



*City of Arts & Innovation*

# Board of Library Trustees

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**TO: BOARD OF LIBRARY TRUSTEES** **DATE: APRIL 22, 2019**  
**FROM: RIVERSIDE PUBLIC LIBRARY**  
**SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS**

## **ISSUE:**

Receive and file a summary of security/incident reports for March 2019.

## **RECOMMENDATION:**

That the Board of Library Trustees receive and file the summary of security/incident reports for March 2019.

## **BACKGROUND:**

The Riverside Public Library has established Rules of Library Conduct (adopted by the Board of Library Trustees on September 20, 1982 and amended February 27, 2017) for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices.

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations in March 2019.

### **Arlanza**

There were no incidents reported.

### **Arlington**

3/1/19	Exclusion notice for 60 days to library user for harassing or threatening library staff or customer.
3/7/19	Incident and exclusion notice for 90 days to library user for using the restroom inappropriately.

### **SSgt Salvador J. Lara Casa Blanca**

There were no incidents reported.

### **Spc. Jesus S. Duran Eastside**

3/13/19 Incident involving a library user approaching multiple patrons requesting to use their cell phones.

### **La Sierra**

There were no incidents reported.

### **Main**

2/27/19 Exclusion notice for 60 days to library user for inappropriate behavior.

3/4/19 Exclusion notice for 1 day to library user for sleeping.

3/6/19 Exclusion notice for 30 days to library user for inappropriate language.

3/16/19 Exclusion notice for 1 day to library user for sleeping and harassing or threatening library staff or customer.

3/18/19 Incident involving people loitering in front of the library.

3/18/19 Incident involving an excluded library user for loitering and trespassing on library premises. The library user was issued a 365 day exclusion on February 11, 2019 for unattended property and aggressiveness towards staff.

3/19/19 Exclusion notice for 365 days to library user for using restrooms inappropriately and harassing customers.

3/19/19 Warning notice to library user for loitering and smoking outside library.

3/20/19 Warning notice to library user for using restrooms inappropriately.

3/22/19 Exclusion notice for 30 days to library user for harassing or threatening library staff or customer.

3/24/19 Exclusion notice for 90 days to library user for sleeping and harassing or threatening library staff or customer.

### **Marcy**

There were no incidents reported.

### **Orange Terrace**

3/19/19 Warning notice to library user for harassing or threatening library customers or staff.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer

Approved by: Lea Deesing, Assistant City Manager