

Date: 2/26/2019

Basil Panas, CFO
Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700
Los Angeles, CA 90017

RE: LOCAL CASH MATCH COMMITMENT – City of Riverside Active Transportation Plan and Pedestrian Target Hardening Plan

Dear Mr. Panas:

The City of Riverside has agreed to provide a local cash match in the value of \$125,000 to the Southern California Association of Governments (SCAG) toward funding for the City of Riverside Active Transportation Plan and Pedestrian Target Hardening Plan. The project will be funded by the Active Transportation Program (ATP) and SB1, whereas the local cash match will come from _____ (LOCAL FUNDING SOURCE).

In reliance upon the City of Riverside's commitment as outlined in this letter, SCAG intends to award a consultant contract to support this Project according to the Scope of Work detailed in the City of Riverside's approved grant application.

This letter serves as City of Riverside's commitment to deliver a check payable to the "Southern California Association of Governments" in the amount of \$125,000 prior to issuance by SCAG of a Notice of Intent to Award the consultant contract for this Project. The City of Riverside understands that SCAG shall not execute a consultant contract for this Project until SCAG is in receipt of such cash match payment. The cash match shall be funded only with non-federal funds.

If any funds paid in advance by the City of Riverside are unspent upon completion or termination of the consultant contract, SCAG shall return such funds to the City of Riverside within thirty (30) days of the completion or termination of the consultant contract.

In regards to roles and responsibilities, SCAG staff will conduct the procurement process for consultant services. SCAG will approve invoices, review consultant deliverables and provide timely feedback on those deliverables, and will participate in monthly progress update meetings and/or conference calls where deliverables will reviewed and discussed and project progress will be discussed. Unless otherwise agreed upon, SCAG staff will return comments on deliverables to the consultant within two weeks of their submittal.

The City of Riverside staff will provide technical leadership for the project. City of Riverside staff will guide analytical work and project outreach, provide data if available, review consultant deliverables and provide timely feedback on those deliverables. City of Riverside staff will

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participate in monthly progress update meetings and/or conference calls where deliverables and project progress will be reviewed and discussed. Unless otherwise agreed upon, City of Riverside staff will return comments on deliverables to the consultant within two (2) weeks of their submittal.

If you have any questions, please do not hesitate to contact _____ (SUB-RECIPIENT CONTACT NAME) at (XXX) XXX-XXXX or by email at XXXXXXX@XXX.XX.gov.

Sincerely,

SIGNATOR INFORMATION