



City of Arts & Innovation

Commission on Disabilities

TO: HONORABLE COMMISSIONERS **DATE: MAY 6, 2019**

FROM: GENERAL SERVICES DEPARTMENT

SUBJECT: DISCUSS A PROPOSED CHANGE IN MEETING DATE AND LOCATION TO ALLOW FOR VIDEOTAPE PRODUCTION OF REGULAR COMMISSION ON DISABILITIES MEETINGS

ISSUE:

Discuss a proposed change in meeting date and location to allow for videotape production of regular Commission on Disabilities meetings.

RECOMMENDATION:

That the Commission on Disabilities discuss a proposed new meeting date and location change to allow videotape production of regular meetings.

BACKGROUND:

The Commission on Disabilities' (COD) mission is to identify the needs of persons with disabilities and create a public awareness of these needs in the areas of employment, housing, transportation, media, and physical and communication accessibility. The mission also supports programs and activities that promote greater independence for people with disabilities.

DISCUSSION:

In an effort to increase transparency and public awareness about City Boards and Commissions, City Management is proposing that all Boards and Commissions meetings be videotaped, as is currently provided for City Council meetings. In order to accomplish this, a change in the regular meeting date and location has been proposed.

Moving the COD meeting from the first Monday of every other month (odd months) in the City Hall 5th floor large conference room to the third Thursday of every other month (odd months) in Council Chambers will be discussed. Changing the meeting location increases availability and decreases costs of the video production crew for the COD meetings. The meeting time of 5:30 p.m. to 7:00 p.m. will remain unchanged. A revision to the Standing Rules is required to enact the proposed changes.

FISCAL IMPACT:

The cost for videotaping COD meetings at the City Council Chambers is approximately \$1,000 per year for overtime costs of the Riverside TV crew.

Submitted by: Monique Gordon, ADA Coordinator
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Approved by: Moises Lopez, Deputy City Manager