



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MARCH 26, 2019

FROM: PARKS, RECREATION AND COMMUNITY WARDS: ALL
SERVICE DEPARTMENT

SUBJECT: REQUEST TO PURCHASE THREE 16-PASSENGER, PARATRANSIT VEHICLES AND TWO 8-PASSENGER PARATRANSIT VANS FOR THE SPECIAL TRANSPORTATION DIVISION THROUGH THE CALIFORNIA ASSOCIATION FOR COORDINATED TRANSPORTATION / MORONGO BASIN TRANSIT AUTHORITY PURCHASING SCHEDULE, RFP #15-03, IN THE AMOUNT OF \$523,946.

ISSUE:

Approve the purchase of three 16-passenger Paratransit vehicles and two 8-passenger Paratransit vans for the Special Transportation Division within the Parks, Recreation and Community Services Department. This purchase will be made through the California Association for Coordinated Transportation / Morongo Basin Transit Authority Purchasing Schedule, RFP #15-03, in the amount of \$523,946 fulfilled by A-Z Bus Sales based out of Colton, California; and is in accordance with Purchasing Resolution No. 23256, Section 602 (c) and (e).

RECOMMENDATION:

That the City Council approve the purchase of three 16-passenger Paratransit vehicles and two 8-passenger Paratransit vans for the Special Transportation Division in the amount of \$523,946 from A-Z Bus Sales, in accordance with Purchasing Resolution 23256, Section 602 (c) and (e).

BACKGROUND:

The City of Riverside Special Transportation Program (CRSTP) offers transportation services to senior and disabled residents within City limits. The program was implemented in 1975 with just five buses. Currently the City has a fleet of 35 Paratransit compressed natural gas (CNG) buses, a sedan, and a passenger van. The program fleet expanded by five CNG buses in Fiscal Year 2012/13 to keep up with rising service demand, and a modern state-of-the-art CNG garage maintenance bay was constructed to ensure the CNG buses are well maintained and serviced. The program provides on average 400 to 500 rides per day and has served the seniors and disabled residents of Riverside for 43 years.

DISCUSSION:

Using Federal Transportation Administration (FTA) Grants, State Transit Assistance (STA) Funds and California Proposition 1B Grant Funds, the Parks, Recreation and Community Services Department plans to purchase three 16-passenger Paratransit vehicles and two 8-passenger Paratransit vans for use by the Special Transportation Division. The purchase of these vehicles will allow the Special Transportation operation to replace vehicles that have reached or surpassed 150,000 miles, in adherence with the vehicle replacement schedule. Special Transportation will replace 5 out of 35 vehicles within its existing fleet.

The vehicles will be purchased under the California Association for Coordinated Transportation (CalACT) / Morongo Basin Transit Authority (MBTA) purchasing schedule, piggybacking from RFP #15-03, for the unit price of \$124,048 for the three 16-passenger Paratransit vehicles and a unit price of \$75,900 for the two 8-passenger Paratransit vans.

Purchasing Resolution 23256, Section 602 (c), states that competitive procurement shall not be required when the Procurement can only be obtained from a sole source or timely from a single source and the manager is satisfied that the best price, terms and conditions for the Procurement thereof have been negotiated; and Section 602 (e), when Cooperative Purchasing is available and undertaken or when Goods can be obtained through Federal, State and/or other public entity pricing contracts or price agreements.

The Purchasing Manager concurs that the recommendation is in compliance with Purchasing Resolution 23256, Sections 602 (c) and (e). The General Services Director concurs with this report.

FISCAL IMPACT:

The total fiscal impact of the action is \$ 523,946 and is fully funded via FTA Grants, STA Funds, and Prop 1B Grants. The FTA Grant Funds and the STA Funds are available on a reimbursement basis while the Prop 1B grants are full funded. The funds are available in the following project accounts:

Accounts	Description	Grant Source	Amount
9264700 - 462100	096 Bus Replacement - Fed	Federal	\$ 386,243
9264710 - 462100	096 Bus Replacement - STA	State	\$ 31,666
9264720 - 462100	096 Bus Replacement - Prop 1B	State	\$ 26,627
9408700 - 440231	Prop 1B Trans Modern Imp	State	\$ 12,976
9245256 - 462100	FTA Replace Veh-08/09	State	\$ 66,434
TOTAL			\$ 523,946

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director
 Certified as to
 availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
 Approved by: Rafael Guzman, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Quote for Glaval 16 Passenger Minibus
2. Quote for Norcal 8 Passenger Vans
3. RFP #15-03 Participants List