



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MARCH 12, 2019

FROM: GENERAL SERVICES DEPARTMENT WARD: 3

SUBJECT: AUTHORIZE AN INCREASE IN ESTIMATED REVENUES AND APPROVE A SUPPLEMENTAL APPROPRIATION FROM THE AIRPORT ENTERPRISE FUND TO MEET EMERGENCY EXPENDITURES AND AIRPORT FACILITY MAINTENANCE NEEDS IN THE AMOUNT OF \$106,300

ISSUES:

Authorize an increase in estimated revenues and approve a supplemental appropriation in the Airport Enterprise Fund to meet emergency expenditures and Airport facility maintenance needs in the amount of \$106,300.

RECOMMENDATIONS:

That the City Council authorize an increase in Airport Enterprise Fund (530) revenue account 0000530-346120 of \$106,300 and approve a supplemental appropriation in the same amount to expense account 2245000-421000 for emergency and facility maintenance needs.

DISCUSSION:

The Riverside Municipal Airport (Airport) expended \$74,300 between July - December 2018 on emergency repairs and maintenance needs as a result of aging facilities. Expenditures include critical plumbing projects, roof repairs, and maintenance associated with homeless abatement on outlying Airport properties.

Critical maintenance demands projected in the 3rd quarter of FY 2018/19 total \$32,000, for a total projected expenditure of \$106,300 this fiscal year. The requested supplemental appropriation of \$106,300 will allow sufficient funding for the Airport to meet unanticipated facility maintenance and repairs outside of approved Capital Improvement Projects.

Maintenance and repairs associated with the appropriation include:

AMOUNT	EXPENDITURE
\$17,300	Emergency Plumbing Projects
\$21,000	Grounds Maintenance (Homeless Abatement)
\$68,000	Building and Roof Repair/Maintenance
\$106,300	TOTAL

The Airport anticipates implementation of the Dude Solutions facilities management software program in Winter 2019 to assess, identify, and forecast expenditures associated with facility maintenance and repairs for Airport property and buildings.

Airport Ground and Building Rental revenues are performing well, with a 3% growth over FY 2017/18 revenues, and are expected to come in approximately \$200,000 over FY 2018/19 forecasted revenues. Therefore, an increase in this revenue estimate is recommended to offset the unbudgeted critical maintenance costs, for a net zero impact to Airport fund balance.

FISCAL IMPACT:

If Council approves the recommended revenue adjustment and supplemental appropriation, the net fiscal impact of this action is zero. Within the Airport Enterprise Fund (530), the Ground and Building Rental revenue estimate will be increased by \$106,300 in account 0000530-346120, and a supplemental appropriation in the same amount will be recorded in Professional Services account 2245000-421000.

Prepared by:	Carl Carey, General Services Director
Certified as to	
Availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Moises Lopez, Deputy City Manager
Approved as to form:	Gary G. Geuss, City Attorney