did not include association within the National Civil Rights Movement framework or property eligibility evaluation for local, state, and national designation, the Marketplace study in 2012 developed a narrative on the African American experience in the local Civil Rights Movement, identified several	The City of Riverside, in partnership with Riverside African American Historical Society (RAAHS), seeks to develop and provide programming for the Inland Empire Civil Rights Institute in four key areas: 1. Establishment of Local Context: This will tie existing themes of the National Civil	Currently in process

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Context Name	Description	How it is Being Used	Date Submitted to OHP
	associated properties, and provided recommendations for further study.	<p>Rights Movement framework to Riverside specifically.</p> <p>2. Production of Multi-Media Projects: This will include development of a program that will be presented through oral histories, story mapping, and a podcast.</p> <p>3. Collection Management Plan and Collection Interpretation: This will include a comprehensive plan to address the Institute's stewardship responsibilities. Much of the collection has already been obtained by RAAHS and serves as a local match.</p> <p>4. Curriculum Development: This will include development of a curriculum of local African American coursework for middle and high school programs and work with school districts to tie to California Common Core.</p>	
Latino Context Statement	\$40,000 CLG grant project in partnership with UCR, and members of the local and regional Latino	The context statement will be used to inform future surveys and development projects, educate the public, and foster	September 30, 2018

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Context Name	Description	How it is Being Used	Date Submitted to OHP
	community. Includes a historic context, study list, and story map.	inclusiveness in the local community.	

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
None						

How are you using the survey data?

C. Corrections or changes to Historic Property Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From _ To_	Reason	Date of Change
None				

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and Staff involved? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
Doors Open	The City of Riverside in partnership with the Old Riverside Foundation, the Riverside Arts Council, the Mission Inn	05/10/2018

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Item or Event	Description	Date
	Foundation and Museum, and the Riverside Downtown Partnership hosted the City's 3rd Annual Doors Open event. Approximately 23 historic-period buildings opened their doors for free tours. The event was expanded to areas outside the downtown core. The attendance continued to be over 1,000 attendees.	

ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

NOTE: OHP will forward this information to NPS on your behalf. Please read "Guidance for completing the Annual Products Report for CLGs" located at http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx.

A. CLG Inventory Program

During the reporting period (October 1, 2017-September 30, 2018) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
National Register	1 – Community Settlement Association House
California Register	1 – Community Settlement Association House
Local Designations	2

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

- During the reporting period (October 1, 2017-September 30, 2018) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☒ Yes ☐ No
- If the answer is yes, then how many properties have been added to your register or designated from October 1, 2016 to September 30, 2017? **Two properties were designated as City Landmarks during this period.**

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C. Local Tax Incentives Program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a Local Tax Incentives Program, such as the Mills Act? ☒ Yes ☐ No
2. If the answer is yes, how many properties have been added to this program from October 1, 2017 to September 30, 2018?

Name of Program	Number of Properties Added During 2016-2017	Total Number of Properties Benefiting From Program
Mills Act	6	68

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☒ Yes ☐ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2017 to September 30, 2018? None

Name of Program	Number of Properties that have Benefited
Historic Preservation Fund Grant	None during this reporting period. Program on hold pending additional funding.

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2017-September 30, 2018) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or Staff review of local government projects or impacts on historic properties? ☒ Yes ☐ No
2. If the answer is yes, how many historic properties did your local government review for compliance with your local government’s historic preservation regulatory law(s) from October 1, 2017 to September 30, 2018? 13 historic properties were reviewed by the Cultural Heritage Board for Certificates of Appropriateness. 57 historic properties were reviewed by CHB Staff for Administrative Certificates of Appropriateness and over-the-counter approvals.

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F. Local Property Acquisition Program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2017 to September 30, 2018?

Name of Program	Number of Properties that have Benefited

IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS

- A. What are your most critical preservation planning issues? **The program currently has one full-time preservation planner which has allowed the City to assess the priorities of the program. The City is identifying ways to streamline processes to ensure that the high level of customer service and a strong historic preservation program continues.**
- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? **The Latino Context was completed this reporting cycle. This context statement broadened our understanding of the Latino community's impact on the history of Riverside. The community response has been positive, and Staff has asked to discuss the context and the history it uncovered at various community group meetings. The newly completed Latino Context Statement works in combination with our previously completed Japanese-American and Chinese-American Context statements to further our on-going goal of bring to light the history and contributions of underrepresented community groups.**

Another accomplishment, although not during this report period, was the recognition of the 50th anniversary of the establishment of the City's Cultural Heritage Board. This milestone recognizes 50 years of historic preservation within the City of Riverside and demonstrates the integral role the historic preservation program plays in the City.
- C. What recognition are you providing for successful preservation projects or programs? **The City continues to provide two Landmark Plaques a year for the recognition of City Landmark designation. Bi-annually the Cultural Heritage**

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Board reports to the City Council about accomplishments the have occurred within the last 18-month period. During this report successful historic preservation projects are highlighted and recognized.

D. How did you meet or not meet the goals identified in your annual report for last year?

- Hire a new Historic Preservation Officer.

The Historic Preservation Officer position was opened in August and September of the reporting period. Only a few qualified applications were received and recruitment continues.

- Complete the Latino Context Statement CLG Grant and submit it to OHP.

The Latino Context Statement was successfully completed and submitted to OHP on time. The context received significant community support.

- Continue progress towards the completion of the African American Civil Rights Context Statement.

A consultant was retained to complete the African American Context Statement and work began in May of the reporting period. Since then, primary and secondary research has begun, as well as oral histories.

- Begin the process of updating Title 20 (Cultural Resources) to further the Streamline Riverside Initiative.

Staff continues to review Title 20 for potential revisions.

- Begin the process of applying for the CLG Grant to update the Citywide Historic Preservation Design Guidelines.

Staff reviewed the guideline and began looking at other jurisdictions to identify potential revisions. This project has been put on hold due to limited Staffing, and Staff was unable to take on another grant funded project with the Staffing available.

- Continue to work towards an update of the Historic Resources Database into a GIS based system and advocate for significance.

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A Citywide GIS update is currently in process. The Historic Resources Database will be included as part of this update. Due to limited staffing both in the Historic Preservation team and the GIS department, a temporary solution was unable to be completed.

E. What are your local historic preservation goals for 2018-2019?

- Complete the African American Civil Rights Context Statement.
- Continue to work with the City GIS team to integrate the Historic Resources Database into the Citywide GIS update.
- Prepare revisions to Title 20 (Cultural Resources) and submit to OHP for review.
- Revise our annual reporting requirements for the Mills Act and work to bring contracts into compliance.
- Develop a workshop series on the Mills Act, Certificate of Appropriateness, and Historic Designation.
- Work with the City Communication Team to develop a journal or brochure to highlight 50 years of historic preservation in the City of Riverside.

F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? OHP Staff is accessible and assists with any questions and concerns that arise in Riverside. There are no specific issues or concerns requiring technical assistance.

G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
The City continues to pursue training that discusses Secretary of the Interior's Standards for infill within historic districts. CEQA, as applied to eligible structures and when the resource is considered eligible under CEQA, also requires training.	Workshops, webinars

H. Would you be willing to host a training working workshop in cooperation with OHP? ☒Yes ☐ No

G. Is there anything else you would like to share with OHP?

XII Attachments

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- ☒ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and Staff
- ☒ Minutes from commission meetings
- ☐ Drafts of proposed changes to the ordinance
- ☐ Drafts of proposed changes to the General Plan
- ☐ Public outreach publications

Email to Lucinda.Woodward@parks.ca.gov