



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: MARCH 25, 2019**

FROM: RIVERSIDE PUBLIC LIBRARY

**SUBJECT: FORMAL ACCEPTANCE OF GIFT FUND DONATIONS FOR FEBRUARY 2019
IN THE AMOUNT OF \$3,687.70**

ISSUE:

Accept and forward to the City Council for approval the gift fund donations for February 2019 in the amount of \$3,687.70.

RECOMMENDATION:

That the Board of Library Trustees accept and forward to the City Council for approval the gift fund donations for February 2019 in the amount of \$3,687.70.

BACKGROUND:

The Library receives monetary donations from various groups, individuals and foundations. These funds are used by the library to supplement regular funding from the City. Pursuant to the City Charter Section 808(f) the Board of Library Trustees has the power and duty to accept money donated to the City for Library purposes, subject to the approval of the City Council. A summary of the donated gift funds received for February 2019 are provided in the following table.

Gift Fund Donations			
Month	Library Location	Source	Amount
February	All	The Riverside Public Library Foundation for the Wilson Memorial Fund	\$2,900.00
February	All	The Riverside Public Library Foundation for Medal of Honor Displays	\$787.70
Total			\$3,687.70

FISCAL IMPACT:

The fiscal impact associated with the acceptance of gift fund donations for February 2019 is an

increase to the Library donation account in the amount of \$3,687.70 to be expended in the near future on Library resource items. As resource materials are needed, we will seek approval from the Library Board to expend these funds and make the necessary appropriation of an equivalent amount of revenue and expense to Library specific accounts in the amounts required.

Prepared by: Erin Christmas, Library Director

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved by: Lea Deesing, Assistant City Manager