



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MARCH 19, 2019
FROM: FINANCE DEPARTMENT WARDS: ALL
SUBJECT: ACCEPTANCE OF DONATIONS UP TO \$25,000 FOR CALENDAR YEAR 2018

ISSUE:

Receive and file the attached listing of donations accepted by the departments for calendar year 2018.

RECOMMENDATION:

That the City Council receive and file the attached listing of donations accepted by the departments for calendar year 2018.

BACKGROUND:

A gift or donation is defined as any item of value given to the City by a donor who expects nothing significant of value in return, other than recognition and disposition of the gift in accordance with the donor's wishes. Donations are not considered a Grant. Grants, contracts, and cooperative agreements are external-funded activities in which a formal written agreement is entered into by the City and by the sponsor. A sponsored project may be thought of as a transaction in which there is a specified statement of work with a related, reciprocal transfer of something of value.

With the exception of Library and Museum donations, which are governed by Section 808(f) of the City Charter and Section 2.12.020(f) of the Riverside Municipal Code, respectively, all other donations to the City are submitted for consideration and acceptance. Donations valued at \$2,500 or below may be accepted by a Department Director or in the case of Elected Officials, by the elected individual or the individual's designated representative; donations valued more than \$2,500 and up to \$25,000 may be accepted by the Chief Financial Officer/City Treasurer; and donations valued more than \$25,000 must be accepted by the City Council.

BACKGROUND:

During calendar year 2018, the Department Directors and the Chief Financial Officer/City Treasurer accepted a total of \$92,099.64 in monetary and in-kind donations. Attached is the list of donations accepted by the departments during calendar year 2018.

FISCAL IMPACT:

There is no fiscal impact to the general fund associated with the City Council action associated with this report.

Prepared by:	Nancy Garcia, Assistant Controller
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Lea Deesing, Assistant City Manager
Approved as to form:	Gary Geuss, City Attorney

Attachments:	Donations Detailed Listing for 2018
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