



Historic Preservation Fund Committee Memorandum

Community & Economic Development Department

Planning Division

3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | RiversideCA.gov

**TO: Historic Preservation
Fund Committee**

MEETING DATE: FEBRUARY 20, 2019

**FROM: Mary Kopaskie-Brown
City Planner**

ITEM NO: 2

WARD: Citywide

**SUBJECT: DISCUSSION ON MODIFICATION TO HISTORIC PRESERVATION FUND
GRANT GENERAL PROVISION IN REGARDS TO EXTENSION REQUESTS
AND THE CONSIDERATION OF KAREN STEGMANN'S REQUEST FOR AN
EXTENSION TO THE HISTORIC PRESERVATION GRANT CONTRACT
FOR 4957 MAGNOLIA AVENUE.**

RECOMMENDATION:

That the Historic Preservation Fund Committee:

1. Discuss and provide recommendations for changes on the of Historic Preservation Fund Grant General Provisions (Exhibit 1) related to extension requests; and
2. Take action on the extension request by Karen Stegmann.

BACKGROUND:

At the January 14, 2019, Karen Stegmann addressed the Historic Preservation Fund Committee (Exhibit 2) requesting an extension of her Historic Preservation Fund grant contract, which expired on December 31, 2018. The Historic Preservation Fund Committee asked that a special meeting be held to discuss possible modifications to the Historic Preservation Fund Grant General Provisions and Ms. Stegmann's request.

On January 14, 2019, Ms. Stegmann emailed staff (Exhibit 3) requesting an appeal of staff's determination that the Planning Division was not able to accept her request for extension received on December 27, 2018.

Prepared by: Scott Watson, Associate Planner
Reviewed by: Mary Kopaskie-Brown, City Planner

Exhibits:

1. Historic Preservation Fund Grant Provisions.

2. Historic Preservation Fund Committee Minutes – January 14, 2019
3. Email from Karen Stegmann – January 14, 2019