



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: APRIL 23, 2019**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT **WARD: 6**

SUBJECT: AWARD BID NO. 7644 TO THREE PEAKS CORPORATION, OF CALIMESA, CA, FOR IMPROVEMENTS AT MYRA LINN PARK IN THE AMOUNT OF \$169,365; AUTHORIZE A 10% CHANGE ORDER AUTHORITY UP TO \$16,936.50; APPROVE A SUPPLEMENTAL APPROPRIATION FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING IN THE AMOUNT OF \$25,000; AND APPROVE THE SUBMITTAL OF A GRANT APPLICATION IN THE AMOUNT OF \$30,000 TO THE NATIONAL RECREATION AND PARKS ASSOCIATION DISNEY PLAY SPACES PROGRAM TO INCREASE THE PROJECT SCOPE OF WORK TO INCLUDE ADDITIONAL AMERICANS WITH DISABILITIES ACT IMPACT ATTENUATING SURFACING AROUND THE EXISTING PLAYGROUNDS

ISSUES:

Award Bid No. 7644 to Three Peaks Corporation for improvements at Myra Linn Park in the amount of \$169,365; authorize a 10% change order authority up to \$16,936.50; approve a supplemental appropriation from Community Development Block Grant funding in the amount of \$25,000; and approve the submittal of a grant application to the National Recreation and Parks Association Disney Play Spaces Program for increasing the project scope of work to include additional Americans with Disabilities Act impact attenuating surfacing improvements around the existing playground amenities.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7644 to Three Peaks Corporation of Calimesa, California, in the amount of \$169,365 for the installation of improvements at Myra Linn Park;
2. Authorize a 10% change order authority in an amount up to \$16,936.50 for project changes including, but not limited to, unforeseen conditions or necessary design changes, for a total contract amount of \$186,301.50;
3. Authorize a supplemental appropriation from Community Development Block Grant Un-programmed Funds in the amount of \$25,000 to the accounts identified in the Fiscal Impact section of this report to be used for department administration, plan check fees, inspections and permits and to provide additional recreational amenities and ADA accessibility throughout Myra Linn Park;

4. Approve the submittal of a grant application in the amount of \$30,000 to the 2019 National Recreation and Parks Association Disney Play Spaces Grant Program for increasing the project scope of work to include additional Americans with Disabilities Act impact attenuating surfacing improvements around the existing playground amenities;
5. Upon grant award, authorize the City Manager, or his designee, to execute all necessary documents with the National Recreation and Park Association to carry out the grant project on behalf of the City, including making minor and non-substantive changes; and
6. Authorize the City Manager, or his designee, to execute a Construction Agreement with Three Peaks Corporation of Calimesa, California, including making minor and non-substantive changes.

BACKGROUND:

Myra Linn Park is a 7.76 acre neighborhood park. On April 26, 2016, the City Council adopted the 2016-17 Annual Action Plan for expenditure of the Community Development Block Grant (CDBG), and authorized the appropriation of CDBG funds at Myra Linn Park for the following projects: \$35,000 to design and construct Americans with Disabilities Act (ADA) access and drainage improvements at the basketball and tennis courts; \$90,000 to design and construct fitness stations throughout the park; and \$90,000 to design and construct a new shade structure over the existing playground equipment.

On May 9, 2017, the City Council adopted the 2017-18 CDBG Annual Action Plan and authorized the appropriation of an additional \$35,000 in funds to design and construct a new sidewalk connecting Cook Avenue to the existing playground at Myra Linn Park.

The playground shade sail structures will be purchased from Landscape Structures, Inc. through a separate California Multiple Award Schedules (CMAS) cooperative agreement in the amount of \$43,557.96 and the fitness equipment will be purchased from Greenfields Outdoor Fitness through a General Services Administration (GSA) contract in the amount of \$22,603.69. Both items will be purchased in accordance with Purchasing Resolution No. 23256 Section 602(e), which exempts the purchase of goods from competitive procurement if purchased through a cooperative agreement.

The direct purchase of these items will result in a 6% savings for the shade sails and 8% savings off the list price for the fitness equipment, and will eliminate the typical contractor's markup costs for both. The equipment will be installed by Three Peaks Construction during the construction of the Myra Linn park improvements.

DISCUSSION:

On February 07, 2019, the Purchasing Division posted Bid No. 7644 on the City's website for the construction of improvements at Myra Linn Park, including: installation of a playground shade structure; installation of fitness nodes and equipment; construction of a new 8' wide ADA sidewalk from Cook Ave. to the playgrounds; and ADA accessibility improvements at the basketball and tennis courts. On February 28, 2019, seven bids were received. Per the attached Bid Award Recommendation, the lowest responsive and responsible bidder is Three Peaks Corporation, of Calimesa, California. Staff's review of this bidder's references has elicited no

negative information. Further, the State Contractor's Licensing Board records indicate that this bidder's license is current, active, and in good standing. The Parks, Recreation, and Community Services Department, therefore, recommends that a construction contract in the amount of \$169,365 be awarded to Three Peaks Corporation for Myra Linn Park Improvements.

A \$25,000 supplemental appropriation is required to award the contract and complete the project in its entirety. Additional grant funds in the amount of \$30,000, if awarded by the National Recreation and Park Association (NRPA) Disney Play Spaces Grant, will be utilized to expand the existing project scope of work to include additional ADA impact attenuating surfacing improvements around the existing playground amenities.

The Purchasing Services Manager concurs that the recommendation to award Bid No. 7644 to Three Peaks Corporation is in compliance with Purchasing Resolution 23256. The Community & Economic Development Director concurs with the report.

This project is expected to start in May and be completed in August 2019.

FISCAL IMPACT:

As outlined in the table below, the total fiscal impact of the action is \$275,000. Project construction costs will be fully funded from the approved 2016/2017 and 2017/2018 CDBG projects listed below as well as through a \$25,000 supplemental appropriation increase from remaining CDBG Un-programmed funds to each of said accounts.

Costs:

Construction Contract Award	\$169,365.00
10% Construction Contingency	16,936.50
Administration, Fees, Inspections and Permits	22,536.85
Direct Purchase of Playground Shade Structures	\$43,557.96
Direct Purchase of Fitness Equipment	\$22,603.69
TOTAL	\$275,000.00

Funding:

Project	Account	Original Amount	New Amount
Myra Linn Park ADA	9260400-440120	\$35,000.00	\$38,500.00
Myra Linn Park Fitness Stations	9260800-440120	\$90,000.00	\$99,000.00
Myra Linn Park Playground	9260600-440120	\$90,000.00	\$99,000.00
Myra Linn Park Sidewalk-Cook Ave	9264500-440120	\$35,000.00	\$38,500.00
TOTAL		\$250,000.00	\$275,000.00

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director
 Certified as to
 availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
 Approved by: Rafael Guzman, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Attachments: Bid Award Recommendation