



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: APRIL 23, 2019**

FROM: INTERNAL AUDIT DIVISION **WARDS: ALL**

SUBJECT: ACTION PLAN IN RESPONSE TO RECOMMENDATIONS FROM RECENTLY PRESENTED PERFORMANCE ASSESSMENT AND FINANCIAL EXPENDITURES REVIEW OF GENERAL SERVICES DEPARTMENT

ISSUES:

Receive, review, and provide input on the Action Plan prepared by staff to implement recommendations from the recently presented Performance Assessment and Financial Expenditures Review of the General Services Department; and direct staff to return in six (6) months with a status update on the Action Plan.

RECOMMENDATIONS:

That the City Council:

1. Receive, review, and provide input on the Action Plan prepared by staff to implement recommendations from the recently presented Performance Assessment and Financial Expenditures Review of the General Services Department; and
2. Direct staff to return in six (6) months with a status update on the Action Plan.

BACKGROUND:

On January 8, 2019, a Performance Audit and Financial Review of 2015-2017 Expenditures for the General Services Department was presented to the City Council. City Council accepted the report and directed the General Services Department staff to return in April 2019 with a detailed action plan and timeline, including financial impacts and critical needs (i.e., equipment, staffing) necessary for implementation.

DISCUSSION:

The General Services Department Performance Assessment and Financial Review of Expenditures consisted of 46 recommendations. To date, 10 of the recommendations have been implemented (highlighted in green on the attached action plan), the remaining items are planned for completion by July 2020, are ongoing, or have critical needs to be addressed in order to be fully implemented.

FISCAL IMPACT:

There is no fiscal impact associated with review of the Action Plan at this time.

Prepared by: Vincent Price, Senior Internal Auditor
Approved by: Carlie Myers, Deputy City Manager
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Performance Audit and Financial Expenditures Review Action Plan
2. Presentation