



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: FEBRUARY 26, 2019**

**FROM: LIBRARY DEPARTMENT      WARDS: ALL**

**SUBJECT: GRANT AWARD OF \$2,723 FROM CALIFORNIA STATE LIBRARY SERVICES  
ACT FOR LIBRARIES ILLUMINATED GRANT – SUPPLEMENTAL  
APPROPRIATION**

## **ISSUES:**

Accept a grant award of \$2,723 from the California State Library Services Act for Libraries Illuminated grant for the Riverside Public Library and appropriate expenditures in the same amount.

## **RECOMMENDATIONS:**

That the City Council:

1. Accept a grant award of \$2,723 from the California State Library Services Act for Libraries Illuminated grant for the Riverside Public Library;
2. Authorize, upon approval, an increase in estimated revenues in State Operating Grants account number 9336700102-33410000 in the amount of \$2,723 and appropriate expenditures in the same amount into Libraries Illuminated project account 9336700102-44021000; and
3. Authorize the City Manager, or his designee, to make non-substantive changes and execute all grant related documents.

## **BACKGROUND:**

The Riverside Public Library actively pursues grant funding as an alternative funding source and/or supplement to City funds to enable the purchase of library materials to enhance its collection for use by the public. Grants offer valuable, unique opportunities for local jurisdictions to compete for funding sources available through, State, Federal, or other agencies to assist in covering the costs of selected projects.

On January 9, 2018, the City Council authorized acceptance of \$27,450 in funding from the California State Library Services Act for the Libraries Illuminated grant with a commitment from the City of a cash match of \$20,140.50 and in-kind contribution of 70 staff hours valued at \$1,880.10 for the purchase of automated checkout machine at the Main Library.

On November 19, 2018, the Riverside Public Library applied for additional funding that would provide improvements to maximize benefits to patrons as they utilize services at the Library.

On February 12, 2019, the City Council accepted \$5,000 in additional grant funds from the California State Library Services Act for the Libraries Illuminated project for the remodel of study room at La Sierra Library at 4600 La Sierra Avenue.

### **DISCUSSION:**

On January 29, 2019, the Riverside Public Library received a request for payment (attached) to receive additional funds from the California State Library in the amount of \$2,723 for the Libraries Illuminated project. This funding is contingent upon a signed agreement with the Southern California Library Cooperative, the administrative and fiscal agent for this project. In-kind contributions for staff time necessary for the project is available within the Library Department's budget.

The grant term is effective immediately upon City Council approval and ends March 31, 2019.

### **FISCAL IMPACT:**

The total grant award is \$2,723. No matching City funds are required. In-kind contributions for staff time necessary for the project is available within the Library Department's budget. Upon approval, there will be an increase in estimated revenues in the amount of \$2,723 in State Operating Grants account number 9336700102-33410000 and appropriate expenditures in the same amount into Libraries Illuminated project account 9336700102-44021000.

Prepared by: Erin Christmas, Library Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Lea Deesing, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Request for Payment