



*City of Arts & Innovation*

# Board of Library Trustees

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**TO: BOARD OF LIBRARY TRUSTEES** **DATE: MARCH 25, 2019**  
**FROM: RIVERSIDE PUBLIC LIBRARY**  
**SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS**

## **ISSUE:**

Receive and file a summary of security/incident reports for February 2019.

## **RECOMMENDATION:**

That the Board of Library Trustees receive and file the summary of security/incident reports for February 2019.

## **BACKGROUND:**

The Riverside Public Library has established Rules of Library Conduct (adopted by the Board of Library Trustees on September 20, 1982 and amended February 27, 2017) for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices.

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations in February 2019.

### **Arlanza**

1/29/19	Exclusion notice for 60 days to library user for stealing library materials.
2/6/19	Incident and exclusion notice for 180 days for causing a disturbance and harassing library staff or customer.
2/7/19	Incident and exclusion notice for 180 days for harassing library staff or customer.
2/7/19	Incident and exclusion notice for 180 days issued to the second person for harassing library staff or customer.

### **Arlington**

1/31/19	Incident involving a patron in need of medical assistance. Paramedics responded.
1/21/19	Incident involving inappropriate use of area along the building.
2/21/19	Incident and exclusion notice for 180 days for harassing or threatening library staff or customer.
2/21/19	Incident and exclusion notice for 180 days issued to a second person for harassing or threatening library staff or customer.

**SSgt Salvador J. Lara Casa Blanca**

There were no incidents reported.

**Spc. Jesus S. Duran Eastside**

2/2/19	Warning notice to library user for leaving personal property unattended.
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**La Sierra**

1/30/19	Incident involving people loitering in the alleyway.
2/3/19	Incident involving people loitering in front of the main entrance.
2/3/19	Incident involving a patron who was disturbing others.
2/5/19	Incident involving people loitering in the alleyway.
2/5/19	Incident and exclusion notice for 30 days to library user for sleeping in the library.
2/22/19	Incident involving an unattended child outside the front entrance. Police arrived and child was reunited with parent.

**Main**

2/8/19	Exclusion notice for 90 days to library user for harassing or threatening library staff or customer and disturbing others.
2/11/19	Exclusion notice for 365 days to library user for leaving property unattended.
2/12/19	Incident and exclusion for 30 days for inappropriate use of restroom and harassing library staff or customer.
2/13/19	Incident and exclusion for 90 days to two library users for illegal activity on library property.
2/14/19	Incident involving a patron causing a disturbance.
2/14/19	Exclusion notice for 90 days to library user for inappropriate behavior.

2/14/19 Incident involving a patron trespassing after being excluded for a year  
2/19/19 Incident involving a person trespassing after being excluded for a year.  
2/23/19 Incident involving people congregating in front of the library.

**Marcy**

1/18/19 Incident involving a patron in need of medical assistance. Paramedics responded.  
1/18/19 Incident involving a patron eating in the library and disturbing others.  
2/7/19 Incident involving a patron sleeping in the library.  
2/9/19 Incident involving two (2) patrons causing a disturbance.  
2/14/19 Incident and exclusion notice for 90 days for soliciting and harassing staff.  
2/15/19 Incident involving an individual needing medical assistance.  
2/15/19 Incident and exclusion for 90 days for inappropriate behavior.

**Orange Terrace**

There were no incidents reported.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Lea Deesing, Assistant City Manager