



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: APRIL 16, 2019**

**FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT** **WARD: 2**

**SUBJECT: LEASE AGREEMENT WITH COMMUNITY CONNECT FOR 3,266 SQUARE FEET OF SPACE TO PROVIDE SERVICES TO THE COMMUNITY AT CESAR CHAVEZ COMMUNITY CENTER THROUGH SEPTEMBER 8, 2020, WITH A TOTAL ANNUAL LEASE REVENUE OF \$27,826.32 IN 2018-2019 AND \$29,002.08 IN 2019-2020**

## **ISSUE:**

Approve a Lease Agreement with Community Connect to extend the lease to September 8, 2020, for a portion of the property at the Cesar Chavez Community Center, generating annual revenue in the amount of \$27,826.32 in 2018-2019 and \$29,002.08 in 2019-2020.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve a Lease Agreement with Community Connect for 3,266 square feet of space at the Cesar Chavez Community Center through September 8, 2020 in the annual amount of \$27,826.32 in 2018-2019 and \$29,002.08 in 2019-2020; and
2. Authorize the City Manager, or his designee, to execute necessary documents for the Lease Agreement with Community Connect, including making minor and non-substantive changes.

## **BACKGROUND:**

On September 10, 2012, Council approved a Lease Agreement with Community Connect allowing the lease of 5,045 square feet of space at the Cesar Chavez Community Center in Rooms 101, 207, 208, 209, 209A, 212 and 214 in the amount of \$35,223.00 annually. This lease expired June 30, 2017.

Community Connect has requested to use only Rooms 207, 208, 212 and 214 at Cesar Chavez Community Center moving forward, reducing the rented square footage by 1,779 to a new total of 3,266 square feet.

## **DISCUSSION:**

Parks, Recreation and Community Services Department (PRCSD) confirms that the services provided by Community Connect benefit the Riverside community, and the Department is supportive of continuing the Lease Agreement with the reduced square footage and remaining terms.

The City uses these properties for space from which various nonprofit organizations or associations operate programs that benefit the citizens of Riverside. For example, these centers are currently providing office space for Latino Lawyers, Inc., Riverside County Office of Education, Family Service Association, and Women, Infants and Children (WIC). Community Connect provides many platforms of social services and community support, such as; working in diverse focus areas, volunteerism, housing, long-term senior care, transportation, community service, and professional development.

## **FISCAL IMPACT:**

The fiscal impact of this action is annual lease revenue in the amount of \$27,826.32 in 2018-2019 and \$29,002.08 in 2019-2020. All revenues from the lease will be deposited into the Park Rental Revenue Account No. 0000101-343610.

Prepared by:	Adolfo Cruz, Parks, Recreation and Community Services Director
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/Treasurer
Approved by:	Rafael Guzman, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment:	Restructured Lease Agreement
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