



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: APRIL 2, 2019

FROM: PUBLIC WORKS DEPARTMENT WARDS: 1

SUBJECT: FIRST AMENDMENT TO SERVICES AGREEMENT WITH SERVICE FIRST CONTRACTORS NETWORK FOR DOWNTOWN AREA WATER FEATURES LOCATED ON MAIN STREET MALL TO EXTEND THE TERM BY ONE YEAR TO JUNE 30, 2020 IN THE AMOUNT OF \$38,500 FOR A TOTAL CONTRACT OF \$77,000

ISSUE:

Approve the First Amendment to the Services Agreement for Downtown Area Water Features Located on Main Street Mall in the amount of \$38,500 for a total contract of \$77,000 to extend the services for one year through June 30, 2020.

RECOMMENDATIONS:

That the City Council:

1. Approve the First Amendment to the Services Agreement with Service First Contractors Network dba Service First to extend the term by one year through June 30, 2020 in the amount of \$38,500 for a total contract amount of \$77,000, and
2. Authorize the City Manager, or his designee, to execute the First Amendment to the Services Agreement with Service First, including making minor and non-substantive changes and the additional contract extensions.

BACKGROUND:

On March 5, 2018, the City of Riverside posted a bid soliciting proposals from qualified pool and fountain maintenance contractors to manage and maintain the water features located on the Main Street Mall. Four proposals were received and Service First, of Santa Ana, was determined to be the lowest bidder at a total annual cost of \$33,000. As such, the Public Works Department entered into a Services Agreement with Service First for the maintenance of the downtown area water features located on the Main Street Mall with a term ending June 30, 2019. The original agreement provided up to two, one-year extensions and included a contingency of \$5,500 for unexpected repairs or damages for a total contract amount not to exceed \$38,500 per year. Services include routine maintenance of the water features such as regular cleaning, testing and correcting of the water chemistry by providing required chemicals, ongoing cleaning of the filter systems and maintenance of the pumps and motors as needed.

Public Works is satisfied with the performance of Service First and recommends amending the Agreement to extend the term. There is no change in compensation associated with the First Amendment.

FISCAL IMPACT:

The fiscal impact of this action is \$38,500. Sufficient funds are included in Public Works, Urban Forestry Division Professional Services account 4110110-421000.

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. First Amendment
2. Original Agreement