



*City of Arts & Innovation*

# Board of Ethics Memorandum

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**TO: BOARD OF ETHICS**

**DATE: April 4, 2019**

**FROM: CITY ATTORNEY'S OFFICE**

**WARDS: ALL**

**SUBJECT: REVISE BOARD OF ETHICS STANDING RULES TO REMOVE THE REQUIREMENT THAT AD HOC COMMITTEES BE OPEN TO THE PUBLIC AND TO ADD LANGUAGE TO THE STANDING RULES EXPRESSLY AUTHORIZING THE CREATION OF AD HOC AND STANDING COMMITTEES.**

## **ISSUE:**

Revise the Board of Ethics Standing Rules to remove the requirement that ad hoc committees be open to the public and to add language to the Standing Rules expressly authorizing the creation of ad hoc and standing committees.

## **RECOMMENDATIONS:**

Staff recommends that the Board adopt the language reflected in the attached redline and as shown in the attached clean version of the Standing Rules.

## **LEGISLATIVE HISTORY:**

Riverside Municipal Code (RMC) Section 2.80.040 A(7) states, in pertinent part, the Board of Ethics duties include the following: "Establish meeting rules and procedures and hearing rules and procedures not in conflict with the Charter of the City of Riverside, Riverside Municipal Code, adopted rules and procedures of the City Council, or any local, state or federal law." "B. In order to carry out its duties, the Board of Ethics is authorized to: 1. Hold public meetings, review, discuss, and make recommendations to the City Council regarding the overall effectiveness of RMC Chapter 2.78, including any recommended amendments thereto or the adoption of or changes to policies implementing RMC Chapter 2.78." (RMC Section 2.80.040 B(1).)

## **BACKGROUND:**

At the last meeting, the Board directed staff to remove the requirement that ad hoc committees be open to the public and to add language to the Standing Rules expressly authorizing the creation of ad hoc and standing committees.

## **DISCUSSION:**

The attached redline shows the removal of the requirement that ad hoc committee meetings be open to the public. The redline draft also shows suggested language granting authority by the Board to create ad hoc and standing committees.

## **FISCAL IMPACT:**

None.

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Attachments: Board of Ethics Standing Rules - redline draft;  
Board of Ethics Standing Rules – clean draft